

Northwest Regional Centre of Responsibility (COR)

(Formerly known as Northwest Regional HSJCC)

2019 – 2021 Committee Work Plan

Purpose of the COR:

The purpose of the COR is to support current and future Situation Tables and assist in supporting an integrated, coordinated and seamless service delivery system that meets the needs of at-risk people and optimizes the mobilization and delivery of community services in the Northwest region.

Objectives:

- To establish key partnerships among the Ministries of Health and Long Term Care, Criminal Justice, Adult/Youth Mental Health and Addictions Services, Social Service, Education, Data and Research Sector, and between local/district committees in the Northwest region.
- To discuss and find solutions to systemic issues emerging from district/local committees or Situation Tables within the Northwest region, in compliance with the issues management framework (reference Appendix I).
- Enhance local Situation Table development and maintain partnerships with Situation Tables in the Northwest region
- Engage in collaborative analysis of data from local Situation Table discussions and identify trends, deficiencies and gaps in service, as well as any operational barriers, which will inform the identification of opportunities for systemic change.
- Highlight persistent regional issues, provide recommendations for strategic action, and participate in a planning session for the purpose of reporting to the Provincial HSJCC.
- Coordinate regional training and educational opportunities for all sectors involved in serving the target population.
- Share promising/best emerging practices.

Priority Area	Alignment with COR Objective	Activity	Outputs/Deliverables	Anticipated Outcome	Actual Outcome
BUILDING A STRONG AND SUSTAINABLE NETWORK	To discuss and find solutions to systemic issues emerging from district/local committees or Situation Tables within the Northwest region	1. Attendance and participation in Northwest Regional Centre of Responsibility (COR) Meetings <ul style="list-style-type: none"> • Assemble a COR Agenda Review Committee (3-5 members) comprised of: <ul style="list-style-type: none"> • COR Co-Chairs • Member of Sponsoring Agency (CMHA Thunder Bay) • Member(s) from the District of Thunder Bay <p>Partners: COR, CMHA Thunder Bay (virtual meeting host)</p>	<ul style="list-style-type: none"> • Agenda Review Committee • 4 COR meetings per year • # of attendees/meeting • Meeting Agenda • Meeting Feedback Surveys • Meeting Minutes 	<ul style="list-style-type: none"> • To provide a platform for facilitated conversation and information for COR members to discuss matters relating to human services and justice, and better coordinating services for people with complex needs • Agendas reflective of emerging issues and trends in Northwestern Ontario • Committee responsible for 	

				vetting issues emerging from local planning tables and/or Situation Tables	
	To establish key partnerships among the Ministries of Health and Long-Term Care, Criminal Justice, Adult/Youth Mental Health and Addictions Services, Social Service, Education, Data and Research Sector, and between local/district committees	<p>2. Support Community Safety and Well-Being Planning (Bill 175) across the Northwest Region</p> <ul style="list-style-type: none"> Facilitate linkages between Situation Tables to Municipalities Identification of Community Safety and Well-Being Planners/leads from municipalities Provide opportunities for information-sharing between municipalities by adding a standing agenda item (Community Safety and Well-Being Planning) to COR Agendas <p>Partners: KRRD-HSJCC, Municipalities in Northwestern Ontario, Situation Tables/Situation Table Steering Committees in the Northwest Region, Community Safety and Well-Being Planning Tables in Northwest Region (e.g. Thunder Bay Crime Prevention Council, Dryden Situation Table Steering Committee)</p>	<ul style="list-style-type: none"> Generic Template Letter from Situation Tables Co-Chairs/Leads to Municipalities Contact list of CSWB Planners/Coordinators shared to facilitate information-sharing among municipalities CSWB Plans from municipalities with current CSWB plans disseminated to COR members 	<ul style="list-style-type: none"> Linkages between Municipalities and Situation Tables established Network of contacts Increased information-sharing among municipalities 	
	To establish key partnerships among the Ministries of Health and Long-Term Care, Criminal Justice, Adult/Youth Mental Health and Addictions Services, Social Service, Education, Data and Research Sector, and between local/district committees	<p>3. Formalize Partnerships with Community Planning Tables in Northwest Region</p> <ul style="list-style-type: none"> Map/Inventory of Community Planning Tables in Northwest Region Formalized partnerships with Mental Health and Addictions Network planning tables and/or other planning tables indicating mutual agreement for information-sharing between committees Regular updates/data sharing at local community planning tables Issues emerging from local planning tables shared and/or discussed by COR <p>Partners: COR Members, Coordinator, Thunder Bay Drug Strategy, Crime Prevention Council,</p>	<ul style="list-style-type: none"> Map/Inventory of Community Planning Tables in Northwest Region Partnership Commitments with Community Planning Tables Designated COR members to represent Community Mobilization Network/COR and share local Situation Table data at Community Planning Tables and report systemic issues 	<ul style="list-style-type: none"> Linkages between Community Planning Tables Established Better information-flow and reduction in duplication of conversations across regional/local planning tables 	

