



Ministry of Health and Long-Term Care
Community Mental Health and Addiction Programs

Transfer Payment Agreement
Schedules Guide and Template

INTRODUCTION

The intent of the “Community Mental Health and Addiction Program” (CMHAP) funding is to strengthen system support functions and direct services for the purpose of advancing **Phase 2 of Ontario’s Comprehensive Mental Health and Addictions Strategy**, which consists of five strategic pillars:

- Pillar 1. Promote resiliency and well-being in Ontarians
- Pillar 2. Ensure early identification and intervention
- Pillar 3. Expand housing, employment supports, and encourage diversion and transitions from the justice system
- Pillar 4. Right service, right time, right place (improve coordination and transitions)
- Pillar 5. Fund based on quality and need (funding reform)

CMHAP activities relate to one or more of the following system support functions and/or direct services:

1. **Information Management:** activities related to the management of mental health and addiction service system information, including personal client information.
2. **Collaboration & Collaborative Care:** activities related to collaborative care and collaboration in general, including new inter-agency relationships resulting in new protocols and agreements.
3. **Training and Professional Development:** activities intended to ensure appropriate initial & ongoing education and training of professionals/ para-professionals required to perform the full range of system functions.
4. **Knowledge Translation and Exchange:** activities intended to influence service provider behaviour through better knowledge of emerging issues and best-practices. Activities include clinical guideline development, promising practice identification, knowledge translation, knowledge transfer and mentoring, as well as monitoring and evaluation of the success of research and knowledge exchange.
5. **Service and System performance, Monitoring and Evaluation:** all quality assurance and standards activities intended to ensure that: a) services and supports are producing desired client outcomes; b) the system is operating in a way that supports improved client outcomes.
6. **Direct services:** activities involving client assessment and care planning, referrals to follow-up services/supports, and interventions to improve functioning and quality of life, support self-management, wellness, recovery and harm-reduction.

INSTRUCTIONS FOR COMPLETION OF SCHEDULES

This template is the required format for Schedule A.

SCHEDULE "A"

PROGRAM DESCRIPTION AND TIMELINES

I. HSJCC Information:

Regional or Local HSJCC: Provincial HSJCC

HSJCC Chair/Co-Chairs: Katie Almond and Sharon Pitawanakwat

Chair/Co-chairs contact:

Katie Almond

Co-Chair, Provincial HSJCC
Probation and Parole Officer
Ministry of Community Safety and
Correctional Services
Telephone: 416-314-3771 ext. 213
Email: katie.almond@ontario.ca

Sharon Pitawanakwat

Co-Chair, Provincial HSJCC
Chief Executive Officer
Canadian Mental Health Association,
Thunder Bay
Telephone: (807) 345-5564 ext. 313
Email: spitawanakwat@cmha-tb.on.ca

Transfer Payment Agency: Canadian Mental Health Association, Ontario Division

Transfer Payment Agency Contact:

Uppala Chandrasekera

Director, Public Policy
Canadian Mental Health Association, Ontario
Telephone: 416-977-5580 ext. 4151
Email: uchandrasekera@ontario.cmha.ca

II. HSJCC Objectives

- a) Committee's over all goals and key commitments (from the P-HSJCC Terms of Reference, approved November 2015):

The goal of the Provincial HSJCC is to provide a provincial leadership mechanism to support the implementation of the Government of Ontario policy framework *A Provincial Strategy to Coordinate Human Services and Criminal Justice System in Ontario* (1997) for people who come into contact with the justice system and who have needs that are appropriate to be met by one or more of the provincial human services systems.

Provincial HSJCC Partners: Ministries of the Attorney General, Community and Social Services, Health and Long-Term Care, Community Safety and Correctional Services and Children and Youth Services; Correctional Services Canada; Ontario Provincial Police; Ontario Association of Chiefs of Police; Legal Aid Ontario; Community Networks of Specialized Care

P-HSJCC membership: <http://hsjcc.on.ca/provincial-committee/committee-members/>

- b) Committee's specific objectives (from the P-HSJCC Terms of Reference approved November 2015):

The Provincial HSJCC's objectives:

