

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Regional: Champlain
Chair/Co-Chair Names & Contact Information	<p>Brian Merkley/Sarah Telford Brian.Merkley@theroyal.ca / Sarah.Telford@theroyal.ca 613-722-6521 ext 6362/613-722-6521 ext. 6148</p> <p>Justice Heather Perkins-McVey Heather.Perkins-McVey@ocj-cjo.ca</p>
HSJCC Objectives	<ul style="list-style-type: none"> • To support the individual and collective efforts of Regional and Local Committees. • To identify regional, local or provincial service and policy issues and make recommendations to address such issues to appropriate government and other bodies as determined by the nature of the issues. • To identify solutions to systemic problems. • To promote consistency of approach across Champlain, while recognizing regional diversity. • To enhance the engagement of the HSJCC Network (which includes the Provincial, Regional and Local Committees). • To share information across the HSJCC Network and beyond (knowledge transfer). • To provide a structure for accountability for the HSJCC Network.
Name of Transfer Payment Agency & Contact Information	Royal Ottawa Mental Health Centre Brian Merkley / Sarah Telford

Total # of Funds Received from Regional Health Office	Regional: \$20,000 Locals: Renfrew County \$7,000 Cornwall, SDG, Prescott, Russell & Akwesasne \$7,000
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List of Key Activities & Initiatives

- I. Increase Collaboration and Committee Member Engagement
- II. Training & Professional Development Opportunities
- III. Support Emerging Innovative Initiatives

General Information for Activity I.	
Description	Increase Collaboration and Committee Member Engagement
Objectives and Key Deliverables	<p>Objective: increase collaboration between human service & justice sectors; increase transparency of priorities for the committee; advancement of systemic issues that impact individuals; increase access to supports & services</p> <p>Deliverable:</p> <ul style="list-style-type: none"> • work plan approved by membership • Membership will monitor work plan and lead initiatives
Budget Allocated (As of April 1, 2022)	\$1000
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	Workplan approved by membership; Increased membership representative of the broader sectors including justice and indigenous.
Budget Used by March 31, 2023	

General Information for Activity II.	
Description	Training and Professional Development Opportunities
Objectives and Key Deliverables	Objective: To support the individual and collective educational/training needs of Local & Regional committees.

	<ul style="list-style-type: none"> • Canvas membership to determine individual stakeholder educational and training needs • Canvas membership to determine individual stakeholder professional development needs <p style="text-align: center;">- Allocate funds to support the identified needs</p>
Budget Allocated (As of April 1, 2022)	\$13,500
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	On hold: Due the pandemic Regional and local members organizations pandemic response policies and practiced restricted ability to engage in educational opportunities.
Key Outcomes	On hold
Budget Used by March 31, 2023	\$0

General Information for Activity III.	
Description	Increase Collaboration and Committee Member Engagement
Objectives and Key Deliverables	<p>Objective: To support the individual and collective efforts of Local & Regional committees.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • 5 regional meetings (May, Sept, Nov, Jan, Mar) • Honorarium for person with lived experience on the committee.
Budget Allocated (As of April 1, 2022)	\$4000
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	All meetings held virtually and have recruited members with lived mental health and justice experience.
Budget Used by March 31, 2023	\$0 We did not have any in person meetings. And the person with lived Mental Health experience is a salaried peer support worker of the hospital

General Information for Activity IV.	
Description	Increase Collaboration and Committee Member Engagement
Objectives and Key Deliverables	Objective: Develop a systematic approach to making new member feel welcome and all members feel valued.

	<p>Deliverables:</p> <ul style="list-style-type: none"> • a structured orientation manual for the purpose of provincial, regional, and local HSJCC's • process of identifying how new members are on boarded • ensure members all have an opportunity to participate and to share information at meetings
Budget Allocated (As of April 1, 2022)	\$500
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Regional orientation manual completed with utilization HSJCC provincial resources found on website. New members are on boarded using these resources. Each new member provides an overview of their organization and how it intersects with HSJCC objectives and mandate.
Budget Used by March 31, 2023	\$0 One of our member organizations supplied the workload and materials in kind.

General Information for Activity V.	
Description	Increase Collaboration and Committee Member Engagement
Objectives and Key Deliverables	<p>Objective: Increase awareness of the membership's organizations services provided and the populations they serve.</p> <p>Deliverables:</p> <p>Each local meeting will feature a presentation from one of the membership's organizations</p>
Budget Allocated (As of April 1, 2022)	
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Delayed
Key Outcomes	Delayed other than new members presenting on their organizations
Budget Used by March 31, 2023	\$13,183

General Information for Activity VI.	
Description	Creating and Supporting Emerging innovative initiatives

Objectives and Key Deliverables	<p>Objective: Support community based initiatives that aim to address the unique reintegration needs and challenges faced by justice involved individuals</p> <p>Deliverables:</p> <ul style="list-style-type: none"> Local will select community initiatives requiring support and allocate budget amount as needed
Budget Allocated (As of April 1, 2022)	
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	<p>Completed</p>
Key Outcomes	<p>-Release from Custody Bus Ticket/Clothing program: for persons released from custody who need transportation to home or shelter; season appropriate clothing</p> <p>-Therapy dog program; provides therapy dogs to the drug treatment court.</p> <p>-John Howard Society for Grocery Cards for clients transitioning from custody who are struggling with food security.</p>
Budget Used by March 31, 2023	