		Thunder Bay District Mental Health & Addictions Network, Child/Youth Mental Health Community Planning Table, Child/Youth Rural Mental Health Planning Table	emerging from local planning tables to the COR		
	To establish key partnerships among the Ministries of Health and Long-Term Care, Criminal Justice, Adult/Youth Mental Health and Addictions Services, Social Service, Education, Data and Research Sector, and between local/district committees	<p>4. Establish a Partnership with Lakehead University to support student placement opportunities</p> <ul style="list-style-type: none"> • Identification of possible projects shared with graduate student placement coordinators (Department of Social Work, Health Sciences, Psychology, etc.) <p>Partners: COR, Lakehead University</p>	<ul style="list-style-type: none"> • List of Possible Student opportunities with Community Mobilization Network 	<ul style="list-style-type: none"> • Working Groups adequately supported 	
	<p>Highlight persistent regional issues, provide recommendations for strategic action, and participate in a planning session for the purpose of reporting to the Provincial HSJCC.</p> <p>Share Promising/Best Emerging Practices</p>	<p>5. Continued engagement with the local Kenora Rainy River District and Provincial HSJCC</p> <ul style="list-style-type: none"> • KRRD-HSJCC meeting attendance and updates • Provincial HSJCC meeting attendance • Provincial HSJCC Executive Committee meeting attendance • HSJCC Network Newsletter Submissions • Work Plan and Annual Report Submission <p>Partners: KRRD-HSJCC, COR, Provincial HSJCC</p>	<ul style="list-style-type: none"> • KRRD-HSJCC Minutes • P-HSJCC Meeting Highlights/Takeaways documents • 2019-2020 Work Plan • 2018-2019 Annual Report • Newsletter Write-Ups 	<ul style="list-style-type: none"> • Open lines of communication between the KRRD-HSJCC/COR/Provincial HSJCC and enhanced information-sharing and collaboration on local/regional/provincial projects 	
COMMUNICATONS & KNOWLEDGE EXCHANGE OPPORTUNITIES	Share Promising/Best Emerging Practices	<p>6. Communications and Knowledge Exchange Activities: Regular communication with the Network and increasing awareness about the Community Mobilization Network</p> <ul style="list-style-type: none"> • Provide Weekly Updates to membership of the COR, KRRD-HSJCC and Situation Tables, noting progress on work plan deliverables • Educational Sessions (2 sessions per year) 	<ul style="list-style-type: none"> • Weekly Updates • # of presentations • # of conference presentations • # of attendees • Feedback surveys 		