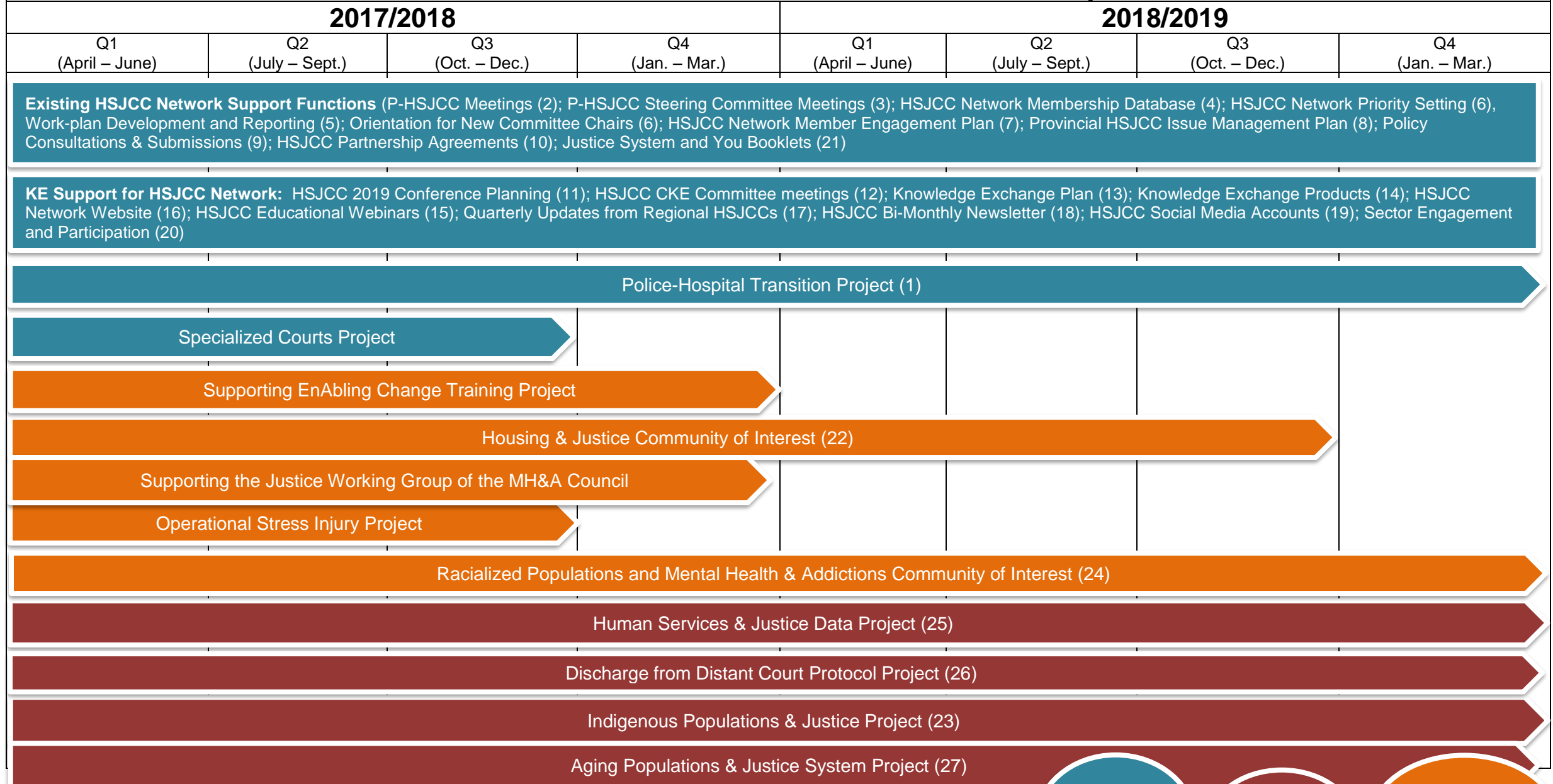
- To support the individual and collective efforts of 14 Regional and 42 Local Committees
- To identify provincial service and policy issues and make recommendations to address such issues to appropriate government and other bodies as determined by the nature of the issues
- To identify solutions to systemic problems
- To promote consistency of approach across Ontario, while recognizing regional diversity
- To enhance the engagement of the HSJCC Network (which includes the Provincial, Regional and Local Committees)
- To share information across the HSJCC Network and beyond (knowledge transfer)
- To provide a structure for accountability for the HSJCC Network.

III. System Support Function and/or Direct Services

- a. Please check one or more of the relevant boxes to indicate which system support function(s) (see page 1 for descriptions) the program and activities correspond to.

- Information management
- Collaboration & collaborative care
- Training and professional development
- Knowledge translation & exchange
- Service and system performance, monitoring and evaluation
- Direct services

Time line of 2018-2019 Provincial HSJCC Work-plan



IV. Scope of Program

Provide the list of activities to be completed. Each activity should be mapped to one or more outputs and outcomes. Please also demonstrate how the activity contributes to one or more of the MH&A strategic pillars. Provide the start and end date of each activity. See Appendix A for more examples.

TEMPLATE FOR WORKPLANS AND ANNUAL REPORT SUBMISSIONS

Regional or Local HSJCC: Provincial Human Services and Justice Coordinating Committee 2018/2019 Work-plan

WORKPLAN (Due: March 1 of each year)

Annual Report Submissions (Due: June 1 of each year)

HSJCC Activities (Name and Brief Description) What is done to meet program objectives	Anticipated Outputs What is produced or delivered resulting from activities	Anticipated Outcomes What are the regional or community effects / changes that occur as a result?	MH&A Pillar(s) this activity contributes to (see page 1)	Timeline Start and End Date	Anticipated Budget	Actual Outputs (to be completed for annual reports)	Actual Outcomes (to be completed for annual reports)	Actual Budget
<p>1. Police-Hospital Transition Project</p> <p>Description: This project will engage stakeholders from across the province to enhance collaboration between Ontario hospitals and police services with the purpose of improving outcomes for individuals experiencing a mental health crisis that have been apprehended by police officers under the <i>Mental Health Act</i>; The major deliverable of this project will be a provincial framework and action plan for implementing police-hospital protocols within Ontario communities.</p> <p>Objectives: To reduce police-hospital wait times in Ontario hospitals; To improve experiences and outcomes for Ontarians that</p>	<p>Finalize the Provincial Framework and Tool Kit providing guidance to Ontario communities on how to implement a police-hospital protocol</p> <p>Framework dissemination across Ontario</p> <p>Framework training forums in selected communities across the province</p>	<p>Reduction of wait-times for police accompanied visits to emergency departments</p>	<p><input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5</p>	<p>April 1, 2018 – March 31, 2019</p>	<p>Joseph 0.2 FTE</p> <p>Uppala 0.1 FTE</p> <p>Candace 0.05 FTE</p> <p>Training Forum Expenses: \$20,000</p>			

