

Approved: December 5, 2005

Revised: June 4, 2018

Preamble

The Human Services and Justice Coordinating Committee of Haldimand and Norfolk is a local committee, accountable to the Provincial Human Services and Justice Coordinating Committee through the LHIN 4 Human Services & Justice Coordinating Committee.

Guidelines

The HSJCC of Haldimand and Norfolk will undertake joint planning, coordination and integration of service delivery for individuals with a serious mental illness, substance addictions, developmental disability, and/or acquired brain injury, who are in conflict with the law in Haldimand and Norfolk Counties.

The HSJCC of Haldimand and Norfolk will coordinate communication and establish effective linkages and liaison mechanisms between criminal justice, health and social service agencies in Haldimand and Norfolk Counties. The HSJCC of Haldimand and Norfolk will plan in conjunction with other local planning tables related to this target population as needed.

The HSJCC of Haldimand and Norfolk will identify local priorities for planning coordinated services and establish processes for planning, joint problem solving and integrated seamless service delivery.

A work plan and budget for the HSJCC of Haldimand and Norfolk will be prepared annually, and will be provided to the LHIN 4 HSJCC.

The HSJCC of Haldimand and Norfolk will work toward articulating a strategy to meet the needs of this target population that includes:

- Seamless service delivery recommendations;
- System design recommendations and changes;
- Enhancing client supports and services
- Provide education to the community and local stakeholders

Membership

The HSJCC of Haldimand and Norfolk will attempt to involve representatives from the following representative groups:

- Community addiction and mental health agencies
- Justice –Police, Crown Attorney’s office and Defense Counsel, Probation
- Community service providers from the developmental services system
- Housing Providers
- Consumer, family and community stakeholders

- Representatives from health, developmental services, and justice ministries (ex officio)

A Chair will be selected from within the membership. The Chair of the HSJCC of Haldimand and Norfolk will attend meetings of the LHIN 4 HSJCC to report on the activities of the local committee. The Chair will share regional progress with the local committee.

The Committee may have additional associate memberships as needed. Ad hoc committees will be established to assist with specific projects. Linkages will be established with the defense bar, the judiciary, Legal Aid Ontario, Victim's Services, and other relevant agencies as needed to meet the varied needs of individuals who come in conflict with the law. Social service or other agency involvement may be established in response to distinct service needs

Meetings

The HSJCC of Haldimand and Norfolk will meet at least four times a year.

Minutes

The minutes of each meeting shall be recorded by the local HSJCC Clerical Support and maintained on record. Copies of local and regional minutes shall be distributed to all members prior to the next meeting.

Quorum

Fifty percent plus one of members in attendance, exclusive of ex officio members.

Making Decisions

Every effort will be made to make decisions based on consensus; however, where consensus cannot be reached, majority vote will prevail.