INTRODUCTION

The intent of the "Community Mental Health and Addiction Program" (CMHAP) funding is to strengthen system support functions and direct services for the purpose of advancing **Phase 2 of Ontario's Comprehensive Mental Health and Addictions Strategy,** which consists of five strategic pillars:

Pillar 1.   Promote resiliency and well-being in Ontarians
Pillar 2.   Ensure early identification and intervention
Pillar 3.   Expand housing, employment supports, and encourage diversion and transitions from the justice system
Pillar 4.   Right service, right time, right place (improve coordination and transitions)
Pillar 5.   Fund based on quality and need (funding reform)

CMHAP activities relate to one or more of the following system support functions and/or direct services:

1. *Information Management*: activities related to the management of mental health and addiction service system information, including personal client information.

2. *Collaboration & Collaborative Care*: activities related to collaborative care and collaboration in general, including new inter-agency relationships resulting in new protocols and agreements.

3. *Training and Professional Development*: activities intended to ensure appropriate initial & ongoing education and training of professionals/ para-professionals required to perform the full range of system functions.

4. *Knowledge Translation and Exchange*: activities intended to influence service provider behaviour through better knowledge of emerging issues and best-practices. Activities include clinical guideline development, promising practice identification, knowledge translation, knowledge transfer and mentoring, as well as monitoring and evaluation of the success of research and knowledge exchange.

5. *Service and System performance, Monitoring and Evaluation*: all quality assurance and standards activities intended to ensure that: a) services and supports are producing desired client outcomes; b) the system is operating in a way that supports improved client outcomes.

6. *Direct services*: activities involving client assessment and care planning, referrals to follow-up services/supports, and interventions to improve functioning and quality of life, support self-management, wellness, recovery and harm-reduction.

SCHEDULE "A"

PROGRAM DESCRIPTION AND TIMELINES

I.   HSJCC Information:

Champlain Regional Human Services and Justice Coordinating Committee

HSJCC Chair/Co-Chairs: Joan Garrow
Chair/Co-chairs contact: Heather Perkins McVey
Transfer Payment Agency: ROHCG
Transfer Payment Agency Contact: Natasha Kelly

II.   HSJCC Objectives

a) Committee's over all goals and key commitments:

> Provide regional leadership to support implementation of the government's policy framework (1997) for individuals who come into contact with the criminal-justice system and have needs that can be met by regional human services systems.

b)   Committee's specific objectives:

> **Objectives**
>
> - To support the individual and collective efforts of Regional and Local Committees.
>
> - To identify regional, local or provincial service and policy issues and make recommendations to address such issues to appropriate government and other bodies as determined by the nature of the issues.
>
> - To identify solutions to systemic problems.
>
> - To promote consistency of approach across Champlain, while recognizing regional diversity.
>
> - To enhance the engagement of the HSJCC Network (which includes the Provincial, Regional and Local Committees).
>
> - To share information across the HSJCC Network and beyond (knowledge transfer).
>
> To provide a structure for accountability for the HSJCC Network.

III. System Support Function and/or Direct Services

a. Please check one or more of the relevant boxes to indicate which system support function(s) (see page 1 for descriptions) the program and activities correspond to.

   x   Information management
   x   Collaboration & collaborative care
   x   Training and professional development
   x   Knowledge translation & exchange
   x   Service and system performance, monitoring and evaluation
   ☐   Direct services

IV. Scope of Program

Provide the list of activities to be completed. Each activity should be mapped to one or more outputs and outcomes. Please also demonstrate how the activity contributes to one or more of the MH&A strategic pillars. Provide the start and end date of each activity. See Appendix A for more examples.

2019 – 2020 WORKPLAN AND ANNUAL REPORT SUBMISSIONS									
2. Champlain Regional HSJCC									
WORKPLAN (Due: March 1 of each year)							**Annual Report Submissions (Due: June 1 of each year)**		
HSJCC Activities What is done to meet program objectives	**Anticipated Outputs** What is produced or delivered resulting from activities	**Anticipated Outcomes (if available)** What are the regional or community effects / changes that occur as a result?	**MH&A Pillar(s) this activity contributes to** (see page 1)	**Timeline** Start and End Date	**Anticipated Budget**		**Actual Outputs** (to be completed for annual reports)	**Actual Outcomes** (to be completed for annual reports)	**Actual Budget**
1. Create an orientation package	An orientation package to the Regional HSJCC Committee	Increase in efficiency in the overall system linked to clear understanding of role of the HSJCC	☐ Pillar 1 ☐ Pillar 2 ☐ Pillar 3 X Pillar 4 ☐ Pillar 5	Fall / Winter					
2. Conduct a visioning exercise to distinguish our distinct "identity" within the provincial HSJCC vision. Review terms of reference for the regional HSJCC (including membership)	A 'one-pager' identity statement and its link to the Provincial HSJCC Vision	Improved collaboration of the HSJCC toward a common goal	X Pillar 1 X Pillar 2 X Pillar 3 X Pillar 4 ☐ Pillar 5	September 2019					

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3. Create a map of committees the HSJCC members are a part of and where these committees reports.	A visual map of the committees the HSJCC members sit on	Reduce duplication of committee attendance and increase efficiency in the system	☐ Pillar 1 ☐ Pillar 2 ☐ Pillar 3 X Pillar 4 X Pillar 5	May 2019					
4. Coordinate local and regional HSJCC education initiatives with provincial ones Integrate the use of standard template to identify issues	A visual map of the HSJCC (Regional and Provincial) initiatives Create a 'one pager' process for the identification of immerging issues	Reduce duplication of education initiatives Increase access and diversity of education opportunities for the regional HSJCC network Increase in efficiency in the overall system linked to clear understanding of process involved in identifying issues to be discussed locally or transferred to the provincial level.	X Pillar 1 ☐ Pillar 2 X Pillar 3 X Pillar 4 ☐ Pillar 5	May 2019					

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5. Ensure optimal meeting accessibility – videoconference	Change in meeting location	Improve engagement	☐ Pillar 1 ☐ Pillar 2 ☐ Pillar 3 X Pillar 4 X Pillar 5	To be confirmed June 2019					
6. Facilitate attendance to provincial HSJCC conference	Members of community agencies sitting at HSJCC will attend the Provincial HSJCC conference in Toronto	Exchange of information Improve engagement	X Pillar 1 ☐ Pillar 2 X Pillar 3 X Pillar 4 ☐ Pillar 5	November 2019					