

## HSJCC Network Reporting Template

### Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### HSJCC Information

<b>Name of Regional or Local HSJCC</b>	<b>Champlain</b>
<b>Chair/Co-Chair Names &amp; Contact Information</b>	<p>Sarah Telford <a href="mailto:Sarah.Telford@theroyal.ca">Sarah.Telford@theroyal.ca</a> 613-722-6521 ext. 6148 or 613-889-2127</p> <p>Heather Perkins-McVey <a href="mailto:Heather.Perkins-McVey@ocj-cjo.ca">Heather.Perkins-McVey@ocj-cjo.ca</a></p>
<b>HSJCC Objectives</b>	<ul style="list-style-type: none"> <li>• To support the individual and collective efforts of Regional and Local Committees.</li> <li>• To identify regional, local or provincial service and policy issues and make recommendations to address such issues to appropriate government and other bodies as determined by the nature of the issues.</li> <li>• To identify solutions to systemic problems.</li> <li>• To promote consistency of approach across Champlain, while recognizing regional diversity.</li> <li>• To enhance the engagement of the HSJCC Network (which includes the Provincial, Regional and Local Committees).</li> <li>• To share information across the HSJCC Network and beyond (knowledge transfer).</li> <li>• To provide a structure for accountability for the HSJCC Network.</li> <li>• Increase member collaboration and engagement</li> </ul>

<b>Name of Transfer Payment Agency &amp; Contact Information</b>	<b>Royal Ottawa Mental Health Centre Sarah Telford</b>
<b>Total # of Funds Received from Regional Health Office</b>	<b>Regional: \$20,000 Locals: Renfrew County \$7,000 Cornwall, SDG, Prescott, Russell &amp; Akwesasne \$7,000</b>

**List of Key Activities & Initiatives**

- I. Increase collaboration and committee member engagement**
- II. Training and professional development opportunities**
- III. Creating and supporting emerging initiatives**
- IV. Improved advocacy of municipal officials targeting opioid and mental health crises and the need for supports**

<b>General Information for Activity I.</b>	
<b>Description</b>	<b>Increase collaboration and committee member engagement</b>
<b>Objectives and Key Deliverables</b>	<p>Objectives:</p> <ul style="list-style-type: none"> <li>• Membership Retreat to review current Local/Regional HSJCC objectives and update to align Provincial HSJCC objectives</li> <li>• Inviting stakeholders from sector not currently represented on the committee, particularly the Indigenous community and organizations supporting newcomers</li> <li>• To cover expenses related to bimonthly Local &amp; Regional committees meetings. (Continue to offer hybrid committee meetings).</li> <li>• Increase awareness of the membership's organizations services provided and the populations they serve.</li> </ul> <p>Key Deliverables:</p> <ul style="list-style-type: none"> <li>• Enhanced membership to the committee</li> <li>• 5 regional meetings (May, Sept, Nov, Jan, Mar) and annual retreat</li> <li>• Each local meeting will feature a presentation from one of the membership's organizations or other social service agencies in the Ottawa area</li> <li>• Subcommittees developed with committee members to support key activities and initiatives</li> </ul>

<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$5000</b>
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity II.</b>	
<b>Description</b>	<b>Training and professional development opportunities</b>
<b>Objectives and Key Deliverables</b>	<p><b>Objectives:</b></p> <ul style="list-style-type: none"> <li>To support the individual and collective educational and training needs from the membership of Local &amp; Regional committees</li> </ul> <p><b>Key Deliverables:</b></p> <ul style="list-style-type: none"> <li>Utilization of education/training funds by the membership across the Champlain region</li> <li>Host an educational and networking symposium (bi-annual, alternating with the HSJCC conference) (Fall 2024)</li> <li>Host multi-agency knowledge exchange event</li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$10 000</b>
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity III.</b>	
<b>Description</b>	<b>Creating and supporting emerging initiatives</b>
<b>Objectives and Key Deliverables</b>	<p><b>Objectives:</b></p> <ul style="list-style-type: none"> <li>• Support community based initiatives that aim to address the unique reintegration needs and challenges faced by justice involved individuals</li> </ul> <p><b>Key Deliverables:</b></p> <ul style="list-style-type: none"> <li>• Local will select community initiatives requiring support and allocate budget amount as needed</li> <li>• Committee has selected: <ul style="list-style-type: none"> <li>○ FAM Network</li> <li>○ Release from custody supports</li> <li>○ Courthouse therapy dog program</li> <li>○ Ottawa Strategy for Mental Health and Substance Use</li> <li>○ Situation Table</li> <li>○ Youth targeted programs to support transition into the community</li> </ul> </li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$5000</b>
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity IV.</b>	
<b>Description</b>	<b>Improved advocacy of municipal officials targeting the opioid and mental health crises and the need for supports</b>
<b>Objectives and Key Deliverables</b>	<p><b>Objective:</b></p> <ul style="list-style-type: none"> <li>• Bridge the collective experience of HSJCC members to assist the City in development of their mental health and drug strategy</li> </ul> <p><b>Key Deliverables:</b></p> <ul style="list-style-type: none"> <li>• Identifying and engaging persons at the City with whom we can meet to discuss the Ottawa Mental and Drug</li> </ul>

	Strategy
<b>Budget Allocated (As of April 1, 2024)</b>	
<b>Status Update as of March 31, 2025  (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	