

# Meeting Minutes

## LOCAL HUMAN SERVICES & JUSTICE COORDINATING COMMITTEE HALIBURTON HIGHLANDS

March 20th, 2019 at 3:30 PM  
HHMHS Board Room 14 IGA Rd, Minden

### Member Attendance P=Present / R=Regrets

Andrew Hodson, Co-Chair	R	Laura Mount, Admin Assistant	P
Darlene Smith-Harrison	P	Mary Donaldson	R
Lisa Loader	P	Todd Meredith	P
David Boulet	R	Jacqueline Smith	R
Liane Spong-Hooyenga	R	Michelle Corley	R
Robbin Savage	R	Tricia McCarthy	R
Timothy Tofflemire	P	Vanessa Hoag	P
Marion Willemsen	R	Susan McClean	R
Vicki Hoare	R	Ron Davidson	R
Laura Proctor	R	Brianne Rupay	R
Stephanie MacLaren	R	Lorrie Polito	R
Becky Lyon	R	Shelby MacMillan	R
Lori Sargent	R	Tina Jackson	R
Vickie Stuart	P	Amanda Gilbert	R
Megan Deyman	P		
Shelly Tsui	R		

Agenda Item	Who	Time
<b>1. Welcome and Introductions</b> Need a member to Co-Chair with Andrew	All	5 min
<b>2. Approval of Minutes from March 6<sup>th</sup>, 2019 Meeting</b> Moved by Megan, 2 <sup>nd</sup> by Lisa, Approved by All	All	≤ 5 min
<b>3. Approval of March 20<sup>th</sup> Agenda</b> All Approved	All	≤ 5 min
<b>4. 2019-2020 Workplan discussion</b> <ul style="list-style-type: none"> <li><b>i. Collaboration &amp; Collaborative Care</b></li> <li>-Membership Development &amp; Stakeholder Engagement</li> <li>-Dave Boulet (Crown) is willing to attend meetings via Zoom.</li> </ul>	All	30 min

# Meeting Minutes

<p>-Andrew would be best member to ask OPP for a request for Duty Counsel to be HSJCC members</p> <ul style="list-style-type: none"> <li>- <b>Trends / issues and training with diverse populations</b></li> <li>-Employment/training support for marginalized populations, involved or at risk with the justice system</li> <li>-(Workshop/ education for community re: addiction, relapse &amp; harm reduction)</li> <li>-Information sharing</li> <li><b>ii. Knowledge translation &amp; exchange</b></li> <li>-Education and awareness of youth mental health issues and concerns</li> <li>-Develop pocket sized resource cards listing local service providers</li> <li><b>iii. Transportation</b></li> <li>-Support local justice related transportation needs</li> <li>-This includes, Pre, &amp; Post bail court, individuals pleading out, legal appointments</li> <li><b>iv. Crisis Protocol</b></li> <li>-Finalize crisis protocol that is already in development</li> </ul>	<p>Update Vickie Stuart</p> <p>All</p>	
<p><b>5. Round Table Updates Provincial/Regional/Local</b></p> <ul style="list-style-type: none"> <li><b>a. Point In Time</b></li> <li><b>b. Heatbank/Transportation</b></li> <li><b>c. Community Legal Clinic</b></li> <li><b>d. Court</b></li> <li><b>e. Addictions</b></li> <li><b>f. OPP</b></li> <li><b>g. YWCA</b></li> </ul>	<p>All</p>	<p>10min</p>
<p><b>6. Updates Current finances &amp; Regional Updates</b></p> <ul style="list-style-type: none"> <li>-Discussion of current finances and upcoming expenses.</li> <li>-HSJCC to purchase a lockbox to secure all Tim Horton Cards, Gas Cards, Catering Cards, and printing costs, for upcoming programs and educational events in 2019-2020.</li> </ul>	<p>ALL</p>	<p>≤5 min</p>
<p><b>7. Upcoming Events &amp; Education Sharing</b> (Flyers shared electronically)</p> <p><u>Trent Community Research Centre HSJCC Research Day</u>-March 29<sup>th</sup> 9:00am-3:15pm</p>	<p>Todd</p>	<p>5 min</p>

# Meeting Minutes

<p>YWCA- <u>Dr. Peter Jaffe</u> – Domestic Violence &amp; Homicide Prevention, Child Custody Issues          May 9<sup>th</sup>, must register by April 23<sup>rd</sup> Eganridge Resort, County Club &amp; Spa Fenelon Falls</p> <p><u>HSJCC Drug Awareness Day</u>-Project Proposal presented by Vickie Stuart, for a weekend event</p> <p>Lisa moved to Approve supporting project, 2<sup>nd</sup> Megan- All Approved</p>	<p>Darlene</p> <p>Vickie Stuart</p>	
<p><b>8. Action Items:</b></p> <ol style="list-style-type: none"> <li>1. Signing authority on Bank Account to be changed-<i>defer until April 17 meeting</i></li> <li>2. Darlene to ask Liane if OPP (Justice) could Co-Chair the HSJCC</li> <li>3. Laura to ask if Mary has already arranged for Point In Time to hold \$1,000 designated for Drug Ed taught in schools by peers</li> <li>4. Drug Strategy is Zoom Host, Megan sharing Zoom instructions via email.</li> <li>5. Andrew would be best member to ask OPP for a request for Duty Counsel to be HSJCC members</li> <li>6. Tim to ask about space in Haliburton for HSJCC Drug Awareness Day</li> </ol>	<p>ALL</p>	<p>5 min</p>
<p><b>NEXT MEETING: April 17th @ 3:00pm HHMHS Board Room, 14 IGA Rd, Minden</b></p>		