

HSJCC Network Reporting Template

Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Downtown Toronto HSJCC
Chair/Co-Chair Names & Contact Information	Susan Davis , sDavis@gersteincentre.org or 416-929-0149 ext. 222
HSJCC Objectives	<p>The DT-HSJCC works collaboratively:</p> <ul style="list-style-type: none"> • To engage in joint cross-sectoral planning, coordination, collaboration and integration of services for individuals with a mental health and substance use who are involved or at significant risk of being involved with the criminal justice system. • To identify local priorities for planning coordinated services, and establish a process for planning and joint problem solving in relation to these local priorities. • To improve transition at juncture points within services and systems for individuals who come into contact with the justice system • To assist with addressing local needs and reporting to the Toronto HSJCC to help inform systems planning at a regional level. • To recognize and address emerging health equity challenges during and post COVID-19 by working collaboratively and/or ally by addressing the intersectional, equity and Anti-Racism approach to social determinants of health affecting racialized communities in contact with the justice system.
Name of Transfer Payment Agency & Contact Information	Canadian Mental Health Association – Toronto Branch Kathy Chau, Kchau@cmhato.org or 416-289-6285 ext. 6878

Total # of Funds Received from Regional Health Office	\$63,739
--	----------

List of Key Activities & Initiatives

The DT-HSJCC works collaboratively:

I. To assist in developing and maintaining an accessible and well-functioning system of mental health, justice and related services that work together to improve the transition between services within the sector of the Committee’s target population, to and through the services and supports that they need, when they need them.

II. To assist to improve the quality of services for individuals with mental health and substance use issues who are involved with the criminal justice system, including the specific matches made between clients and services both initially and through clients’ individual recoveries over time.

III. To assists to minimize the amount of time people spend in correctional facilities waiting for assessments, (e.g., fitness, Form 6 and/or services they need to support their safe, successful release and re-integration back into the community).

IV. To assist in the identification barriers to achievement of any of the above objectives, with a particular foci on identifying and addressing barriers at the interfaces between the mental health, substance use, criminal justice and related systems.

V. To assist in reducing recidivism.

VI. To improve the experience of equity seeking and racialized groups; recognize, support and engage with Black and Indigenous communities within the efforts of the Downtown Toronto HSJCC OR in accordance with the mandate of the Downtown Toronto HSJCC.

VII. To promote self-awareness/ reflection through education and dialogue about the equity impact of social determinants of health and how they may manifest in the work of the Downtown Toronto HSJCC.

General Information for Activity I.	
Description	Information Sharing: Share information about mental health, substance use, criminal justice and related services that are accessible to individuals 16 years of age or older with a mental illness and/or substance use issue who are currently involved or at significant risk of being involved with the criminal justice system. Individuals may have co-occurring issues such as homelessness, substance use and/or a neurodisability.
Objectives and Key Deliverables	Objectives: <ul style="list-style-type: none"> • 15-25 committee members attend each meeting. • 5 presentations given at meetings.

	<ul style="list-style-type: none"> • 5 PowerPoint slide decks and resources distributed to members. • Circulate current information about human services and justice issues identified at committee meetings. • Maintain and circulate membership list. • Update PHSJCC website with membership contact information and local resources. • Committee members provide updates about new services and programs at every meeting. • Year- end members' evaluation and membership confirmation. <p>Key Deliverables:</p> <p>Increase knowledge exchange between systems and services. Re: how to support individuals with mental health and substance use issues who come into contact with the justice system.</p> <p>Increase usefulness of information sharing resulting in informed decision making and improved client services.</p>
<p>Budget Allocated (As of April 1, 2022)</p>	<p>See attached HSJCC Financial report</p>
<p>Status Update as of March 31, 2023</p> <p>(Completed, Delayed, On Hold)</p>	<p>Completed: We had four presentations at the May, September, November and January meetings. At the March meeting we had an in-depth discussion on the workplan 2023-24 and the Anti-Racism Lunch and Learn Series.</p>
<p>Key Outcomes</p>	<p>Increased on going information sharing on how is COVID-19 affecting service delivery in your organization, sector and/or community. As well addressing Anti-Racism in the context of the HSJCC workplan.</p> <p>Conducted annual members' evaluation and membership confirmation to ensure information is accurate and up-to-date. 94 % of committee members agree that the meetings are helpful and informative. 6% neither agree or disagree that the meetings are helpful and informative.</p> <p>Increased knowledge exchange between systems and services leads to effective and on-going cross-sectoral co-ordination and planning.</p> <p>100 % of committee members agree that they are well informed to somewhat informed about the activities of the HSJCC.</p> <p>125 committee members attended 5 meetings. 20 members attended the meetings regularly. Each meeting has an average of 25 members.</p>

