



## WW Regional Human Services and Justice Coordination Committee Meeting Minutes

**Date: September 18, 2015**

**Time: 9:30am – 11:30am**

**Location: 67 King Street, Kitchener  
Basement Boardroom**

**Present:** Sharon Deally-Grzybowski (Chair), Joan Nandlal, Ian Sykes, Douglas Sheppard, Janos Botschner, Pam McIntosh, Tom Poray, Mary-Jo Shearer, Don Roth, Sherri Heimpel-Peers

**Guests:**

**Regrets:** Angela Vanderheyden, Kerry Manthenga, Rhonda Frank, Linda Elliott, Tara Hyatt, Julia Manuel, Chris Sadeler

**Absent:** A. J. Grant-Nicholson, Diane Lillico, Janice Sandeson, Jim Izzard, Marylou Schwindt, Ian Sykes, Tina Gaspardy, Tom Gill, Paul Gregory, Rob Martin, Toby Harris

**Recorder:** Sarah Schindler

Item for Discussion		Discussion
1. Welcome, Introductions	Sharon Deally-Grzybowski	Agenda accepted as presented Minutes of June 5, 2015 meeting accepted by consensus.
2. Understanding the Youth Experience – focus group update	Don Roth and Mary-Jo Shearer	<p>Don and Mary-Jo presented an update on the focus groups around <i>Understanding the Youth Experience</i>.</p> <p>Mary-Jo gave a recap from the June 5<sup>th</sup> meeting; scenario-based participation, challenges and opportunities, and feedback. Questions that arose included how to better obtain consent and build relationships. Recommendations include: exploring the use of design thinking, ensuring sufficient time to build rapport, implementing a standard practice for assertive outreach and developing standards to ensure that service providers consistently instill hope.</p> <p>Don discussed some of the emerging ideas and themes that include finding a way to involve peers/peer mentors, engaging youth in activity, involving youth in creating solutions and creating training for professionals to engage youth.</p> <p><u>Possible next steps:</u> There are two groups of youth at play; those who are engaged in leadership activities in the school setting and those who have been through the justice system and are now at a place where they are able to reflect in a meaningful</p>



## WW Regional Human Services and Justice Coordination Committee Meeting Minutes

		<p>way, providing incentives. Janos explained that there are a few programs at Conestoga College that could potentially target youth who have had intersections with the justice system, for instance; Community Integration for Cooperative Participation, volunteer opportunities or unpaid educational placements.</p> <p><u>Proposed next steps:</u> Gather individuals with lived experience; develop service principles and orientation package; and further review of the paper and recommendations regarding system improvement.</p> <p>An invitation will be circulated if you are interested in joining a smaller working group that will continue to look at this issue.</p>
3. PHSJCC Updates	Sharon Deally-Grzybowski	<ul style="list-style-type: none"> <li>• Reminder: PHSJCC <i>Mobilizing Community</i> Conference, November 16-18 in Toronto. If you are interested in attending, registration fees will be subsidized. Please be in contact with Sharon.</li> <li>• Each year the WWHSJCC purchases a table at the Crime Prevention Dinner, October 22, 5:30pm. Six seats available first come first served. If you are interested in attending please be in contact with Sharon.</li> <li>• The PHSJCC has new staffing resources available (including a policy analyst and researcher), through an enhanced partnership, to support the work of regional and local HSJCC's</li> <li>• The PHSJCC has released their 2016-2019 workplan and are requesting a new reporting system from regional and local HSJCC's. As a committee we will be required to complete a SWOT plan and to identify top issues (see attached)</li> </ul>
4. Budget and Work Plan	Sharon Deally-Grzybowski	<ul style="list-style-type: none"> <li>• Sharon reported on two projects that are being sponsored by the WWHSJCC in collaboration with various MH and Addiction agencies: Crystal Meth one day free conference and the Youth version of the MH, the Justice System and You booklet,</li> <li>• Sharon reminded everyone that the WWHSJCC had agreed to assist with the registration fee for members of the WWHSJCC who wanted to attend the PHSJCC meeting.</li> </ul>



## WW Regional Human Services and Justice Coordination Committee Meeting Minutes

5. Developing a Strategic Information Agenda	Janos Botschner	Janos provided an overview of developments regarding a strategic information agenda. Several planning meetings took place over the summer and Janos presented draft terms of reference, and outlined identifying information needs/objectives of the committee, what is the purpose of that information and how is that knowledge shared/transferred. Proposed framework would identify priority objectives, governance process, and formalize capacity – more systematic and less ad hoc. Is this a helpful framework to guide the committee agenda and to identify projects the committee wants to pursue? If you would like to sit on a smaller working group to further pursue this please be in contact with Sharon.
6. Update from Committee Partners	CMHAWWD	<ul style="list-style-type: none"> <li>• Don shared that the Ministry for Children’s Services had identified LEAD agencies of those organizations providing Children’s Services and has now asked CMHAWWD to represent the Wellington-Dufferin region.</li> </ul>
7. New Business		No new business

Next meeting: Friday December 11, 2015 at 9:30am – 11:30am at WRPS – 200 Maple Grove Rd, Cambridge.