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<p>have been apprehended under the <i>Mental Health Act</i>.</p> <p>Partners: CMHA Ontario; LHINs; MOHLTC; MCSCS; OPDI; OAPC; OHA; CAMH; St. Joseph's Hospital London; Thunder Bay Regional Health Sciences Centre; OACP; OPP; TPA; OPPA; MAG; LAO; St. Michael's Hospital; OPP; Youth Services Bureau; St. Joseph's Health Care Hamilton; WRPS; Lanark County Mental Health</p>								
HSJCC Network Support Functions								
<p>2. P-HSJCC Meetings</p> <p>Description: These meetings are full-day meetings with the entire Provincial HSJCC membership. During these meetings, the Provincial HSJCC members discuss the status of provincial initiatives and receive updates from the 14 Regional HSJCCs and provincial partners. Meetings consist of information sharing sessions/presentations from</p>	<p>5 Provincial HSJCC full-membership meetings (May 15, 2018; September 18, 2018; November 20, 2018; January 15, 2019; March 19, 2019)</p> <p>Updated P-HSJCC meeting calendar (meeting dates set for 2 years ahead)</p> <p>5 Meeting minutes and</p>	<p>Increased coordination and collaboration between human services and justice sectors</p> <p>Increased engagement of P-HSJCC membership</p>	<p><input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5</p>	Ongoing	<p>Candace 0.15 FTE</p> <p>Meeting expenses: \$14,500</p>			

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<p>partners and external stakeholders, and issue management sessions with facilitated discussions focused on developing system solutions.</p> <p>Objective: To provide a venue for facilitated conversation of the members of the Provincial HSJCC to discuss matters relating to human services and justice coordination in Ontario</p> <p>Partners: P-HSJCC members; guest presenters</p>	Meeting Highlight documents shared with HSJCC Network							
<p>3. P-HSJCC Steering Committee Meetings</p> <p>Description: These monthly committee meetings are held via teleconference for the P-HSJCC Steering Committee and are 1-1.5 hours in length. The Steering Committee members oversee the work-plan development and implementation for the P-HSJCC, discuss updates of the P-HSJCC projects, manage P-HSJCC budget, and review/approve</p>	<p>10-12 Provincial HSJCC Steering Committee meetings</p> <p>Steering Committee meeting minutes</p>	<p>Increased coordination and collaboration between human services and justice sectors</p> <p>Increased engagement of P-HSJCC membership</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	Ongoing	Candace 0.1 FTE			

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documents and submissions of the P-HSJCC. Objective: To provide an opportunity for the Steering Committee to discuss P-HSJCC business Partners: P-HSJCC members								
4. HSJCC Network Membership Database Description: There are two HSJCC Network membership databases that will be managed by the HSJCC Secretariat in partnership with the HSJCC Network. The first is the Newsletter mailing list of over 2,000 people. The second is the HSJCC website which contains all the local, regional and provincial HSJCC membership lists. The local and regional HSJCCs update their own membership lists with support from the HSJCC Secretariat. Objective: To ensure that those within the HSJCC Network and	Expanded HSJCC Network mailing list by 200 people (total of 2,230 people by March 31, 2019) Disseminated tutorial/instruction sheet for HSJCC Chairs about how to submit membership lists on website Up-to-date mailing lists: Provincial HSJCC membership; Provincial HSJCC Steering Committee membership list; Regional and Local HSJCC mailing lists (with administrative support	Increased coordination and collaboration between human services and justice sectors Increased engagement of HSJCC Network membership	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	Candace 0.1 FTE			

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members of local, regional and provincial committees are kept informed of matters relating to the HSJCC; To generate reports of HSJCC membership representation Partners: Regional and Local HSJCCs	staff) Report on sector breakdown representation of members of local, regional and provincial HSJCCs							
5. HSJCC Work-Plan Development & Reporting Description: This project will focus on developing a 3-year (2019-2022) work-plan for the Provincial HSJCC. The Regional and Local HSJCCs will also submit 2019/2020 work plans and 2017/2018 annual reports. Objective: To develop the Provincial HSJCC work-plan in accordance with HSJCC Network priorities; To maintain consistent accountability structures for local, regional and provincial HSJCCs across Ontario; To inform funders (LHINs & MOHLTC) of the activities and expenditures of the	Provincial HSJCC work-plan (2019-2022) 2017/2018 Provincial HSJCC Annual Report including Annual Reports from Local and Regional HSJCCs Collated report of the 2019/2020 work-plans of the Local, Regional and Provincial HSJCCs	Increased coordination and collaboration between human services and justice sectors Increased level of knowledge about individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration Advancement of systemic issues that impact individuals who come into contact with	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	HSJCC Network Annual Report (for 2016/2017 fiscal) Due: June 30, 2018 Local, Regional & Provincial HSJCC 2019/2020 Work-Plan Due: March 30, 2019	Joseph 0.1 FTE			