Budget Used by March 31, 2023	See attached HSJCC Financial report
--	-------------------------------------

General Information for Activity II.	
---	--

Description	System-building: Develop effective linkages among the services in Downtown Toronto so as to increase their accessibility and capacity to effectively meet the needs of the target population and support community safety.
Objectives and Key Deliverables	<p>Objectives:</p> <ul style="list-style-type: none"> 5 new members join the committee. 5 Welcome packages sent. 82 members maintained. Hold 5 meetings per fiscal year. <p>Determine members who identify as being part of equity seeking and racialized groups.</p> <p>Key Deliverables:</p> <p>Maintain and increase representation from across sectors and equity seeking groups such as Black and Indigenous groups, people with lived experience, families and seniors.</p> <p>Increase the knowledge and awareness of emerging issues and best-practices regarding individuals who come into contact with the justice and mental health systems and support community safety initiatives.</p> <p>Increased collaboration and awareness of client-centred approaches to improve coordination and transition between services and sectors for individuals who come into contact with the justice system.</p> <p>Strengthen relevant partnerships to improve coordination and transitions between services and sectors.</p>
Budget Allocated (As of April 1, 2022)	See attached HSJCC Financial report
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Held 5 DT-HSJCC virtual meetings with the following discussions: how is COVID-19 affecting service delivery in your organization, sector and/or community as well presentations on the Métis Nation of Ontario, Crisis Response Piolet of 2 Spirited People of the 1 st Nations, MHSU Services for People Released from Custody during the COVID-19 Pandemic.

	<p>14 new members joined the committee from; Fred Victor (3), CTYS New Outlook (2), Aboriginal Legal Services (1), Metis Nation of Ontario (2), Community Network of Specialized Care Toronto Region (2), Peer Worker (1), Ministry of Mental Health (1), Springboard (1), 2 Spirited People of the 1st Nation (1).</p> <p>13 welcome packages were sent.</p> <p>Added membership resulted in increased cross-sectoral coordination, planning and collaboration.</p> <p>40 % of members who completed the evaluation identified as female, 7% as male, 20 % as LGBTQ2S, 7% as Indigenous, 13% as Black, 13% as racialized, 13% as Mixed Race, 13% as person with a disability, 20% as person with lived experience of mental health, substance use and/or justice involvement, 13%, I do not wish to disclose, 7% Other. This reflects an increase in the diversity representation of our committee membership.</p> <p>75% of members who completed the evaluation were regular members, 12 out of 16.</p> <p>Testimonials noted in the member’s evaluation:</p> <p>In what ways does the DT-HSJCC contribute to achieving the committee’s mandate?</p> <ul style="list-style-type: none"> - <i>Well-established agendas that include education, discussion around emerging gaps or changes in services, building networks within and across sectors</i> - <i>Information sharing, advocacy and keeping updated on what is happening in the Justice sector</i> - <i>Fully - informative, fostering networks/relationships, education, discussion forum, influence</i> <p>Total membership is 120, an increase of 6% from previous year.</p> <p>The previous year 109 people attended the regular meetings, this year 128 people attended the regular meetings, an increase of 17%.</p>
Budget Used by March 31, 2023	See attached HSJCC Financial report

General Information for Activity III.	
Description	Issue identification: Work collaboratively to identify issues and barriers associated with the achievement of the goals identified above and determine how identified issues should be addressed, (i.e., at which internal/ external forums or tables).

<p>Objectives and Key Deliverables</p>	<p>Objectives: Strengthen coordination and collaboration between human services and justice sectors.</p> <p>Exploring the Committee’s capacity to address its role on the gaps and needs regarding the transition of the 5 courthouses to the NEW Ontario Court of Justice Toronto (OCJT), Toronto Regional Bail Centre (TRBC) and Justice Centres.</p> <p>Key Deliverables: Continue to provide reports at the Toronto Hsjcc meetings. Ensure Co-chair(s) participate at the T-HSJCC meetings.</p> <p>To collaborate in addressing system barriers for people involved with the justice sector who face significant systemic barriers to service access specific to the New OCJT, TRBC and Justice Centres.</p>
<p>Budget Allocated (As of April 1, 2022)</p>	<p>See attached Hsjcc Financial report</p>
<p>Status Update as of March 31, 2023 (Completed, Delayed, On Hold)</p>	<p>Completed.</p>
<p>Key Outcomes</p>	<p>The DT-HSJCC prioritized having ongoing information sharing regarding the NEW OCJT and TRBC at the committee meetings, as well as monitoring how the committee can support the transition from five courthouses to one courthouse. The committee will participate with all of the Toronto Local Hsjccs at a joint meeting to check in regarding the OCJT transition. In addition, the DT-HSJCC Co-chair is an active member of the Anti-Racism Ad Hoc Group that developed and implemented a 5 session educational series on Anti-Racism to improve the experience of equity seeking and racialized groups. Furthermore, we continued to pivot to online activities where possible.</p> <p>The DT-HSJCC Co-chairs attend the Toronto Regional Hsjcc. They report on the DT- Hsjcc’s identified issues and priorities resulting in increased coordination and collaboration by building capacity and sharing responsibility.</p> <p>Member evaluations were completed and/or anecdotal feedback was provided, demonstrating increased participation with Hsjcc and coordination between human services and justice sectors. We pivoted to virtual services that enhanced attendance.</p> <p>At each meeting, we address whether we accomplished our intentional values based on the new objectives: To improve the experience of equity-seeking and racialized groups and to promote</p>