		<ul style="list-style-type: none"> • Conference Submissions • Presentations, as requested, to other HSJCCS or local community planning tables • Archiving of COR minutes/documents/reports, etc. on HSJCC website <p>Partners: COR members, KRRD-HSJCC members, Situation Table(s) members</p>			
	Coordinate regional training and educational opportunities for all sectors involved in serving the target population.	<p>7. Assemble working group to coordinate an Annual Day of Learning for members of the North West Community Mobilization Network</p> <p>Partners: COR members, KRRD-HSJCC members, Situation Table(s) members</p>	<ul style="list-style-type: none"> • # of attendees • # of feedback surveys 	<ul style="list-style-type: none"> • Increased knowledge and information sharing among service providers from the health, justice, education and social service sectors 	
SUPPORT SITUATION TABLE DEVELOPMENT/ OPERATIONS IN NORTHWEST REGION	Enhance local Situation Table development and maintain partnerships with Situation Tables in the Northwest region	<p>8. Assist with Situation Table training coordination and promotion to new/existing members in the Northwest region</p> <p>Partners: OPP Community Safety Services Branch, Situation Table Leads, COR members</p>	<ul style="list-style-type: none"> • Situation Table Orientation Binders • WLU Online Training Certificates • Feedback Surveys 	<ul style="list-style-type: none"> • Increase in new Situation Table membership and participation as a result of successful completion of online and in-person training • Increased awareness and knowledge about Situation Table models and the Four-Filter approach by training participants 	
	Engage in collaborative analysis of data from local Situation Table discussions and identify trends, deficiencies and gaps in service, as well as any operational barriers, which will inform the	<p>9. Prepare Reports for Situation Tables in Northwest Region:</p> <ul style="list-style-type: none"> • Production and sharing of Annual or Quarterly Data Reports with COR with aggregated data from Northwest region • Share Quarterly Situation Table Reports with relevant local planning tables • Share emerging issues, trends, highlights with COR arising from Situation Table in Northwest Region 	<ul style="list-style-type: none"> • Quarterly Risk-Driven Tracking Database Reports on Situation Tables 	<ul style="list-style-type: none"> • Identification of emerging regional trends and systemic issues within the Northwest region 	

	<p>identification of opportunities for systemic change.</p>	<p>Partners: Lakehead University, Situation Tables in Northwest Region</p>			
	<p>Enhance local Situation Table development and maintain partnerships with Situation Tables in the Northwest region</p>	<p>10. Explore enhanced Situation Table models or consent-based Situation Table models for addressing Situations of Chronic Risk</p> <ul style="list-style-type: none"> • Participation in Situation Table Community of Practice Working Group <p>Partners: Ontario Situation Table Community of Practice, COR members</p>	<ul style="list-style-type: none"> • Recommendations/ information about this model shared with the COR or Situation Tables 	<ul style="list-style-type: none"> • Greater understanding of enhanced Situation Table models to address situations of complex chronic risk that are not acutely elevated risk 	
<p>ISSUES MANAGEMENT (PRIORITY ISSUES)</p>	<p>To discuss and find solutions to systemic issues emerging from district/local committees or Situation Tables within the Northwest region</p>	<p>11. Issue: Regional Crisis Services</p> <p>Explore Models of Crisis Service delivery in the Northwest:</p> <ul style="list-style-type: none"> • Assemble a Working Group to explore models of crisis service delivery for the Northwest region • Review and leverage Crisis Service recommendations outlined in “Enhanced Crisis Services Report” • Environmental Scan of Crisis Services Models in the Northwest to identify gaps and opportunities <p>Partners: COR, KRRD-HSJCC, Mental Health & Addictions Network members, Child/Youth Community Mental Health Planning Table, NWLHIN</p> <p>Support the Joint-Mobile Crisis Response Project Evaluation and dissemination of findings</p> <ul style="list-style-type: none"> • Provide support to the Joint-Mobile Crisis Response Project with Quantitative Research and support dissemination of findings to the Community Mobilization Network, as well as with the Provincial HSJCC and KRRD-HSJCC 	<ul style="list-style-type: none"> • Working Group Assembly • Project Charter • Meeting Minutes • <i>Deliverables/Outputs to be determined by Working Group</i> 	<ul style="list-style-type: none"> • Exploration of Collaborative Crisis Response Models/Crisis Services in the Northwest region 	

