

### Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional, and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at Local, Regional, and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### **HSJCC Information**

<b>Name of Regional or Local HSJCC</b>	Hamilton-Niagara-Brant-Haldimand-Norfolk (HNBHN) Region
<b>Chair/Co-Chair Names &amp; Contact Information</b>	<ul style="list-style-type: none"> <li>Mary Ellen Ruddell: <a href="mailto:mruddell@cmhahamilton.ca">mruddell@cmhahamilton.ca</a></li> </ul>
<b>HSJCC Objectives</b>	<p><b><u>Goals and Key Commitments:</u></b></p> <ul style="list-style-type: none"> <li>Priority populations include: individuals with complex human service needs, which may include but are not limited to, those living with mental health issues, substance use concerns and/or behavioural dependencies, or neurodevelopmental and neurocognitive disabilities including developmental disabilities and dual diagnosis and/or who intersect with the Criminal Justice System.</li> <li>The HSJCCs are a cooperative effort of the Ministries of the Attorney General, Children, Community and Social Services, the Solicitor General, and Health.</li> <li>The HSJCCs are a cooperative effort of the Ministries of the Attorney General, Children, Community and Social Services, the Solicitor General, and Health.</li> <li>A Regional committee with dedicated membership from Community Service Providers, Mental Health and Social Services and where possible representation from each Ministry listed above.</li> </ul> <p><b><u>Specific Objectives:</u></b></p> <ol style="list-style-type: none"> <li>To provide a planning table to bring together service providers and/or system level decision-makers to find solutions to the problem of the criminalization of people with defined unique needs.</li> <li>To discuss and implement strategies using best practice following pillars to close gaps in service delivery.</li> <li>To support the Provincial strategic priorities by disseminating information between Provincial tables and Local HSJCC tables.</li> <li>To improve linkages with community stakeholders.</li> <li>To facilitate ongoing educational activities for direct care staff.</li> </ol>
<b>Name of Transfer Payment Agency &amp; Contact Information</b>	The Canadian Mental Health Association, Hamilton Branch Joel Perez <a href="mailto:jperez@cmhahamilton.ca">jperez@cmhahamilton.ca</a>
<b>Total # of Funds Received from Regional Health Office</b>	<b>\$55,000 (~\$5,000 Brant HSJCC, ~\$5,000 Haldimand-Norfolk HSJCC, ~\$5,000 Niagara HSJCC, ~\$20,000 Hamilton HSJCC, ~\$20,000 Regional HSJCC)</b>

### List of Key Activities & Initiatives

- I. Quarterly Meetings
- II. Regional HSJCC Budget Management
- III. Resources for participating Agencies
- IV. Membership Engagement
- V. Educational Opportunities
- VI. Red Bag Project
- VII. Support for Drug and/or Drug and Mental Health Treatment Court Ad hoc Working Group
- VIII. Designate a new co-chair

General Information for Activity I	
<b>Description</b>	<b>The HNBHN Regional HSJCC will host meetings on a quarterly basis</b>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• Quarterly meetings to:               <ul style="list-style-type: none"> <li>○ Identify ongoing systems issues,</li> <li>○ Highlight opportunities for collaboration and problem-solving among providers,</li> <li>○ Provide updates on Local and Provincial HSJCC issues.</li> </ul> </li> <li>• Hamilton support staff to track goals and objectives, entering data into HSJCC database, arrange meetings and other administrative duties as required</li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$3200 for admin support</b> <b>Budget will assume no in-person meetings for 2024-25</b>
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

General Information for Activity II	
<b>Description</b>	<b>Regional HSJCC Budget Management</b>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• CMHA Hamilton is the Transfer Payment Agency for the Local and Regional HSJCC's and manages budget oversight.</li> <li>• Budget requests are analyzed, approved, and paid in a timely manner</li> <li>• Budgets for Local HSJCC's are provided annually</li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>TOTAL: \$55,000 – includes administration</b> ~\$5,000 Brant HSJCC ~\$5,000 Haldimand-Norfolk HSJCC ~\$5,000 Niagara HSJCC ~\$20,000 Hamilton HSJCC ~\$20,000 Regional HSJCC
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

## HSJCC Network Reporting 2024-25

General Information for Activity III	
Description	Resources for participating Agencies
Objectives and Key Deliverables	<ul style="list-style-type: none"> <li>• Review requests for resources from Local/Regional table agencies</li> <li>• Evaluate requested on:               <ul style="list-style-type: none"> <li>○ A case-by-case basis</li> <li>○ Anticipated costs</li> <li>○ Appropriateness in relation to the TOR and objectives of the table</li> </ul> </li> </ul>
Budget Allocated (As of April 1, 2024)	<b>\$2400</b>
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity IV	
Description	Membership Engagement
Objectives and Key Deliverables	<ul style="list-style-type: none"> <li>• Review Orientation package for all new members</li> <li>• Members to receive meeting agenda and previous meeting minutes prior to upcoming meeting and add agenda items as desired.</li> <li>• Program/Service Provider Updates identified as a standing agenda item.</li> <li>• Annual member engagement survey completed</li> </ul>
Budget Allocated (As of April 1, 2024)	<b>\$240 for honorarium for PWLE – meeting attendance</b> <b>\$160 for honorarium for PWLE – supporting initiative at ad hoc meetings</b>
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity V	
Description	Educational Opportunities
Objectives and Key Deliverables	<ul style="list-style-type: none"> <li>• Provide Educational Opportunities to support:               <ul style="list-style-type: none"> <li>○ Knowledge Exchange</li> <li>○ Professional Development</li> </ul> </li> <li>• Support members to attend the Forensic Risk and Recovery Conference</li> <li>• Members will be encouraged to bring forward unique educational opportunities that may be of interest</li> <li>• Spread and scale of Housing Education project (Brant-Haldimand-Norfolk)</li> <li>• Learnings from the TBI project – spread and scale</li> </ul>
Budget Allocated (As of April 1, 2024)	<b>\$6000 – Risk &amp; Recovery Conference</b> <b>\$4000 – as needed for spread and scale</b>
Status Update as of March 31, 2025	

<b>(Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

General Information for Activity VI	
<b>Description</b>	<b>Red Bag Project</b>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>Liaise with Hamilton Court</li> <li>Liaise with Provincial HSJCC for spread and scale</li> <li>Provide financial support as needed/able</li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$2000</b>
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

General Information for Activity VII	
<b>Description</b>	<b>Regional Support for Drug and/or Drug and Mental Health Treatment Court Ad hoc Working Group</b>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>Create an ad hoc committee of the providers/case managers of the regional DTC/DMHTCs</li> <li>Discuss funding options</li> <li>Provide financial support for court incentives</li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$2000</b>
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

General Information for Activity VIII	
<b>Description</b>	<b>Determine Co-chair</b>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>Put call out for second co-chair</li> <li>Consider workload for each co-chair</li> </ul>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$0</b>
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	

## HSJCC Network Reporting 2024-25

<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	