	self-awareness/ reflection through education and dialogue about the equity impact of social determinants of health.
Budget Used by March 31, 2023	See attached HSJCC Financial report

General Information for Activity IV.	
Description	Problem solving: Work collaboratively to address issues and barriers to the achievement of the goals aforementioned and determine where/how they should be addressed (i.e., at which internal /external forums or tables).
Objectives and Key Deliverables	<p>Objectives:</p> <p>Continue to provide, as a last resort, transportation, food voucher and virtual court equipment for individuals who come into contact with the justice system at their time of release.</p> <p>Submit monthly TTC token, food voucher and flip phone reports to the T-HSJCC.</p> <p>Committee members continue to work collaboratively, utilizing a participatory group decision-making model.</p> <p>Continue to have Service Resolution and Coordination issues as standing agenda item for discussion at every meeting.</p> <p>Key Deliverables:</p> <p>Increase collaboration and coordination to solve problems with the resolution of systemic issues that impact individuals who come into contact(or are at risk of involvement) with the justice system.</p> <p>Continue with shared accountability.</p> <p>Review minutes to ensure participatory group decision making takes place.</p> <p>Review Action Items to ensure problem solving and service coordination issues have been dealt with at every meeting.</p> <p>Improve functioning and quality of life re: client's within the target populations over equity, anti-racism and the social determinants of health.</p> <p>Reduce recidivism by supporting improved client outcomes.</p>
Budget Allocated (As of April 1, 2022)	See attached HSJCC Financial report
Status Update as of March 31, 2023	Completed:

(Completed, Delayed, On Hold)	
Key Outcomes	<p>The various agencies and programs at the courthouse work collaboratively to ensure access to TTC tokens, food vouchers, and flip phones.</p> <p>TTC tokens, food vouchers, and flip phones were distributed at Old City Hall (administered by the Bail Program). In addition, monthly TTC tokens, food vouchers, and flip phone reports to the T-HSJCC were submitted.</p> <p>Participatory decision making improves members' involvement and increases cross-sectorial collaboration.</p>
Budget Used by March 31, 2023	See attached HSJCC Financial report

General Information for Activity V.	
Description	Communication: Coordinate a forum through which to lead and facilitate communication among service providers in Downtown Toronto
Objectives and Key Deliverables	<p>Objectives:</p> <p>Continue with regular committee meetings and distribution of minutes.</p> <p>Continue to discuss service resolution and coordination issues at every meeting.</p> <p>Committee members have input regarding presentations and Lunch N' Learn topics with a focus on equity, Anti-Black and Indigenous racism.</p> <p>Continue to maintain and circulate a membership list.</p> <p>Continue to provide information to the Regional and Provincial HSJCC.</p> <p>Key Deliverables:</p> <p>There is evidence of engagement and participation from the cross-sectoral membership as identified in the Committee's goals.</p>
Budget Allocated (As of April 1, 2023)	See attached HSJCC Financial report
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed

Key Outcomes	<p>Effective and ongoing collaboration leads to better coordination by engaging in joint cross-sectoral knowledge sharing.</p> <p>Committee meetings and Lunch N' Learns PowerPoint presentation slides were circulated to members.</p> <p>Increased access to reliable and current information and analysis of human services and justice issues as demonstrated by the member evaluation and Lunch N' Learn evaluations.</p> <p>Provide a virtual forum for information sharing through discussions at committee meetings.</p>
Budget Used by March 31, 2023	See attached HSJCC Financial report