		<p>Partners: Provincial HSJCC, JMCR Steering Committee Partners (CMHA Thunder Bay, TBRHSC Emergency Department and Adult M/H, Thunder Bay Police Service), Lakehead University</p>			
To discuss and find solutions to systemic issues emerging from district/local committees or Situation Tables within the Northwest region	<p>12. Issue: People with FASD in conflict with the law</p> <p>Assemble Working Group with partners from Northwest Region to address system gaps for people with FASD in conflict with the law</p> <p>Partners: CMHA Kenora, BISNO, Firefly, MCCSS, CMHA Thunder Bay, MCSCS, Thunder Bay Police Service</p>	<ul style="list-style-type: none"> Working Group Assembly Project Charter Meeting Minutes <i>Deliverables/Outputs to be determined by Working Group</i> 	<ul style="list-style-type: none"> Identification of systemic gaps for people entering/existing the criminal justice system FASD and/or other complex social/health care needs Regional strategy to address systemic gaps identified 		
To discuss and find solutions to systemic issues emerging from district/local committees or Situation Tables within the Northwest region	<p>13. Issue: Supportive Housing for Individuals Involved with the Criminal Justice System</p> <p>Assemble Working Group with partners from the COR/Northwest region to address system gaps related to</p> <ul style="list-style-type: none"> Leverage 2019 Mental Health, Housing and Justice Community of Interest Report Recommendations Identify regional gaps and action plan for addressing these <p>Partners: Homelessness and Housing Coalition partners, KRRD-HSJCC members, COR members</p>	<ul style="list-style-type: none"> Working Group Assembly Project Charter Meeting Minutes <i>Deliverables/Outputs to be determined by Working Group</i> 	<ul style="list-style-type: none"> Identification of gaps in Northwest region relating to housing with justice-involvement issues and regional action plan for addressing identified gaps 		
To discuss and find solutions to systemic issues emerging from district/local committees or Situation Tables within the Northwest region	<p>14. Issue: Transfers of Care to Schedule 1 Psychiatric Facilities from Rural and Remote Communities</p> <p>Engage partners from health care (ie. Child/Youth Mental Health, Hospitals) and justice (ie. EMS, police) to develop a Form 1 Protocol outlining responsibilities for transportation from rural communities to designated Schedule 1 Psychiatric Facilities in the Northwest.</p>	<ul style="list-style-type: none"> Development of a Form 1 Protocol 	<ul style="list-style-type: none"> Increased collaboration between hospitals, emergency medical service providers and police services with the purpose of improving outcomes for individuals experiencing a mental health crisis that have been apprehended by police officers under the 		

		<ul style="list-style-type: none"> Explore similar protocols other rural communities have in place <p>Partners: NWLHIN, COR & KRRD-HSJCC members, MH&A Network members , NWEMS, SNEMS, OPP, TBPS, Dryden Police Service, TBRHSC, Lake of the Woods,</p>		<p><i>Mental Health Act</i></p>	
	<p>To discuss and find solutions to systemic issues emerging from district/local committees or Situation Tables within the Northwest region</p> <p>Highlight persistent regional issues, provide recommendations for strategic action, and participate in a planning session for the purpose of reporting to the Provincial HSJCC.</p>	<p>15. Issues Management during COR meetings</p> <ul style="list-style-type: none"> At least 1 Issues Management session during COR meetings, based on emerging issues identified by the Network <p>Partners: COR Members</p>	<ul style="list-style-type: none"> Briefing Notes & Guided Discussion Questions 	<ul style="list-style-type: none"> Greater collaboration and coordination of services between the criminal justice and human services sectors Increased coordination and collaboration between human services and justice sectors Increased level of knowledge about individuals who come into contact with the justice system, available services, linkages and opportunities for collaboration 	

	<p>To discuss and find solutions to systemic issues emerging from district/local committees or Situation Tables within the Northwest region</p>	<p>16. Provide support to community partners with grant applications that align with COR priorities</p> <ul style="list-style-type: none">• Providing data from Risk-Driven Tracking database to support grant applications (to service providers or community planning tables)• Supporting grant proposal preparation by assisting with grant writing in alignment with COR priorities/identified issues• Providing Letters of Support for projects that align with scope/mandate of the COR	<ul style="list-style-type: none">• Letters of Support for Grant Funding• Grant application/proposal writing or support	<ul style="list-style-type: none">• Greater collaboration and coordination of services between the criminal justice and human services sectors	
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