

Human Services and Justice Coordinating Committee
Thursday, November 9, 2017 at 12:15 p.m.
Canadian Mental Health Association
329-A Pitt Street, Cornwall

Minutes

1. **Call to order:**

The meeting was called to order at 12:20 p.m.

2. **Present:**

Angel Quesnel	Mental Health Crisis Team and Community Withdrawal Management (CCH)
Johanne Ledoux-Moshonas	Canadian Mental Health Association (CMHA – Champlain East)
Johanne Renaud	CMHA
Lucie Charbonneau	CMHA
Raquel Beauvais-Godard	CMHA
Chantal Prieur	Counselling and Support Services of S.D. &G.
Karine Langlois	Hawkesbury General Hospital
Bethany Zagar	Laurencrest
Lynn Bradley	Legal Aid Ontario
Robert Hawkins	Ministry of Children and Youth Services
Jim Blanchette	Ontario Provincial Police, Stormont, Dundas & Glengarry
Kristal Hennigar	Ottawa-Carleton Detention Centre
Cheryl Bass	Ottawa-Carleton Detention Centre
Nathalie Pilon	Prescott-Russell Ontario Works
Kate Baker	The Royal
Sandra Langevin	Secretary
Kim Trottier	Victim Services of SDG&A
Sheila Tallon (Chair)	Victim Witness Assistance Program, S.D. & G.

Regrets:

Dave Michaud	Cornwall Community Police Service
Chad Maxwell	Cornwall Community Police Service
Ashley Parthenais	Flexible Assertive Com. Treatment Team-Dually Diagnosed
Michelle Chesebro	Flexible Assertive Com. Treatment Team-Dually Diagnosed
Catherine Stapley	Glengarry Inter Agency Group
Kelsey Benoit	Laurencrest
Leslie-Ann McLeod	S.D. &G. Developmental Services Centre
Jean Lalonde	Valoris
Mark Arnold	Youth Now Intervention Services

Absent:

SDG Representative	Canadian Mental Health Association (CMHA – Champlain East)
Stephanie Teoli	Elizabeth Fry Society of Ottawa
Michelle McMillan	Emergency Medical Services
Robert Vitulano	Law Office of Neha Chugh
Cathy Legault	Legal Aid Ontario
Anne-Marie Durocher	Maison Interlude House
Renée Piché	Ministry of Community and Social Services, MC&YS
Michelle Flaro	Ontario Court of Justice
Mario Gratton	Ontario Provincial Police, Prescott-Russell
Sarah Sonya	Prescott-Russell Victim Services
Donna-Lee Rabey	Probation and Parole Services
Kim Breen	Royal Ottawa Mental Health Centre
Karina Boucher	Sexual Assault Support Services for Women (SASS)
Leigh Couture	Youturn

3. **Adoption of the Agenda**

The agenda was approved as circulated with the following corrections:

- Add #8.2.3 Mental Health Court Issues – Agreement Letter - L'Original
- Remove: #7.4, 7.4.2, 2) Performance monitoring and strategic planning
- Remove: #7.4, 7.4.2, 3) Increased membership

Adopted by Raquel Beauvais-Godard, seconded by Johanne Renaud. Carried.

4. **Adoption of the Minutes**

The minutes of the last meeting held Thursday, September 7, 2017 were approved as circulated. Adopted by Jim Blanchette, seconded by Bethany Zagar. Carried.

5. **Business Arising:**

5.1 **HSJCC Local Budget Report**

Johanne Ledoux-Moshonas shared that there was \$3,220 remaining in the budget. Sheila has registered for some training in Toronto. She filled out a Funding Request form and will submit to Johanne LM. If any funding is requested from the organization, please complete the Funding Request Application form sent with the last minutes.

5.2 **Template when requesting funds (Chantal)**

Chantal Prieur prepared a draft Sponsorship/Funding Request Form that can be completed when HSJCC member agencies would like to request funding. It will provide for better reporting and tracking and will be a record to monitor our spending. If you have to fill one out, let us know how it went. Thank you very much Chantal for doing this!!