General Information for Activity VI.	
Description	<p>Education: Provide educational opportunities for the cross sectoral membership on relevant topics relating to mental health, substance use, equity and anti-racism, criminal justice, service providers, people with lived experience, families, and communities of interest.</p>
Objectives and Key Deliverables	<p>Objectives:</p> <p>1-2 Lunch N' Learns on topics directed by members input.</p> <p>Anti-Racism educational session in collaboration with the Toronto Regional HSJCC Anti-Racism Ad Hoc Group about the equity impact of social determinants of health and how they may manifest in the work of the Downtown Toronto HSJCC.</p> <p><i>Collate and review Lunch N' Learn evaluations.</i></p> <p>6 resources i.e slide decks, etc. circulated from other local HSJCC's Lunch and Learns.</p> <p>20- 50 participants attend Lunch N' Learns.</p> <p>Key Deliverables:</p> <p>Increase knowledge and awareness about client-centred best practices and trends related to people who come in contact with the justice system.</p> <p>Increase knowledge and awareness about mental health and substance use and how they relate to equity, anti-racism and the social determinants of health, housing status, poverty, social isolation, family breakdown etc.</p> <p>Enhance knowledge and awareness of the impact of stigma and/or racism for individuals who come into contact with the justice system and work to address through increased education.</p>

Budget Allocated (As of April 1, 2022)	See attached HSJCC Financial report
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	<p>The Toronto Regional HSJCC established an Anti-Racism Ad Hoc Group to address Anti-Racism in the context of the HSJCC mandate working collaboratively among the Locals. The DT-HSJCC Co-chair is an active member of this group, that developed and implemented an Anti-Racism Lunch and Learn series of 5 sessions. The DT-HSJCC Co-chair reports to the committee on the activities of the Anti-Racism Ad Hoc Group.</p> <p>This year the DT- HSJCC collaborated with the Anti-Racism Ad Hoc Group to implement and lead two Lunch and Learn sessions that aligned with the identified interest of its members. These joint sessions increased the number of participants per session. Participants had the opportunity to ask questions and/or discuss situations that can be explored.</p> <p>These sessions led by the DT-HSJCC were: Anti-Racism Foundation 101 & Voices/Lived Experience Panel Discussion. 255 participants attended the two virtual Lunch & Learn sessions.</p> <p>The third session was on the Sentencing and Parole Board which had 196 attendees and 328 registrations. Total Lunch and Learn attendees are 451 an increase of 96% from 230 the previous year.</p>
Budget Used by March 31, 2023	See attached HSJCC Financial report

General Information for Activity VII.	
Description	Monitor the performance of the Committee: Collect, analyze, monitor and share data and information to continuously improve the systems' ability to meet the needs of its target population.
Objectives and Key Deliverables	<p>Objectives:</p> <p>15-25 members attend committee's meetings.</p> <p>Foster openness about different perspectives through discussion as well as recognizing and incorporating evaluation/research and evidence-based practices to inform decision making.</p>

	<p>Analyze identified issues and respond appropriately.</p> <p>5 PowerPoint slide decks shared among members.</p> <p>1 research papers shared among members.</p> <p>Key Deliverables:</p> <p>Increased access to reliable and current information and analysis of human services and justice issues.</p> <p>Provided a forum for data and information sharing through educational presentations.</p>
<p>Budget Allocated (As of April 1, 2022)</p>	<p>See attached HSJCC Financial report</p>
<p>Status Update as of March 31, 2023</p> <p>(Completed, Delayed, On Hold)</p>	<p>Completed</p>
<p>Key Outcomes</p>	<p>Increased access to reliable and current information and analysis of human services and justice issues as demonstrated by the member evaluation and Lunch N' Learn evaluations.</p> <p>Provide a virtual forum for pandemic information sharing through discussions at committee meetings.</p> <p>Year- end members evaluation and membership were confirmed.</p> <p>Circulated to committee members as well uploaded to the HSJCC website the following:</p> <ul style="list-style-type: none"> - The Sentencing and Parole Project Lunch and Learn recording - Gladue- What it is and Why it Matters Lunch and Learn recording - Metis Nation of Ontario presentation PowerPoint slides - Crisis Response Pilot of 2 Spirit People of the 1st Nation - Dual Diagnosis Justice Coordinator for the Justice Centre - MHSU Services for People Released from Custody During Covid-19 Pandemic - Justice & Mental Health Program, Scarborough Health Network slides - Advancing Equity and Anti-Racism Lunch and Learn presentation slides - Jean Tweed Centre - Reclaiming our Community, Investing in our Youth presentation slides - When the Mental Health and Criminal Justice System Collide presentation slides - Toronto Community Crisis Service Northeast Pilot

	<p>presentation slides</p> <ul style="list-style-type: none"> - City of Toronto, Employment and Social Services Confronting Anti Black Racism – Action Plan info - Northwest Toronto Community Crisis Service presentation slides <p>Total of 240 local HSJCC members received the information.</p> <p>Increased cross-sectoral members' knowledge and awareness on all aforementioned topics.</p> <p>100% of members who completed the evaluation rated the meeting topics as very good to excellent.</p>
<p>Budget Used by March 31, 2023</p>	<p>See attached HSJCC Financial report</p>