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HSJCC Network Partners: Local, Regional and Provincial HSJCCs		the justice system Increased access to reliable and current information and analysis of human services and justice issues						
6. Orientation for New Committee Chairs Description: The HSJCC Secretariat will be responsible for working with new chairs of local and regional HSJCCs in providing information to them on the HSJCC Network and roles/responsibilities of being an HSJCC leader Objective: To build relationships between the local and regional HSJCCs with the provincial committee; To provide support in chair/co-chair transitions of local and regional HSJCCs Partners: Local and Regional HSJCCs	2018/2019 HSJCC Network Orientation Package Teleconferences/meetings with new local and regional HSJCC Chairs/Co-Chairs and the HSJCC Secretariat Standard template package for HSJCCs (letterhead, PPTs, minutes and agendas, membership lists, etc.)	Increased coordination and collaboration between human services and justice sectors Increased engagement of HSJCC Network membership	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	Joseph 0.05 FTE			

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<p>7. HSJCC Network Member Engagement Plan</p> <p>Description: This project will strive to improve the engagement of over 1,500 + members of local, regional and provincial HSJCCs across Ontario.</p> <p>Objective: To improve communication and collaboration of local and regional HSJCCs with one another; To improve engagement of local and regional HSJCCs with the Provincial HSJCC initiatives</p> <p>Partners: Local, regional and provincial HSJCC members</p>	<p>Ongoing implementation of Member Engagement Plan and related activities across HSJCC Network</p> <p>Quarterly reports on outcomes of the HSJCC Network membership engagement plan</p>	<p>Increase knowledge of the value of the HSJCC Network within the Ontario criminal justice and health systems</p> <p>Promote collaboration and coordination of services between the criminal justice and human services sectors</p>	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	<p>Joseph 0.1 FTE</p> <p>Tasha 0.1 FTE</p> <p>EENet 0.1 FTE</p>			
<p>8. Provincial HSJCC Issue Management Plan</p> <p>Description: The Provincial HSJCC will have areas of focus for each P-HSJCC meeting; these sessions will involve discussion on an HSJCC priority where P-HSJCC members will learn more about system challenges and</p>	<p>Issue Management session calendar (one issue per HSJCC Meeting): May 15, 2018; September 18, 2018; November 20, 2018; January 15, 2019; March 19, 2019</p> <p>Issue Notes for each issue</p>	<p>Promote collaboration and coordination of services between the criminal justice and human services sectors</p> <p>Increased coordination and collaboration between human services and justice</p>	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	<p>Joseph 0.1 FTE</p> <p>Analyst 0.05 FTE</p> <p>Candace 0.1 FTE</p>			

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<p>promising practises/solutions for addressing challenges</p> <p>Objectives: To review common systemic issues facing multiple regions of Ontario to understand the issues and solutions for P-HSJCC members; To provide information on solutions or innovative practises happening across the province</p> <p>Partners: P-HSJCC members, other relevant stakeholders that can assist with defining issues and identifying solutions</p>	<p>management session</p> <p>Discussion questions for each Issue Management session</p> <p>Outcome and innovative solution reports based on Issue Management sessions of the Provincial HSJCC (disseminated to HSJCC Network)</p>	<p>sectors</p> <p>Increased level of knowledge about individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration</p>						
<p>9. Policy Consultations & Submissions</p> <p>Description: The Provincial HSJCC will participate in consultations and prepare submissions to help advance improvements to the human and justice services coordination efforts of the HSJCCs and the Government of Ontario.</p> <p>Objective: To advance systemic issues that impact individuals who</p>	<p>Participation in Government of Ontario policy and program consultations</p> <p>Written submissions to government on policy issues relating to human services and justice, including advocacy letters, position statements and legislation consultation submissions</p>	<p>Advancement of systemic issues that impact individuals who come into contact with the justice system</p>	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	Analyst 0.1 FTE			

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come into contact with the criminal justice system Partners: HSJCC Network members								
10. HSJCC Partnership agreements Description: The HSJCC will review, update and manage current partnership agreements with Provincial HSJCC partners including: CAMH; ConnexOntario, and CMHA Ontario. Objective: To ensure that partnership agreements are continually mutually beneficial for partners involved; To ensure conditions of partnership agreements are being met; To manage issues related to partnership agreements and working relationships Partners: CAMH, CMHA Ontario, and ConnexOntario	Updated Memorandum of Understanding between P-HSJCC and CMHA Ontario (Duration of current MOU: November 10, 2016 – March 31, 2019) Updated Contract of Services related to HSJCC between CMHA Ontario and CAMH (Duration of current MOU: November 10, 2016 – March 31, 2019) Updated Memorandum of Understanding between P-HSJCC and ConnexOntario	Increased level of knowledge about individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	Uppala 0.05 FTE			