5.3 **Request for presentation Valoris (Jean Lalonde to give update)**

Jean Lalonde was not present today. The specifics of the presentation were not clear. He's willing to do one, but he's unsure of what the committee wanted. It was mentioned that it had to do with Children's Mental Health services in Prescott-Russell.

6. **Champlain Regional HSJCC**

6.1 **Regional/Champlain HSJCC Meeting Update**

- We received a letter from Dave Wood stating his resignation from the committee. Dave shared that he wanted to thank us all for the opportunity to serve with us over the years. He has enjoyed our collaboration and is proud of the work accomplished by this committee. This area is well served to have such dedicated and competent people to ensure an effective and accountable service network for our citizens. Mark Arnold has assumed his responsibilities and will provide support and input in the new year.
- Johanne attended the Regional meeting. She spoke about our issues. There were some questions about the Red Property Bag when released from custody. The method had been discontinued but they are willing to re-start that committee.
- Johanne shared that there is a lot of information on the HSJCC website. It is presently under construction. Each local committee has their own set of Goals and Objectives. Ours will be sent with the minutes. Halliburton has a lot of information on the website. We have nothing.
- Johanne would be willing to be the delegate for SDG and P-R at the Regional table for one year. Thank you very much Johanne for taking the lead in representing us!!

7. **SDG-PR Workplan, 2018-2020 – Sub-Committee Updates**

7.1 **Cornwall Mental Health & Developmental Disabilities Court Committee Update**

- Raquel Beauvais-Godard shared that at this time, they are looking at finalizing the business plan. A proposal will be submitted to the Ministry of the Attorney General for one-time funding (start-up costs) in the beginning of December 2017. There is still interest in developing a similar court in the L'Orignal court for the Prescott and Russell area.
- We hope to have our launch in the spring of 2018. The Mental Health and Developmental Disabilities Court committee members may approach the local HSJCC for funds to support a community launch in the spring of 2018.
- We still need to gather estimates for one-time funding; OTN-JVNO equipment, prison cell retrofitting, etc.
- We have five working groups that meet regularly and report to the larger group.
- We finalized an application form and a pre-screening tool for court support workers to utilize.
- Raquel BG and Chantal Prieur need to speak to Dr. Watts re: The Royal Ottawa Hospital's commitment for a one day/week telemedicine session for forensic matters. These sessions will be useful at bail hearing sessions and for follow-up to Fitness and NCR assessments. Mental Health and Developmental Disabilities Court dates will have a champion Justice and Crown one day/month.
- Court support leads to share space, to meet clients, with signage and schedule.
- The Protocol is also in progress.
- Chantal Prieur stated that there is a new Crown Directive recently released which will be made public next week (November 14th); we will revise the protocol to include the new information.
- Angel Quesnel asked whether concurrent disorders will be eligible for the Mental Health and Developmental Disabilities court. Given that Concurrent Disorders encompass a combination of a serious mental illness and Substance Use Disorder, these matters may be eligible. The Crown is the gatekeeper. The protocol stipulates the parameters.

7.2 **LEAD Team Training Planning Committee (Angel Quesnel)**

- Just as a refresher from the last meeting, Angel Quesnel reported that a meeting was held this summer between all partners EMS (Michelle McMillan), OPP (Mike Mulhearn), Cornwall Police (David Michaud) and CCH (Christine Penney, Michelle Gosselin and Angel Quesnel) and there was a consensus between the partners to change the format of training. Although this group recognized that the LEAD training had value in the past, police services and other first responders have come a long way in developing de-escalation skills, identifying and responding to people in crisis. The partners involved in the LEAD protocol felt that involving each other in training opportunities is the important piece, and being responsive to requests and needs was something that would be more relevant moving forward. There are also other active community initiatives which include first responders (i.e., Situation Table, Police Liaison Committee) that ensure collaboration and networking. They would rather see a more community based and partners based shared type of training to build awareness of issues pertaining to our community/area; opportunity to talk and make connections. Can we do it in a different way or model? Perhaps this could be an idea from one of the sub-committees on our workplan; working collaboratively between partners and value the protocol; do the same training but in a different form.

