

**Essex County Human Services & Justice Coordinating Committee  
(HSJCC)  
Meeting Minutes  
June 2, 2014 - 1:00 pm – 2:30 pm  
CMHA - LEMR**

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**In Attendance:** Amanda Webb for/Adam Vasey, Byron Hornick, Carol Bender, David Briglio, Dawn Letourneau, Dike Onuoha, Dr. Raj Basker, Elizabeth Brown, Francine Chalmers, Ivanka Simeunovic, Jan Bedard, Jeanie Laforge, Jennifer Cline, Joel Furlotte, Jose Vasquez, Justice Lloyd Dean, Lani Gilkes, Marion Overholt (Chair), Marylou Dolan, Nathan Deserranno, Patricia Brown, Sherry Metivier, Skip Graham, Sue Benko, Tara Reid

**Regrets:** Diane O'Brien, Lana Strain, Maurice Keidan, Naty Ramirez-Reyes

**Recorder:** Cathy Ducharme

**1) Welcome and Introductions:**

- Today's Chair will be Marion Overholt of LAW/CLA
- Welcome to today's meeting to Lani Gilkes and Nathan Deserranno of CMHA Lambton Kent

**2) Review Minutes of March 3, 2013 and any outstanding action items:**

Action Item #1: High Risk Clients

The High Risk Review Committee has met twice. The committee is in the process of developing Release of Information and Terms of Reference policies.

The minutes were reviewed by the committee members and approved as written.

**3) Committee Updates:**

**COAST:** A gap has been identified when a Form 2 is received at the hospital. The narrative portion of the Form 2 is not attached when it is being submitted. The COAST team met with Justice Hoffman regarding this gap. Justice Hoffman sent an email outlining that the narrative should be a part of the client's chart. There have been no objections to date.

A question was raised to the COAST team. Can there be some type of communication to ED?

**ACTION:** COAST to follow up with the Morality Unit to ensure this happens.

**Windsor-Essex County Drug Strategy:** An information presentation was made in Chatham regarding their programs. The region is looking to implement a Drug Court.

**Judges:** All things continue to run smoothly from the bench perspective

**Hotel Dieu:** The lease is currently being signed for the Transitional Stability Centre. Once the lease is signed the hospital will make an official announcement as to the location. No other definite information is available.

**Legal Assistance of Windsor:** – LAW will be attending City Council to oppose a panhandling bylaw. City Council is preparing a report regarding Panhandling for June. An idea has come forward from the Downtown Business Association about installing charity meters. The idea is that money is inserted in the meters and the donations will be sent to local charities. LAW doesn't support the idea of charity meters and does not think it will address the panhandlers's needs.

The Windsor Police have developed an initiative to engage individuals on sidewalks. COAST has created a card with a list of questions to use as conversation starters. Examples of questions on the cards are "do you have a doctor or are you connected to an agency?" Feedback has been very good.

**Crown Attorney's Office:** Everything is running well from Assistant Crown Attorney's perspective.

#### **4) REGIONAL REPORT:**

A conference call will take place on June 4/14. If the committee members want to identify specific training needs we can include this in the budget.

On behalf of Marilyn, Marion extended thanks to all of those who provided input in identifying initiatives.

#### **Upcoming Workshops:**

- The Domestic Violence Coordinating Committee has two workshops: Domestic Violence scheduled for June 17 at WFCU (deadline today). Marion provided the contact information.
- Trauma and Cyber Safety - One day conference at Caesars in November

#### **5) NEW BUSINESS:**

- **Evaluation of Local CMHA Court Support Services:**

Patricia Brown acts as the Regional representative for CMHA – WECB Justice Court Support Team. This committee is comprised of many members, from various community Mental Health Agencies throughout South Western Ontario.

Beth Anne Currie is the Research Facilitator Southern Network of Specialized Care.

Beth Anne Currie is conducting a survey on behalf of the Southwest Human Service Justice Coordinating Committee. The SW HSJCC is exploring the impact and effectiveness of the Windsor Essex County Branch Court Support Program through an on-line survey and a series of key informant interviews with justice professionals. Beth Anne will be conducting this survey with various members of our local HSJCC committee.

- **Updates to the HSJCC Membership List:**

The membership list was circulated to the committee for updates. All requested additions/changes/deletions have been made. Additional changes were requested.

**ACTION:** Cathy will circulate the final list with the minutes.

- **Work Plan Review and Priorities:**

Section #1: No changes

Section #2:

**Remove** "Construction of the maximum security correctional facility is expected to be completed in the summer of 2013. Arrange a tour of the facility when closer to completion."

**Add** "Addressing the needs of unrepresented clients with mental health issues in the court and tribunal systems. This responsibility will be for all members."

ACTION: Marion to send Legal Resources Guide to the committee.

Section #3:

Marion brought forth a suggestion on behalf of Marilyn to create a subcommittee for Committee Members Training and Education Needs. The consensus around the table was that this would be a good idea. The Subcommittee was formed during the meeting. The members are:

- Joel Furlotte
- Marion Overholt
- Jeanie Laforge
- Byron Hornick
- Jennifer Cline
- Elizabeth Brown (tentative – will advise)
- Sue Benko

The Training and Education Subcommittee's first meeting is scheduled for June 18/14 at 1:00 pm at the Legal Assistance of Windsor office at 85 Pitt Street East.

Section #4: No changes

Section #5: No changes

Section #6:

**Add:** "Determine feasibility of engaging a researcher (a master's student) to assess programs in other HSJCC Locals to determine best practices for Therapeutic Court."

- **Budget Needs 2014-2015**

Suggested amount - \$10,000.00 for Training and Education

ACTION: Prior to formal submission of the budget, Marion and Marilyn will compare financial budget information with other regions.

- **HSJCC Website (Deferred to September)**

Meeting adjourned at 2:10 p.m.