

HSJCC Network Reporting Template

Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Dufferin HSJCC (part of Peel HSJCC)
Chair/Co-Chair Names & Contact Information	Chair – Tim Smith Program Manager, CMHA Peel Dufferin (smitht@cmhapeel.ca) 519-217-7778
HSJCC Objectives	Support collaborative service provision and education regarding human services and justice services in Dufferin County.
Name of Transfer Payment Agency & Contact Information	CMHA Peel Dufferin Saad Jafri, Director of Finance 7700 Hurontario St., Brampton ON L6Y 4M3
Total # of Funds Received from Regional Health Office	

List of Key Activities & Initiatives

- I. **Service fair to connect Social Services with local Court House**
- II. **Create promotional material to share with individuals and families regarding the Justice System and Human Services supporting the same.**
- III. **Educational event for local service providers focusing on supporting individuals who are Justice involved and accessing Human Services**
- IV. **Create care packages for individuals at risk in our community to prevent justice involvement.**

IV.

V.

... Please add additional rows as needed

General Information for Activity I.	
Description	Service fair to connect Social Services with local Court House
Objectives and Key Deliverables	\$500
Budget Allocated (As of April 1, 2024)	
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity II.	
Description	Create promotional material to share with individuals and families regarding the Justice System and Human Services supporting the same.
Objectives and Key Deliverables	
Budget Allocated (As of April 1, 2024)	\$1500
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity III.

Description	Educational event for local service providers focusing on supporting individuals who are Justice involved and accessing Human Services
Objectives and Key Deliverables	
Budget Allocated (As of April 1, 2024)	\$2000
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity IV.	
Description	Create care packages for individuals at risk in our community to prevent justice involvement.
Objectives and Key Deliverables	
Budget Allocated (As of April 1, 2024)	\$500
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity V.	
Description	Gather feedback from service providers and users regarding local experience to inform Dufferin Hsjcc of local needs.
Objectives and Key Deliverables	Using a variety of methods gather feedback from service users and providers to inform the Dufferin Hsjcc of gaps in service,

	needs and barriers. This information can be used to maximize the efforts of the HSJCC
Budget Allocated (As of April 1, 2024)	\$500
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

...Add additional charts as need.