- Sheila shared that we have to keep it going. There's ongoing training that is needed.
- Johanne Renaud wanted it noted in the minutes that it is not the decision of this committee to discontinue the LEAD training, but the decision of the Planning Committee. She also asked if we could have some type of documentation/minutes to support this decision. Angel said that there was nothing written, no minutes were taken. Angel will follow up with Christine Penney.
- Mario Gratton mentioned that the Prescott-Russell LEAD training is something that will be looked at in the future.

7.3 **Situation Table:**

7.3.1 **SDG&A Situation Table (Chantal Prieur)**

- Chantal shared that the identified agencies keep meeting as scheduled every Tuesday morning at City Hall. The momentum is quite impressive. Starting to see collected statistical data.
- The data will illustrate for us over time, which acutely elevated risk factors are more common than others.
- The organizations currently providing support with the data input and analysis have signed Third Party Agreements with the Ministry of Community and Safety and Correctional Services. The OPP's Community Safety Branch has developed a web based tool allowing all Situation Tables within the Province to enter their respective data through an online portal.
- We have three data analysts at present; 2 from Cornwall Community Police and 1 from Counselling and Support Services of SDG.
- Now that the Situation Table has been operational since May, we are realizing the benefits of having more than 1 or even 2 representatives trained from each agency.
- Over time, we can use the collected data of what contributes to acutely elevated risk factors in SDG to be strategic in our community service provision models, service gaps, etc.

7.3.2 **PR Situation Table Initiative (Johanne Renaud)**

Johanne shared that they did a few mock activities. There is a meeting on November 22nd where the needs need to be decided and planned.

7.4 **SDG-PR HSJCC Workplan 2017-2018 (Raquel Beauvais-Godard)**

- We should consider doing work groups for each domain. So when we meet, we have clear objectives and accomplish what we set out to do. This will fair a better representation on our committee and be in line with our workplan. Terms of Reference would also need to be established and reviewed annually.
- To address the ongoing tracking of our workplan, we circulated the workplan at the meeting and asked members to pick their top three choices/priorities. We will then identify the top 4 priorities on which we would initially concentrate, while addressing the balance of the objectives later in the fiscal year.
- The workplan will be circulated to the membership to give the chance to those who weren't at the meeting to contribute as well.

7.4.1 **Working groups to coincide with local HSJCC Workplan (Raquel)**

Covered in #7.4. Maybe we could have a mental health event, launch.

7.4.2 Discussion on directions for additional workplan items

1) Training & Professional Development

- 1.1) **Increased membership – creating a sub-committee to work on this**
Covered in #7.4. Seems to be conducive to lots of agencies in the community, but some agencies don't seem to be present.

7.5 Hoarding

1) PR Hoarding Response Committee

Johanne shared that there was a meeting on September 15th and one in January. We are looking at finalizing the protocol and template to circulate to the public and agencies.

2) SDG Hoarding Response Committee

Raquel shared that she and Kim Height, Team Supervisor for Cornwall and Akwesasne, meet regularly and have established some training dates (ie: a Community Day). The SDG Hoarding Coalition is exploring a community training event that is above and beyond precautionary. Practical information and handouts, such as a list when community partners enter into people's homes, can be provided and may require funding through the HSJCC budget and other funding sources. This is aligned with the workplan.

