

**Approved: January 26, 2006**

**Revised: April 14, 2010**

## **Preamble**

The Human Services and Justice Coordinating Committee of Brant is a local committee, accountable to the Provincial Human Services and Justice Coordinating Committee through the LHIN 4 Human Services & Justice Coordinating Committee.

## **Guidelines**

The HS&JCC of Brant will undertake joint planning, coordination and integration of service delivery for individuals with a serious mental illness, developmental disability, acquired brain injury, drug and alcohol additions, and/or fetal alcohol syndrome who are in conflict with the law in Brant County.

The HS&JCC of Brant will coordinate communication and establish effective linkages and liaison mechanisms between criminal justice, health and social service agencies in Brant County. The HS&JCC of Brant will plan in conjunction with other local planning tables related to this target population as needed, e.g. Contact Brant, Youth Justice Council.

The HS&JCC of Brant will identify local priorities for planning coordinated services and establish processes for planning, joint problem solving and integrated seamless service delivery.

A work plan and budget for the HS&JCC of Brant will be prepared annually, and will be provided to the LHIN 4 HS&JCC.

The HS&JCC of Brant will work toward articulating a strategy to meet the needs of this target population that includes:

- Seamless service delivery recommendations;
- System design recommendations;
- Court diversion and court support plans;
- How community services will be provided, eg. Crisis services, case management; and
- How court assessments will be provided.

## **Membership**

The HS&JCC of Brant will attempt to involve representatives from the following representative groups:

- Community mental health agencies (CMHA, St. Leonard's Community Services, Six Nations Mental Health Services)
- Police (Brantford, OPP & Six Nations)
- Crown Attorney's office

- Brantford Jail
- Probation and parole office (Brantford & Six Nations)
- Community service providers from the developmental services system (Community Living Brant & Family Counselling Centre of Brant)
- Mental health program of the public hospital (Brant Community Healthcare System)
- Consumer, family and community stakeholders
- Representatives from health, developmental services, and justice ministries (ex officio)
- Forensic Program of a designated facility (St. Joseph's Healthcare Hamilton will only attend when requested)

A Chair will be selected from within the membership. The Chair of the HS&JCC of Brant will attend meetings of the LHIN 4 HS&JCC to report on the activities of the local committee. The Chair will share regional progress with the local committee.

The Committee may have additional associate memberships as needed. Ad hoc committees will be established to assist with specific projects. Linkages will be established with the defense bar, the judiciary, Legal Aid Ontario, Victim's Services, and other relevant agencies as needed to meet the varied needs of individuals who come in conflict with the law. Social service or other agency involvement may be established in response to distinct service needs (e.g., people with substance abuse or sexual problems, members of ethno-racial groups, aboriginal people, individuals with acquired brain injury or fetal alcohol syndrome, or women who are victims of violence).

### **Meetings**

The HS&JCC of Brant will meet at least four times a year.

### **Minutes**

The minutes of each meeting shall be recorded by the Chair or delegate and maintained on record. Copies of local and regional minutes shall be distributed to all members prior to the next meeting.

### **Quorum**

Fifty percent plus one of members in attendance, exclusive of ex officio members.

### **Making Decisions**

Every effort will be made to make decisions based on consensus; however, where consensus cannot be reached, majority vote will prevail.