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Knowledge Exchange Support for HSJCC Network								
<p>11. P-HSJCC Conference</p> <p>Description: The 2019 conference will be the eight Provincial HSJCC led conference. The conference is a 2.5-day event that provides an opportunity for individuals working and that have lived experience in the human services and justice sectors to learn about innovative practices, engage in conversation and discuss challenges facing the work of the HSJCCs across Ontario.</p> <p>Objective: To provide an opportunity for HSJCC Network members to share information, engage in conversation and discuss challenges and solutions to systemic issues of the human services and justice collaboration in Ontario</p> <p>Partners: Event Manager, 2019 HSJCC Conference Planning</p>	<p>Disseminated promotions and registration invitations through HSJCC Network</p> <p>8 HSJCC Conference Planning Committee meetings/year</p>	<p>Increased awareness and access to educational opportunities provided for all levels of the HSJCC Network</p> <p>Increased access to reliable and current information and analysis of human services and justice issues</p>	<p><input checked="" type="checkbox"/> Pillar 1</p> <p><input checked="" type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input checked="" type="checkbox"/> Pillar 5</p>	Ongoing	<p>Joseph 0.1 FTE</p> <p>Conference Planner: \$10,000.00</p>			

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Committee members								
<p>12. HSJCC CKE Committee Meetings</p> <p>Description: These meetings will provide an opportunity for CKE Committee members to meet and discuss matters relating to the HSJCC communications and knowledge exchange projects such as HSJCC Network webinars, newsletters, website, and social media.</p> <p>Objectives: To gather input on issues and work relating to the HSJCC CKE needs; To develop recommendations to the HSJCC Steering Committee on decisions relating to CKE needs of the HSJCC Network</p> <p>Partners: CKE Committee members</p>	<p>6-10 Communications and Knowledge Exchange Committee meetings</p> <p>Minutes of HSJCC CKE Committee meetings</p>	<p>Increased coordination and collaboration between human services and justice sectors</p> <p>Increased level of knowledge about individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration</p> <p>Increased awareness and access to educational opportunities provided at the local and regional HSJCCs</p> <p>Increased access to reliable and current</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	Ongoing	<p>Candace 0.05 FTE</p> <p>Tasha 0.05 FTE</p>			

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		information and analysis of human services and justice issues						
<p>13. Knowledge Exchange Plan</p> <p>Description: The HSJCC Knowledge Exchange Plan will be a framework to guide all KE activities of the Provincial HSJCC.</p> <p>Objective: To coordinate the KE activities of the HSJCC; To utilize KE principles and methods to best share the work, knowledge and impacts of the HSJCCs; To enhance engagement of HSJCC Network members</p> <p>Partners: CAMH, CKE Committee, HSJCC Network members</p>	<p>HSJCC Knowledge Exchange Strategy (KE strategy to identify key KE methods to facilitate the movement of evidence into action, e.g. responding to different evidence needs of HSJCC stakeholders, development of targeted knowledge products, engagement of key stakeholders)</p> <p>Project-based Communications or Knowledge Exchange plans</p> <p>Annual evaluation of the HSJCC Knowledge Exchange Strategy</p>	<p>Increased level of knowledge and understanding regarding human service needs of individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration, and what does the evidence say on how to best address these types of system-level challenges</p> <p>Increased access to reliable and current information and analysis of human</p>	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	EENet 0.1 FTE			

TEMPLATE FOR WORKPLANS AND ANNUAL REPORT SUBMISSIONS

Regional or Local HSJCC: Provincial Human Services and Justice Coordinating Committee 2018/2019 Work-plan

WORKPLAN (Due: March 1 of each year)						Annual Report Submissions (Due: June 1 of each year)		
HSJCC Activities (Name and Brief Description) What is done to meet program objectives	Anticipated Outputs What is produced or delivered resulting from activities	Anticipated Outcomes What are the regional or community effects / changes that occur as a result?	MH&A Pillar(s) this activity contributes to (see page 1)	Timeline Start and End Date	Anticipated Budget	Actual Outputs (to be completed for annual reports)	Actual Outcomes (to be completed for annual reports)	Actual Budget
		services and justice issues						
<p>14. Knowledge Exchange Products</p> <p>Description: to profile and share relevant, targeted, actionable evidence e.g. evidence briefs, infographics</p> <p>Objective: To provide a tool for HSJCC Network members to use when working with stakeholders to raise the profile and understanding of the HSJCC Network</p> <p>Partners: CKE Committee, HSJCC Network members</p>	Development of targeted knowledge products that meet specific evidence needs of HSJCC, other relevant stakeholders e.g. evidence briefs, infographics	<p>Increase knowledge of the value of the HSJCC Network within the Ontario criminal justice and health systems</p> <p>Promote collaboration and coordination of services between the criminal justice and human services sectors</p> <p>Increased level of knowledge and understanding regarding human service needs of individuals who come into contact with the justice system, available services, linkages and</p>	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	Tasha 0.1 FTE Design and Printing of KE Products: \$2,000.00			