8. New Business

8.1 Dementia

- Lucie Charbonneau shared that this is something to think about for our next plan. The elder population are being accused of assault and mischief but it's because of their dementia. They don't understand the court process or remember what they did. They will need help from Community Care Access Centre (CCAC), Carefor, geriatric psychiatry. It's an issue and it's growing with the elder community.
- Sheila shared that she will discuss this with Jennifer Burke, Crown Attorney. The Crowns are very aware on how to deal with this. Sheila will try to talk to someone from the Crown to come and speak to us at the next meeting.
- The SDG OPP try to stop the charges before they start. Jim Blanchette shared that he works with this issue. They've arranged from a pick-up from home to go to a geriatric bed right away, by-pass the criminal court mainstream. Jim and Mario will be meeting to get everyone in line and mainstream.
- Chantal shared that would it be available to have that with the training.
- Chantal shared that at the Situation Table, this is a great opportunity to strategize and meet. We have the resources. Ned to make sure they're used in a timely manner.

8.2 Orientation of new HSJCC members (Johanne)

- Johanne stated that people are wondering what is our role is, what is expected from us, at the regional and local level.
- Johanne thought of preparing a package/folder for new members. When someone new joins the committee, they listen in at the meetings, but they're not sure what they should be doing. She will see what is available on the HSJCC online site.
- Maybe that could be the goal of #1 and #3 of the Workplan.
- Sandra Langevin will look at who has not attended a meeting in a year and bring those names to Johanne and Sheila. It can then be decided if they should be removed from the circulation list.

- Chantal stated that the three ministries representatives should be kept on the list to keep them in the know of our activities and objectives.
- A comment was made of if we should share our minutes online. Not sure if it is password protected or not. There could be an issue of us sharing issues or names that might be sensitive and not meant to be shared publically. We should be cautious of what we should post.
- Johanne went on the HSJCC website and there is a lot of information posted.
- We have nothing for our local online.
- Attached is a link of our local's HSJCC Goals and Objectives.
- <http://www.hsicc.on.ca/stormont-dundas-glengarry-prescott-russell-akwesasne-local-hsjcc/about-us>

8.3 **Mental Health Court Issues – Agreement Letter - L'Original**

- Lynn Bradley shared that she received a letter from a local lawyer whereas she indicated that lately we are having some issues in obtaining mental health evaluation in custody (672.11 order) within the time frame provided by the criminal code. The 2 issues mentioned were the availability of a French psychiatrist to conduct the interview and the fact that the reports are sent to the court and to the crown but not to defence counsel and that we are being asked to provide an extension of the report without being advised why.
- Sheila shared that the new bail hearings will be announced, there are new directives coming and they are very clear. It will remedy itself. There's been an announcement with the Crown policy coming this month. Information will be coming.
- Lucie shared that it needs to be noted somewhere that our mental health clients are the victims.
- Sheila shared that the other issue, Jordyn, it'll address itself.
- When there's no communication between the Crown and the Defense.
- The Crown has to provide all documents to the Defense.
- Kate Baker shared that they use *Languages of Life*. We get interpreters in a timely manner. She said there shouldn't be this issue.

9. **Information Sharing**

- **Kate Baker – The Royal**
 - Kate is happy to join to represent Dual Diagnosis Services at the Royal, and that if other concerns arise regarding the Royal she is happy to carry those forward.
- **Chantal Prieur – Counselling and Support Services of S.D. &G**
 - The MCSS and LHINS created a document called *Guidelines For Supporting Adults With a Developmental Disability When Applying To, Moving Into And Residing In A Long-Term Care Home*. It speaks about how people with a developmental disability are placed in long-term care facilities, sometimes inappropriately. More and more we're going to see the need to share responsibility across sectors and systems as the needs of people are really intersecting. So we need to see what services can be looked at; how do we work together and to offer good care. It will be sent to the membership.
 - Our Agency will be mapping out the Urgent Response process in and a copy can be shared with the members.

