

**Essex County Human Services & Justice Coordinating Committee
(HSJCC)
Meeting Minutes
September 9, 2013 - 1:00 pm – 2:30 pm
CMHA - LEMR**

In Attendance: Anna-Marie Dodge, Brian Manarin, Carol Garrie, Claudette Baumgartner, Connie Tatomir, Dawn Letourneau Diane O'Brien, Don Davis, Dr. Raj Basker, Elizabeth Brown, Jeanie Laforge, Joel Furlotte, Ken Harper, Lana Strain, Marion Overholt, Michelle DiCarlo, Monica Donaldson, Naty Ramirez-Reyes, Patricia Brown, Sherry Metivier, Skip Graham, Stephanie Bula, Sue Benko, Tara Reid, Theresa Ouellette-Klein, Whitney Kitchen (student)

Regrets: Francine Chalmers, Kathy McIntosh, Mary Wilson, Marylou Dolan

Recorder: Cathy Ducharme

1) Welcome and Introductions:

Welcome to Whitney Kitchen from University of Windsor.

2) Review Minutes of June 3, 2013 and any outstanding action items:

Action Item #1: New Windsor Jail Tour

Diane O'Brien has confirmed the meeting and tour for December 2, 2013. We will require approximately one hour for the tour. Time and space permitting the meeting will follow the tour.

Action Item closed and Minutes approved as written.

3) Updates:

COAST:

- The team has been very busy.
- They have been running into many different scenarios requiring extensive resources and coordinating with community partners.
- Hoarding has been a common occurrence in which the Fire Department has been involved.
- Referrals have increased.

Probation and Parole:

- No Changes or concerns

Regional Support Associates:

- Effective October 21, Anna-Marie's Dual Diagnosis Justice Case Management position will also include working 2 days per week in London. She will be supporting people with a dual diagnosis involved in the criminal justice system. In addition she will be attending the weekly Therapeutic Court in London as part of this new role. She feels this will be a great opportunity to share knowledge and information between the two courts.

Crown:

- Nothing to report during this reporting period. We are committed to maintaining the continuity focus in the courts with the crowns.
- A letter was forwarded to Mr. Bernardon requesting set crowns appointment. No funding to support Mental Health Court. Mr. Bernardon understands the concerns and is supportive of the needs of the 672 Court.

Mental Health Connections:

- A 12-week Family to Family Education Group will be starting next week. This program is for families of persons with mental illness. The program focuses on the symptoms and treatment for mental illness.
- In addition the Wellness Recovery Action Plan (WRAP) a 7-week program to assist individuals to improve the overall quality of their lives will be starting.

Community Legal Aid:

- The fall semester has started. Marion requested that faxes be used in lieu of mail during the work stoppage.

Judges:

- Harm Reduction is doing great work now. Court is at capacity and is going very well. We have had two graduates.

CMHA-WECEB:

- The Release from Custody Program is going very well. CMHA staff has been focused on the Discharge Plans.

4) Regional Report:

Marilyn asked members to review the Work Plan and advise her if something does not appear correct.

5) New Business:

Regional HSJCC Funding Decisions:

- We have requested funding for members to attend the Regional Conference. We have been granted 10 scholarships for the registration of the Conference; however travel, meals and accommodations will be the responsibility of each participant.
- Although we have been granted 10 scholarships, we have received 11 interested members. Lana withdrew her name.

Action: Please forward your registration forms to Cathy Ducharme so that she can compile the names and confirm registration.

Appointment of Co-Chair: (Regional is requesting CMHA Representative and one other co-chair)

- Byron will have to withdraw.
- Naty would like to discuss the expectations of the appointment before making a decision. She is requesting more time to ponder this decision.
- Marion will assume the role if Naty is unable to.

Marilyn outlined the main duty as Co-Chair is to represent the committee at the Regional Level Meetings and co-chair the local quarterly meetings.

Community Legal Aid On-Site Coverage:

In July CMHA-WECB Court Support Team began on-site visits to Community Legal Aid to provide support to the law students. The plan is to be at the University the 2nd Tuesday of each month from 1:30 pm to 3:30 pm. on a rotational basis. The feedback from students has been very positive with the availability of the CMHA staff.

Release from Custody Progress:

We are very excited to have this program up and running. Staff are currently working primarily from CMHA office for now but will have a designed office at the new jail facility soon.

Action: Diane requested the Discharge Process or a list of who the workers are seeing to avoid duplication.

6) Miscellaneous:

A brief discussion took place regarding the Court Order Process.

A brief discussion took place regarding whether or not there was a policy for a Medical Order at the jail. Recommendation was made to speak to the counsel at the hospital as the Court cannot impose a medical order.

7) Next Meeting:

Our next HSJCC meeting will be a tour of the new Windsor Jail Facility scheduled for December 2/13 at 1:00 p.m. Details regarding the meeting point will be sent in a separate email.

SWDC
4819 – 8th Concession Road

Meeting adjourned at 2:20 p.m.