

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional, and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at Local, Regional, and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Hamilton-Niagara-Brant-Haldimand-Norfolk (HNBHN) Region
Chair/Co-Chair Names & Contact Information	<ul style="list-style-type: none"> Jennifer Sansalone: jsansalo@stjosham.ca Mary Ellen Ruddell: mruddell@cmhahamilton.ca
HSJCC Objectives	<p><u>Goals and Key Commitments:</u></p> <ul style="list-style-type: none"> Priority consideration will be made for individuals with complex human service needs, which may include but are not limited to, those living with mental health issues, substance use concerns and/or behavioural dependencies, or neurodevelopmental and neurocognitive disabilities including developmental disabilities and dual diagnoses that are considered at high risk within the community and/or who have frequent contact with the Criminal Justice System. The HSJCCs are a cooperative effort of the Ministries of the Attorney General, Children, Community and Social Services, the Solicitor General, and Health. A Regional committee with dedicated membership from Community Service Providers, Mental Health and Social Services and representation from each Ministries listed above. <p><u>Specific Objectives:</u></p> <ol style="list-style-type: none"> To provide a planning table to bring together service providers and/or system level decision-makers to find solutions to the problem of the criminalization of people with defined unique needs. To discuss and implement strategies using best practice to assist individuals who fall through gaps in service delivery as listed above To enhance discharge planning from the criminal justice system into the community and improve access to community resources. To improve linkages with community stakeholders. To work towards keeping the client/community safe along with respecting clients rights whenever possible. To facilitate ongoing educational activities for direct care staff.
Name of Transfer Payment Agency & Contact Information	<p>The Canadian Mental Health Association, Hamilton Branch</p> <p>Joel Perez</p> <p>jperez@cmhahamilton.ca</p>
Total # of Funds Received from Regional Health Office	\$55,000 (~\$5,000 Brant HSJCC, ~\$5,000 Haldimand-Norfolk HSJCC, ~\$5,000 Niagara HSJCC, ~\$20,000 Hamilton HSJCC, ~\$20,000 Regional HSJCC)

List of Key Activities & Initiatives

- I. Quarterly Meetings
- II. Local HSJCC Budget Management
- III. Resources for participating Agencies
- IV. Membership Engagement
- V. Educational Opportunities
- VI. Housing Round Table
 - a. Discuss Regional Projects
 - b. Support Projects in Local HSJCC's as able

General Information for Activity I	
Description	The HNBHN Regional HSJCC will host meetings on a quarterly basis
Objectives and Key Deliverables	<ul style="list-style-type: none"> Quarterly meetings to: <ul style="list-style-type: none"> Identify ongoing systems issues, Highlight opportunities for collaboration and problem-solving among providers, Provide updates on Local and Provincial HSJCC issues. Hamilton support staff to track goals and objectives, entering data into HSJCC database, arrange meetings and other administrative duties as required
Budget Allocated (As of April 1, 2023)	\$3200 for admin support Budget will assume no in-person meetings for 2023-24
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity II	
Description	Regional HSJCC Budget Management
Objectives and Key Deliverables	<ul style="list-style-type: none"> CMHA Hamilton is the Transfer Payment Agency for the Local and Regional HSJCC's and manages budget oversight. Budget requests are analyzed, approved, and paid in a timely manner Budgets for Local HSJCC's are provided annually
Budget Allocated (As of April 1, 2023)	TOTAL: \$55,000 – includes administration ~\$5,000 Brant HSJCC ~\$5,000 Haldimand-Norfolk HSJCC ~\$5,000 Niagara HSJCC ~\$20,000 Hamilton HSJCC ~\$20,000 Regional HSJCC
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity III

HSJCC Network Reporting 2023-24

Description	Resources for participating Agencies
Objectives and Key Deliverables	<ul style="list-style-type: none"> Review requests for resources from Local/Regional table agencies Evaluate requested on: <ul style="list-style-type: none"> A case-by-case basis Anticipated costs Appropriateness in relation to the TOR and objectives of the table
Budget Allocated (As of April 1, 2023)	\$3400
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity IV	
Description	Membership Engagement
Objectives and Key Deliverables	<ul style="list-style-type: none"> Review Orientation package for all new members Members to receive meeting agenda and previous meeting minutes prior to upcoming meeting and add agenda items as desired. Program/Service Provider Updates identified as a standing agenda item. Annual member engagement survey completed
Budget Allocated (As of April 1, 2023)	\$240 for honorarium for PWLE – meeting attendance \$160 for honorarium for PWLE – supporting initiative at ad hoc meetings
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity V	
Description	Educational Opportunities
Objectives and Key Deliverables	<ul style="list-style-type: none"> Provide Educational Opportunities to support: <ul style="list-style-type: none"> Knowledge Exchange Professional Development Support members to attend the Forensic Risk and Recovery Conference Support members to attend the Provincial HSJCC Biennial Conference. Wherever possible, additional funding will be made available to send non-member community service providers to these educational opportunities Members will be encouraged to bring forward unique educational opportunities that may be of interest Committee will determine if appropriate, how many members to send in accordance with relevance to the scope and scale of their work, and budgetary considerations
Budget Allocated (As of April 1, 2023)	\$8000 – Risk & Recovery Conference \$3000 – Biennial Provincial HSJCC Conference

Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity VI	
Description	Round Table Strategy
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Discuss Regional Projects • Support Projects in Local HSJCC's as able • Identify common systemic issues across the region • Develop strategies for supporting/managing common system issues across the region
Budget Allocated (As of April 1, 2023)	\$2000
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	