

**ESSEX COUNTY HUMAN SERVICES & JUSTICE COORDINATING COMMITTEE**

**WORKPLAN (April 2013 to March 2014) - FINAL**

<b>GOALS</b>	<b>OBJECTIVES</b>	<b>RESPONSIBLE PERSONS</b>
<p>1. Ensure that the Essex County Human Services &amp; Justice Coordinating Committee (HSJCC) remains viable.</p>	<ul style="list-style-type: none"> <li>- Review &amp; update Committee membership as needed.</li> <li>- Establish yearly meeting schedule.</li> <li>- Review HSJCC budget at each committee meeting.</li> <li>-</li> <li>- Provide appropriate support as needed (Chairing, Minutes preparation, Booking meetings, etc.).</li> <li>- Evaluate meetings on an ongoing basis and make changes as needed.</li> </ul>	<ul style="list-style-type: none"> <li>-All members</li> <li>-All members</li> <li>-All members</li> <li>-Committee Chairperson(s)/ Administrative Assistant</li> <li>-All members</li> </ul>
<p>2. Identify issues and address the needs of SMI individuals who have become involved in the criminal justice system.</p>	<ul style="list-style-type: none"> <li>- Gaps and service needs will be identified through inter-agency discussions.</li> <li>- Yearly service priorities determined by the group as follows:   <i>Continued support of the implementation of Drug Treatment Court for Windsor-Essex County</i>   <i>To stay informed and continue to receive updates as the new South West Detention Centre is built. Construction of the maximum security correctional facility is expected to be completed in the summer of 2013. Arrange a tour of the facility when closer to completion.</i> </li> <li>- Process and task-specific working groups may/will be established as needed to address priorities.</li> </ul>	<ul style="list-style-type: none"> <li>-All members</li> <li>- All members and input from other community partners and consumers as needed.   <i>Reports from Chair of the Drug Treatment Court Subcommittee</i>   <i>Updates from Windsor Jail staff.</i> </li> <li>-CMHA Staff to assume a leadership role in this process.</li> </ul>

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	<ul style="list-style-type: none"> <li>- Advance measurable outcomes to track success in meeting needs.</li> </ul>	-All members
3. Identify and address the Committee members training and education needs.	<ul style="list-style-type: none"> <li>- Discuss/identify training &amp; education needs with members on an on-going basis.</li> <li>- Determine the best methods of meeting identified needs (e.g. conferences, workshops, library resources, presentations from speakers).</li> <li>- Evaluate the effectiveness of training/education methods and practices – make adjustments as needed.</li> <li>- Advance measurable outcomes to track success in meeting training/education needs.</li> </ul>	<p>-All members</p> <p>-Committee Chair to coordinate training/education activities for the group</p> <p>-All members and training participants.</p> <p>-All members</p>
4. Improve communications between the mental health and criminal justice systems, and wider community	<ul style="list-style-type: none"> <li>- Provide regular updates on current/future enhancements to CMHA-WECB's Justice Support Services Program.</li> <li>- Encourage networking and information sharing at each meeting.</li> <li>- Promote / support an atmosphere that encourages openness and creative thinking.</li> <li>- Provincial Advocacy as required</li> </ul>	<p>-CMHA Manager, Specialized Services</p> <p>-All members</p> <p>-Chairperson(s)</p> <p>-Chairperson(s)</p>
5. Improve & promote integration across and between sectors	<ul style="list-style-type: none"> <li>- Identify integration needs and opportunities</li> <li>- Develop formal integration agreements as needed</li> <li>- Evaluate/monitor success of agreement(s) – with measurable performance indicators</li> </ul>	<p>-All members</p> <p>-Chairperson &amp; Community Partners</p> <p>-Other Community Partners</p>

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6. Review other models within the Province (i.e. London and Toronto) and to possibly incorporate these “best practices” into our supports and services locally	- Research other programs through contacting various HSJCC locals (i.e., court, jail and mental health supports, etc.)	-All members
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