

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Grey Bruce
Chair/Co-Chair Names & Contact Information	Mary McCormick mccormm@lao.on.ca Ashley Timmerman atimmerman@cmhagb.org
HSJCC Objectives	<i>Increase membership from sectors that are not already represented, and attendance for those that are; Increase knowledge and information sharing between collaborating agencies and increase overall knowledge of pertinent issues in the criminal justice system; educate service providers on identified topics and areas of concern and be better prepared to respond proactively to arising issues; Continue to address challenges associated with service delivery during the pandemic and work collaboratively to overcome challenges faced by client population</i>
Name of Transfer Payment Agency & Contact Information	CMHA Grey Bruce – accounting@cmhagb.org
Total # of Funds Received from Regional Health Office	\$1,000

List of Key Activities & Initiatives

- I. Lunch & Learns
- II. Membership Growth
- III. Budget Reallocation – Client support
- IV. Admin Support

General Information for Activity I.	
Description	Lunch and learns
Objectives and Key Deliverables	Explore educational needs within our community and develop ideas for learning topics with our community partners
Budget Allocated (As of April 1, 2022)	\$500
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	On hold for future years. There was not enough interest or time-availability of members to complete this task this year.
Key Outcomes	
Budget Used by March 31, 2023	0

General Information for Activity II.	
Description	Membership growth
Objectives and Key Deliverables	Expand membership to include our First Nations partners, service consumer representatives, etc. Develop a stronger relationship/involvement with consumers by inviting them to attend bi-yearly meetings to discuss areas of concern, gaps in service and feedback. Expand invitation list to First Nations communities and partnering agencies to increase membership to at least 1-2 representatives.
Budget Allocated (As of April 1, 2022)	N/A
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Ongoing
Key Outcomes	Committee has continued to extend invites to partners not already involved
Budget Used by March 31, 2023	0

General Information for Activity III.	
Description	Budget Reallocation – Client Support
Objectives and Key Deliverables	Collect resources for client population to be able to obtain basic needs supports (i.e. groceries, household needs)
Budget Allocated (As of April 1, 2022)	\$1,000 (from existing unused budget)
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Complete
Key Outcomes	Purchased gift cards for various basic needs stores (\$300 Dollarama, \$300 Walmart, \$300 Food Basics/Metro, \$100 No Frills)
Budget Used by March 31, 2023	\$1,000

General Information for Activity IV.	
Description	Admin support and resources
Objectives and Key Deliverables	<i>Preparation of minutes, agendas, communications, supplies</i> <i>Greater capability to complete initiatives and provide timely minutes</i>
Budget Allocated (As of April 1, 2021)	\$1000
Status Update as of March 31, 2022 (Completed, Delayed, On Hold)	Completed
Key Outcomes	
Budget Used by March 31, 2022	\$1000