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		opportunities for collaboration, and what does the evidence say on how to best address these types of system-level challenges						
<p>15. HSJCC Education Webinars</p> <p>Description: The HSJCC Webinars are educational events hosted by the Provincial HSJCC that promote knowledge exchange within the HSJCC Network and beyond. Topics of the HSJCC Network are those that are relevant to the intersections between human services and justice sectors within Ontario.</p> <p>Objective: To promote human services and justice sector collaboration work (projects, initiatives, reports etc.) within Ontario across the HSJCC Network and beyond; to enhance engagement of the HSJCC</p>	<p>Annual HSJCC webinar calendar/schedule</p> <p>8-10 webinars on promising practices and evidence topics of interest to the HSJCC network and Webinar evaluations (post-webinar and 6 months after to assess impact)</p>	<p>Increase level of knowledge and understanding regarding human service needs of individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration</p> <p>Share relevant evidence or evidence-informed interventions that can help to address system-level challenges faced by HSJCC stakeholders and members</p>	<input checked="" type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing *Webinars are hosted on a monthly basis	<p>EENet 0.1 FTE</p> <p>Tasha 0.1 FTE</p> <p>Vimeo Account (host recorded webinars) \$100.00</p>			

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Network; Project partners: CAMH, HSJCC Network members, CKE Committee, webinar presenters		Increase access to reliable and current information and analysis of human services and justice issues Promote solutions to systemic problems facing the interactions between the criminal justice and human services sectors						
16. HSJCC Website Description: The HSJCC Website acts as an online platform used to host information relevant to the HSJCC such as: committee business, events, practise profiles, project updates, personal stories of HSJCC members, research/reports, and submissions of the HSJCC Network and partner/relevant stakeholder updates.	Updated HSJCC Network Website Uploaded content of the HSJCC Website falling within 6 website content areas: HSJCC committee business; HSJCC Network events; HSJCC practice profiles and project updates; personal stories of HSJCC Network members to profile practice-based evidence	Increase level of knowledge and understanding regarding human service needs of individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration and what does the evidence say on how to best address	<input checked="" type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	Joseph 0.1 FTE Tasha 0.1 FTE Candace 0.1 FTE Domain Registration: \$40.00 Operating Costs:			

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<p>Objective: To profile the work and demonstrate the value of the HSJCCs; To provide an online portal for HSJCCs to share committee-specific content to improve functions and administration of leading a committee; To serve as a space to share HSJCC and HSJCC partner news/updates/stories related to the mandate of the HSJCC; To profile evidence relevant to the network</p> <p>Partners: CAMH, HSJCC Network members, CKE Committee, Website developer (Ribbet Inc.)</p>	<p>for the network, research, reports, submissions of the HSJCC Network; and HSJCC Partner and stakeholder updates</p> <p>Expansion of a document repository section on the website, to be led by the Chair of the CKE Committee</p> <p>HSJCC Network Website (4) quarterly evaluation reports</p>	<p>system-level challenges</p> <p>Increase access to reliable and current information and analysis of human services and justice issues</p>			<p>\$600.00</p> <p>Email Accounts: (\$10.00/month) \$120.00</p>			
<p>17. Quarterly updates from Regional HSJCCs</p> <p>Description: Quarterly Updates of Regional HSJCCs will be collected four times a year in advance of the four P-HSJCC meetings</p>	<p>Updated Regional HSJCC Updates document with website content areas</p> <p>4 Quarterly update reports from Regional HSJCCs (September; November; January; March)</p>	<p>Increased access to reliable and current information and analysis of human services and justice issues</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	<p>Ongoing</p> <p>Due:</p> <p>September 4, 2018</p> <p>November 1, 2018</p>	<p>Candace</p> <p>0.05 FTE</p>			

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<p>Objectives: To have written documentation of the work of the Regional HSJCCs throughout the year; To provide information that can be leveraged through the knowledge exchange work of the P-HSJCC (newsletter; website; social media)</p> <p>Partners: Regional HSJCC Chairs/C-Chairs and administrators</p>	*No reports will be required for the May meeting as committees will be working on Annual Report submissions	May 15, 2018; September 18, 2018; November 20, 2018; January 15, 2019; March 19, 2019		January 2, 2019 March 1, 2019				
<p>18. HSJCC Bi-Monthly Newsletter</p> <p>Description: The HSJCC Network Newsletter is distributed to Network members once every two months throughout the year; Information consists of updates from local, regional and Provincial HSJCCs and partner/stakeholder updates that are relevant to the work of the HSJCC Network.</p> <p>Objective: To share up-to-date information to the HSJCC Network on human service and justice coordination activities in</p>	6 published HSJCC Networks Newsletters (May 2018; July 2018; September 2018; November 2018; January 2019; March 2019) Newsletter KE report	Increased level of knowledge about individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration Increased access to reliable and current information and analysis of human services and justice issues	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing Newsletter publication months: May 2018; July 2018; September 2018; November 2018; January 2019; March 2019	Candace 0.1 FTE Tasha 0.1 FTE Mail Chimp account: \$550.00			

