

**Northwest Regional Centre of Responsibility  
COR FASD/Justice System Working Group – Meeting Minutes  
March 16<sup>th</sup> 2020  
11 – 11:30 am EST  
Adobe Connect & Teleconference**

**Attendees:** Alice Bellavance (BISNO, Task Force Lead), Kylie Holmstom (CMHA Kenora), Mariah Maddock (CMHA Thunder Bay), Maureen Parkes (NorWest CHCs), Jonathan Elrick (Leadership Thunder Bay), Alexandra Mauro (Leadership Thunder Bay)

**Regrets:** Madison Schell (Lutheran Community Care Centre), Derek West (Task Force Co-Lead, Thunder Bay Police Service), Sara Dias (CMHA Kenora)

Item	Decision	Person Responsible	Outcome
1. Welcome and Introductions	Welcome and Introductions took place.		
2. Review of Previous Minutes	<p>Previous meeting minutes were reviewed. Approved by consensus.</p> <p>Funding for Neuropsychological Assessments - Maureen Parkes (NorWest CHCs) shared that she will be meeting with the CMHA Kenora Court Team to discuss this.</p>		
3. Update on COR FASD/Justice System Surveys	<p>Mariah provided an update on the COR FASD/Justice System Survey:</p> <p>Total of 147 responses received. Service Providers from all 5 of the North West sub-regions completed the surveys.</p> <p>Breakdown of Responses Received: Health, Education + Social Service Providers: 107 responses, 83% completion rate Crown/Defense/Legal Aid: 8 responses, 63% completion rate</p>		<b>Survey Results were circulated to working group members.</b>

	<p>Police Department Survey: 26 responses, 77% completion rate</p> <p>Probation &amp; Parole Officers: 6 responses, 100% completion rate</p>		
4.	<p><b>Do we have enough information to proceed with an analysis of results?</b></p> <p>We have enough from health and social service providers, as well as police departments.</p> <p>Responses for Crown/Defense/Legal Aid was lower.</p> <p>Suggested to reduce length of surveys to increase completion rate.</p> <p><b>Action:</b> Leadership Thunder Bay work on reducing length of surveys for Probation &amp; Parole Officers and Crown/Defense/Legal Aid. They will reach also out to the Law Society of Ontario.</p> <p><b>Action:</b> Kylie (CMHA Kenora) and team will strategize how best to reach lawyers in the Kenora Rainy River District.</p> <p><b>When do we need to complete this by? (timelines)</b></p> <p><b>End of March</b> - Survey can be modified by end of March. Alexandra and Jonathan to</p>	<p>Alexandra and Jonathan</p> <p>Kylie Holmstrom</p>	

	<p>take the lead on reducing the length of the survey.</p> <p><b>mid-April</b> – Analysis of survey results will begin.</p> <p><b>May meeting</b> – members will bring forth their initial observations and regional strategy development will begin</p>		
5. Next Meeting Agenda Priorities	<p>The following items will be tabled:</p> <ul style="list-style-type: none"> <li>- Regional strategy development/analysis of survey results</li> <li>- Accessing neuropsychological assessments (NorWest CHCs or CMHA Kenora to share information with the Working Group)</li> </ul> <p><b>ACTION:</b> All members to review survey results and bring observations meeting in May.</p>	ALL working groups members.	
6. Next Meeting Date	Next Meeting is May 11 <sup>th</sup> 10:30 – 11:30 am EST/ 9:30 am – 10:30 am CST.		
7. Adjournment	The meeting adjourned at 11:20 am EST.		