

## **HSJCC Network Reporting Template**

### **Background**

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### **HSJCC Information**

<b>Name of Regional or Local HSJCC</b>	Dufferin HS&JCC
<b>Chair/Co-Chair Names &amp; Contact Information</b>	Chair – Tim Smith Co-Chair – N/A
<b>HSJCC Objectives</b>	Address local needs of individuals experiencing barriers to service that have a history with justice and human services
<b>Name of Transfer Payment Agency &amp; Contact Information</b>	CMHA Peel Dufferin Saad Jafri, Director of Finance 7700 Hurontario St., Brampton ON L6Y 4M3
<b>Total # of Funds Received from Regional Health Office</b>	\$5, 000

### **List of Key Activities & Initiatives**

- I. **Virtual Service Fair at Courthouse**
- II. **Community Education Event**
- III. **Spring care packages – supporting individuals released from custody**
- IV.
- V.

... Please add additional rows as needed

<b>General Information for Activity I.</b>	
<b>Description</b>	<b>Virtual Service fair at the courthouse</b>
<b>Objectives and Key Deliverables</b>	Human Services providers to hold virtual service fair for Court House to engage all participants in the Justice Process to become reacquainted with services.
<b>Budget Allocated (As of April 1, 2022)</b>	500\$ - advertisement
<b>Status Update as of March 31, 2023 (Completed, Delayed, On Hold)</b>	Completed.
<b>Key Outcomes</b>	In person Service Fair held at Tony Rose Arena within the banquet hall. Consisted of 8 agency booths all in which sit on the HSJCC committee. Received a variety of attendees including local lawyers, judges, college students and a variety of service partners.
<b>Budget Used by March 31, 2023</b>	\$925.71

<b>General Information for Activity II.</b>	
<b>Description</b>	<b>Community Education Event with FTP</b>
<b>Objectives and Key Deliverables</b>	
<b>Budget Allocated (As of April 1, 2022)</b>	1,500\$ - Promotional budget, event management/facilitation/ set up and food?
<b>Status Update as of March 31, 2023 (Completed, Delayed, On Hold)</b>	On Hold  The committee did not feel the need for another virtual educational event and with consideration for the pandemic did not want to plan for an in person educational event.
<b>Key Outcomes</b>	<b>Event planning tabled for next fiscal year</b>
<b>Budget Used by March 31, 2023</b>	\$0

<b>General Information for Activity III.</b>	
<b>Description</b>	<b>Spring care packages – supporting individuals released from custody</b>



**...Add additional charts as need.**