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Ontario on a regular basis; To profile work of the HSJCCs Partners: HSJCC Network members								
19. Social Media Description: The HSJCC Network Social Media platforms will be active to engage the HSJCC Network members and interested organizations and individuals on regular updates on the work of the HSJCC Network. Objectives: To connect and share with HSJCC Network members and beyond through social media platforms Partners: CAMH staff, CKE Committee members	Maintain and build existing Social Media Platforms (Twitter Account, LinkedIn Profile) <ul style="list-style-type: none"> Increase Twitter followers from 596 to 1,000 Quarterly Reports of the HSJCC Social Media engagement (with website reporting: May, September, January, March)	Increased level of knowledge about individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration Increased access to reliable and current information and analysis of human services and justice issues	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing Quarterly Reports Due to P-HSJCC: May 15, 2018; September 18, 2018; November 20, 2018; January 15, 2019; March 19, 2019	Tasha 0.05 FTE Hootsuite subscription: \$150.00			

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<p>20. Sector engagement and participation</p> <p>Description: P-HSJCC participates at relevant sector tables regarding human service and justice coordination; P-HSJCC will also provide educational opportunities to those that want to learn more about the Network and its value in the Ontario human services and justice sectors</p> <p>Objectives: To represent the interests of the HSJCC at key tables; To share relevant information of the HSJCC Network with other initiatives and stakeholders</p> <p>Partners: HSJCC Network members, Government ministries, CAMH</p>	<p>Attend meetings of the following system planning tables:</p> <ul style="list-style-type: none"> Regional and Local HSJCC meetings and conferences EENet Community of Interest Events (Tasha) Enabling Change Court Project (Analyst) Toronto Justice Collaborative (Joseph/Analyst) COI on Racialized Populations and Mental Health and Addictions (Analyst) 	<p>Increased level of knowledge about individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration</p> <p>Increased access to reliable and current information and analysis of human services and justice issues</p> <p>Advancement of systemic issues that impact individuals who come into contact with the justice system</p>	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Ongoing	Joseph 0.1 FTE Candace 0.1 FTE Tasha 0.2 FTE Analyst 0.1 FTE Uppala 0.025 FTE Travel expenses: \$4,000.00			
Provincial Projects								
<p>21. Justice System & You Booklets</p>	<p>Launch of printed and online Mental Health, the Justice System and You</p>	<p>Increased level of knowledge about individuals who come</p>	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3	April 1, 2018 – December	Joseph 0.05 FTE			

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<p>Description: These booklets provide a detailed description of the intersections between the justice and mental health systems for clients that have mental health needs that are involved with the criminal justice system; The intended audience is service providers and service users.</p> <p>Objectives: To act as a knowledge exchange tool for individuals that are involved with the criminal justice system with mental health needs; To act as a resource for justice and mental health professionals to educate them on the intersections of the criminal justice and mental health systems</p> <p>Partners: HSJCC Network; Waterloo Wellington Regional HSJCC; Booklet review sub-committee</p>	<p>Booklet</p> <p>KE Plan for disseminating the Mental Health, the Justice System and You Booklet</p>	<p>into contact with the justice system, available services, linkages and opportunities for collaboration</p>	<p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	<p>31, 2018</p>				
<p>22. Housing, Health and Justice Community of Interest (COI)</p>	<p>Launch issue identification paper that outlines the need for housing support for individuals with MH&A</p>	<p>Improving access to housing with supports for individuals with MH&A issues who are</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p>	<p>April 1, 2018 – December</p>	<p>Tasha</p> <p>0.1 FTE</p>			

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<p>The overall goals of the COI are to improve housing support for individuals with MH&A issues who are leaving the justice system, & to increase collaboration & strengthen relationships across the MH&A, housing & the justice sector.</p> <p>Objective: Housing, Health and Justice COI will focus on the vulnerable population with MH&A issues who are homeless or at risk of becoming homeless <i>after</i> being released from the criminal justice system; Key objectives include: (1) synthesizing existing research, (2) developing & sharing a cohesive message, (3) raising awareness amongst general public & local organizations, (4) encouraging the development of innovative solutions related to housing</p> <p>Partners: CMHA Ontario, Wellesley Institute, John Howard</p>	<p>issues leaving the justice system</p> <p>Actionable report that outlines recommendations and innovative solutions for the housing, MH&A & the justice sector, as well as provincial Ministries, organizations and the government</p> <p>Webinar series to inform & raise awareness about the issue & share recommendations</p>	<p>leaving the justice system</p> <p>Promoting collaboration & coordination between housing, MH&A & justice organizations, as well as provincial Ministries</p> <p>Improving transitions between Ontario's justice system & housing sector</p> <p>Reducing recidivism rate by connecting individuals to proper MH&A support & treatment</p>	<p><input type="checkbox"/> Pillar 5</p>	<p>31, 2018</p>				

