

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Regional: Champlain
Chair/Co-Chair Names & Contact Information	<p>Brian Merkley/Sarah Telford Brian.Merkley@theroyal.ca / Sarah.Telford@theroyal.ca 613-722-6521 ext 6362/613-722-6521 ext. 6148 Heather Perkins-McVey Heather.Perkins-McVey@ocj-cjo.ca</p>
HSJCC Objectives	<ul style="list-style-type: none"> • To support the individual and collective efforts of Regional and Local Committees. • To identify regional, local or provincial service and policy issues and make recommendations to address such issues to appropriate government and other bodies as determined by the nature of the issues. • To identify solutions to systemic problems. • To promote consistency of approach across Champlain, while recognizing regional diversity. • To enhance the engagement of the HSJCC Network (which includes the Provincial, Regional and Local Committees). • To share information across the HSJCC Network and beyond (knowledge transfer). • To provide a structure for accountability for the HSJCC Network.
Name of Transfer Payment Agency & Contact Information	<p>Royal Ottawa Mental Health Centre Brian Merkley / Sarah Telford</p>

Total # of Funds Received from Regional Health Office	Regional: \$20,000 Locals: Renfrew County \$7,000 Cornwall, SDG, Prescott, Russell & Akwesasne \$7,000
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List of Key Activities & Initiatives

- I. Increase Collaboration and Committee Member Engagement
- II. Training & Professional Development Opportunities
- III. Support Emerging Innovative Initiatives

General Information for Activity I.	
Description	Increase Collaboration and Committee Member Engagement
Objectives and Key Deliverables	<p>Objective:</p> <ul style="list-style-type: none"> • Membership Retreat to review current Local/Regional HSJCC objectives and update to align Provincial HSJCC objectives • Inviting stakeholders from sector not currently represented on the committee <p>Deliverable:</p> <ul style="list-style-type: none"> • Retreat scheduled for May 2023 • Enhanced membership to the committee
Budget Allocated (As of April 1, 2023)	\$5,000
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity II.	
Description	Training and Professional Development Opportunities
Objectives and Key Deliverables	<p>Objective:</p> <ul style="list-style-type: none"> To support the individual and collective Educational and training needs from the membership of Local & Regional committees <p>Deliverables:</p> <ul style="list-style-type: none"> Utilization of education/training funds by the membership across the Champlain region
Budget Allocated (As of April 1, 2023)	\$10,000
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity III.	
Description	Increase Collaboration and Committee Member Engagement
Objectives and Key Deliverables	<p>Objective:</p> <ul style="list-style-type: none"> To cover expenses related to bimonthly Local & Regional committees meetings. (Resume hybrid committee meetings). <p>Deliverables:</p> <ul style="list-style-type: none"> 5 regional meetings (May, Sept, Nov, Jan, Mar)
Budget Allocated (As of April 1, 2023)	\$4000
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity IV.	
Description	Cross Sector Collaboration and Cooperation
Objectives and Key Deliverables	<p>Objective:</p> <ul style="list-style-type: none"> • Seek membership opportunities at various tables across the sectors • Have an HSJCC voice and input into local community matters
	<p>Deliverables:</p> <ul style="list-style-type: none"> • HSJCC membership from community stakeholders from across the local and regional catchment area
Budget Allocated (As of April 1, 2023)	\$1000
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity V.	
Description	Increase Collaboration and Committee Member Engagement
Objectives and Key Deliverables	<p>Objective: Increase awareness of the membership's organizations services provided and the populations they serve.</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • Each local meeting will feature a presentation from one of the membership's organizations
Budget Allocated (As of April 1, 2023)	
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity VI.	
Description	Creating and Supporting Emerging innovative initiatives

Objectives and Key Deliverables	<p>Objective: Support community based initiatives that aim to address the unique reintegration needs and challenges faced by justice involved individuals</p> <p>Deliverables:</p> <ul style="list-style-type: none"> • Local will select community initiatives requiring support and allocate budget amount as needed
Budget Allocated (As of April 1, 2023)	
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

