HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Dufferin HS&JCC
Chair/Co-Chair Names & Contact Information	Co-Chair: Priya Ralhan – CMHA PD (Ralhanp@cmhapeel.ca) Co-Chair: Samantha McCabe – Dufferin Area Family Health Team (s.mccabe@DAFHT.ca)
HSJCC Objectives	Address the local needs of individuals with a history in the justice and human services systems who are experiencing barriers to accessing services.
Name of Transfer Payment Agency & Contact Information	CMHA Peel Dufferin Saad Jafri, Director of Finance 7700 Hurontario St., Brampton ON L6Y 4M3
Total # of Funds Received from Regional Health Office	5, 000$

List of Key Activities & Initiatives

I. **Service Fair at Courthouse:** Connect with Andrea at the Courthouse to set up/plan. $500
II. **Participate in Education/Social Event:** Attend or have a table at an already established event in Dufferin (*e.g., 2SLGBTQ, Overdose Awareness*). $1,000
III. **Care Packages:** Standing workplan item. $2,000
IV. **Increase Engagement:** Emailing, calling, flyers, social media posts, etc. $500 (this amount can be added to the service fair if needed, included it here in case of printing costs for flyers, etc.)
V. **Offer an educational event:** $1,000

General Information for Activity I.	
Description	**Service fair to connect Social Services with local Court House**
Objectives and Key Deliverables	Establish connection between Dufferin HSJCC and Orangeville Justice Services/Staff Completion of Service Fair prior to March 31, 2026
Budget Allocated (As of April 1, 2025)	500
Status Update as of March 31, 2026 **(Completed, Delayed, On Hold)**	**Delayed**
Key Outcomes	Setting up the service fair was unsuccessful due to a lack of communication from the courthouse. This initiative will be carried over into the 2026/27 fiscal year.
Budget Used by March 31, 2026	**0$**

General Information for Activity II.	
Description	**Participate in Education/Social Event:**
Objectives and Key Deliverables	Raise awareness in Dufferin Community of the HSJCC and its purpose and objectives Participation in at least 1 Dufferin Community social or educational event with a table/presentation prior to March 31, 2026
Budget Allocated (As of April 1, 2025)	1000
Status Update as of March 31, 2026 **(Completed, Delayed, On Hold)**	**Completed**
Key Outcomes	Instead of an education event within Dufferin County the committee instead had 8 committee members attend the virtual National HSJCC Conference held on November 4 – 5, 2025.

Budget Used by March 31, 2026	**400$**

General Information for Activity III.	
Description	**Care Packages**
Objectives and Key Deliverables	To provide tangible support to Dufferin residents in need of basic necessities Distribution of care packages to HSJCC Committee organizations for distribution to service recipients
Budget Allocated (As of April 1, 2025)	2000
Status Update as of March 31, 2026 **(Completed, Delayed, On Hold)**	**Completed**
Key Outcomes	Purchased several care-package items for multiple committee members, including: • Walmart gift cards • Uber e-gift cards • Dollarama gift cards • Taxi gift cards • No Frills gift cards • Tim Hortons gift cards
Budget Used by March 31, 2026	**4,600$**

General Information for Activity IV.	
Description	**Increase HSJCC Committee membership**
Objectives and Key Deliverables	Increase collaboration, engagement, understanding, perspectives of the HSJCC Committee by including more organizations Increase HSJCC Committee membership by 2 additional organizations
Budget Allocated (As of April 1, 2025)	500

Status Update as of March 31, 2026 **(Completed, Delayed, On Hold)**	**Completed**
Key Outcomes	Increased engagement from new members in Dufferin County, we plan to continue this work in the 2026/27 fiscal year. - FTP - Legal Aid - Lawyer
Budget Used by March 31, 2026	**0$**

General Information for Activity V.	
Description	**Complete and educational event for Dufferin Service Providers on a particular HSJCC related topic of interest**
Objectives and Key Deliverables	Educate Service Providers in order to better equip them to serve the Dufferin Community Event hosted by HSJCC Committee Members prior to March 31, 2026
Budget Allocated (As of April 1, 2025)	1000
Status Update as of March 31, 2026 **(Completed, Delayed, On Hold)**	**On Hold**
Key Outcomes	Did not take place, lack of engagement did not allow us to complete this advised goal.
Budget Used by March 31, 2024	**0$**

…Add additional charts as need.