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Society of Ontario, CAMH, Toronto Community Housing, Woodgreen Community Housing, LOFT, City of Toronto, St. Leonard's Services London, Elizabeth Fry Society, COTA, Mental Health Commission of Canada, Simcoe Housing, Centre for Research on Inner City Health, Ministry of Attorney General, and the Provincial Human Services and Justice Coordinating Committee								
New projects: These projects were identified in 2016/17 and will continue to be implemented this year								
23. Indigenous Populations & Justice Project Description: This project aims to increase understanding of and engagement with the issues relating to Indigenous population's perspectives on and experience with human services and justice. Objective: Inform the HSJCC Network of key issues facing Indigenous populations in the	Inclusion of Indigenous perspectives in all HSJCC projects Relationship building with key groups – recruitment strategy to ask members representing Indigenous populations to sit on provincial, regional and local HSJCCs	Increased inclusion of Indigenous perspectives in all aspects of HSJCC Network Establishment of relationships and partnerships with Indigenous communities in Ontario Increased	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	April 1, 2018 – March 31, 2019	Analyst 0.1 FTE Joseph 0.1 FTE EENet 0.1 FTE			

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human services and justice sectors and contribute to better related policy outcomes Partners: CAMH, MAG Aboriginal Justice Division, Aboriginal Legal Services, TBD.	Future work will be determined based on project identification by the P-HSJCC membership	understanding of Indigenous population perspectives of and experiences with the human services and justice sectors						
24. Racialized Populations and Mental Health & Addictions (COI) Description: The P-HSJCC will be a project partner in this Community of Interest, which will focus on criminal court diversion programs and practices, and examine how racialized populations are being served. Objectives: Increased understanding of formal mental health diversion programs as well as informal diversion practices for racialized persons with mental health and addictions issues in	Conduct issue management session on justice issues facing racialized populations at future P-HSJCC meeting Delivery of webinar jointly delivered with the COI and HSJCC COI Court Diversion Project: the COI will undertake a research project measuring diversion outcomes for racialized populations in the justice system	Relationship building with key groups and recruitment strategy to ask members representing racialized populations to sit on HSJCCs Greater inclusion of racialized community voices within the HSJCC's work Increased understanding amongst HSJCC membership of issues experienced by racialized communities	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	April 1, 2018- March 31, 2019	Analyst 0.1 FTE			

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the criminal justice system. Partners: CMHA ON, Fred Victor Society, CAMH, Across Boundaries, CMHA Peel, CMHA Toronto, AMHO, Working for Change, Women’s Health in Women’s Hands, PWLE, OPDI.	Inclusion of racialized populations perspectives in all HSJCC projects	in the human services and justice sectors						
25. Human Services & Justice Data Project Description: This project will aim to identify, categorize and map the data landscape for the justice sector. Objectives: Production of a clear picture and map of mental health, addictions and justice data repositories throughout Ontario. Partners: Members from the former Mental Health and Addictions Leadership Advisory Council’s Data & Performance Measurement Task Group	Data map of mental health, addictions and justice data repositories Dissemination of map to researchers and policymakers in human services and justice sectors Dedicated issue management session at upcoming P-HSJCC meeting Webinar provided on mental health, addictions and justice data in Fall 2017	Increased insight into current gaps in the justice data landscape with focus on transitions in the justice system (sentencing, release from custody, re-integration) Foundation for future project work that can seek to integrate justice data repositories in Ontario	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	April 1, 2018 – March 31, 2019	Candace 0.1 FTE Uppala 0.025 FTE			

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<p>26. Discharge from Distant Court Protocol</p> <p>Description: Expansion of current Red Bag programs across the province.</p> <p>Objectives: Improved experiences and outcomes for justice involved Ontarians by guaranteeing the provision of essential belongings upon discharge from correctional facilities.</p> <p>Partners: MCSCS, TBD.</p>	<p>Provide support to MCSCS on plan to spread/scale Red Bag Program throughout Ontario via the Discharge from Distant Court Protocol</p> <p>Future implementation/evaluation support TBD with MCSCS</p>	<p>Improved outcomes for discharged populations following their release from custody.</p>	<p><input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5</p>	<p>April 1, 2018 – March 31, 2019</p>	<p>Analyst 0.1 FTE</p> <p>EENet 0.1 FTE</p>			
<p>27. Aging Populations & the Justice System Project</p> <p>Description: This project will first identify key issues impacting ageing populations and their interaction with the justice system. Subsequently it will identify system solutions for addressing these identified solutions.</p> <p>Objectives: Expansion of HSJCC project work across the lifespan of</p>	<p>Webinar delivered in Spring/Summer 2018</p> <p>Relationship building for provincial, regional and local HSJCCs (e.g. long-term care homes)</p> <p>Production and dissemination in 2018/19 of a navigational guidebook, <i>The Justice</i></p>	<p>Increased understanding of how mental health and addictions issues intersect with aging populations and their experiences in the justice system</p> <p>Increased collaboration and coordination between HSJCCs and key stakeholders</p>	<p><input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5</p>	<p>April 1, 2018 – March 31, 2019</p>	<p>Tasha 0.1 FTE</p> <p>Analyst 0.05 FTE</p> <p>EENet 0.1 FTE</p>			

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Ontarians. Partners: CAMH, MOHLTC, MCSCS, MAG, Ministry of Senior's Affairs, TBD.	<i>System and You: Navigating the Criminal Justice System for Elderly Persons, their Families, and Caregivers</i> Future work will be determined based on project identification by the P-HSJCC membership							