- Community Day hosted by the Children's Aid Society. The age of protection is going up from 16 to 18 come January 2018.
- **Kristal Hennigar – Ottawa-Carleton Detention Centre**
 - We have 10 new permanent full time nursing positions and increased Psychiatry services to 5 days a week.
- **Cheryl Bass – Ottawa-Carleton Detention Centre**
 - As the Social worker and Rehabilitation Program manager for both the male and female units, I gave the outline of the team.
 - Currently at OCDC we have 6 social workers which complete varies tasks such as crisis management, assessments and running groups such as substance use and anger management. 2 of the social workers focus on SEG inmates to try to integrate them into the rest of the facility or work individually with them to address the issues why they are in SEG.
 - We have 2 classification officers who complete assessments once inmates are sentenced to refer them to the appropriate facilities which may include a treatment facility if they qualify.
 - We have 6 Rehabilitation workers who complete a range of functions such as discharge planning, Temporary absence program, connections to the community for referrals to programs, running groups and the managing of the program with diverts individuals from the institution such as ICWP.
 - We work closely with our health care team of nurses, mental health nurses and doctor as well as the 3 psychologists and 1 psychometric we currently have on staff.
- **Raquel Beauvais-Godard – Canadian Mental Health Association**
 - With respect to the Release from Custody at Court Protocol, the special liaison officers at court are able to give information to OCDC nursing staff, but the latter do not give information in return. It would be helpful if the nursing staff at OCDC could give a head's up to the court liaison officer about behavioural information pertaining to the person being transported back to Cornwall Court from OCDC, last medication dose, special needs or considerations, etc., so that the staff on the receiving end at court may be prepared. This allows for better service to the individuals transitioning though the justice system and hopefully will result in better outcomes.
- **Angel Quesnel – Mental Health Crisis Team and Community Withdrawal Management (CCH)**
 - The Addictions and Mental Health Services are developing a plan to administer and dispense NARCAN to individuals who are at risk of overdose. Various Teams within the center will receive training and have access to NARCAN for clients. Updates will be given as this initiative further develops. The NP and other community partners are partnering with the Hospital to develop a NAS protocol for women and babies affected by neonatal abstinence syndrome. Training was recently provided to several community partners to bring awareness to this important issue. The Hospital and Community Addiction programs are coming together to review and develop policies to identify and establish safe monitoring and management of newborn infants at risk for neonatal abstinence syndrome, by

supporting parental partnership and their involvement in the care of their infant in rooming, feeding and handling.

- **Bethany Zagar – Laurencrest**

- Laurencrest has an exciting opportunity to develop community partnerships with other youth justice and mental health agencies (youth probation, CCH, Akwesasne, MHAN-LIHN, Crown Attorney's Office) to implement a Youth Court Screening Initiative. Youth eligible will be males and females from age 12-18th birthday attending court for their first appearance.
- The purpose of the program will be to have community team screen all youth appearing at court for their first appearance screened to determine eligibility for Extra Judicial Sanctions, Mental Health Diversion, or proceeding with court process. The team will determine if supports/services are required or already involved with the young person (legal, housing, financial, mental health, addictions etc) and report back to the Crowns office as needed.
- The implementation training takes place November 16th in London and we are all hoping for a quick roll out to the community, once partnerships and roles are developed.

- **Sheila Tallon– Victim Witness Assistance Program, S.D. & G.**

- We will be having an open house on Nov 17, 2017
- Training on Human Trafficking coming up in March.

10. **Agenda Items Tables until Future Meeting(s)**

If you have items for the next agenda, you can send them ahead of time to Sandra Langevin.

11. **Next Meeting**

- The next meeting is scheduled for Thursday, January 11, 2018 at 12:15 p.m. at the Canadian Mental Health Association, 329 Pitt Street. Videoconferencing is available in Casselman and Hawkesbury. It can also be held in other areas as well according to members' needs. Sandwiches and drinks will be served.
- If you cannot attend this meeting but have something you would like to share, please send it by email to Sandra Langevin.

12. **Adjournment**

The meeting was adjourned at 1:50 p.m. Adopted by Angel Quesnel, seconded by Nathalie Pilon. Carried.