

# Meeting Minutes

## LOCAL HUMAN SERVICES & JUSTICE COORDINATING COMMITTEE HALIBURTON HIGHLANDS

October 16th, 2019 at 3:00 PM  
HHMHS Board Room 14 IGA Rd, Minden

### Member Attendance P=Present / R=Regrets

Andrew Hodson, Co-Chair	P	Laura Mount, Admin Assistant	P
Darlene Smith-Harrison, Co-Chair	P	Bev Groves-Foley	R
Lisa Loader	P	Tina Jackson	P
David Boulet	R	Jacqueline Smith	R
Liane Spong-Hooyenga	R	Michelle Corley	R
Robbin Savage	R	Robert Shea	P
Timothy Tofflemire	P	Amanda Gilbert	R
Marion Willemsen	R	Jared Harrington	R
Vicki Hoare	R	Ron Davidson	R
Shelby MacMillan	P	Brianne Rupay	R
Todd Meredith	P	Lorrie Polito	R
Becky Lyon via zoom	P	Mary Donaldson	R
Lori Sargent via zoom	P	Rachel Petty	R
Susan McClean	P	Tricia McCarthy	R
Megan Deyman	P		

**\*Please RVSP if you will be joining via ZOOM**

Join Zoom Meeting (through Wi-Fi): <https://zoom.us/j/794594253>

Dial by your location: 1 647 558 0588

Meeting ID: 794 594 253

# Meeting Minutes

Agenda Item	Who	Time
<p><b>1. Welcome and Introductions</b></p> <p><b>Special Speaker:</b> Contact North – Adult Upgrading            Robin Brushey - Online Recruitment Officer <a href="mailto:haliburton@contactnorth.ca">haliburton@contactnorth.ca</a>            Wendy Somerville - Online Recruitment Officer <a href="mailto:northumberland@contactnorth.ca">northumberland@contactnorth.ca</a></p> <p>If you are age 18+and not in school, get your degree, diploma or certificate, or upgrade your skills online. 100% funded. 160 Centres in Ontario. Help clients navigate the system so they can make decisions on courses. Help complete OSAP Applications, On Works help to enroll, complete paperwork. High School Upgrading free so they can get employment. Will only meet in any public place, not in private homes. Anyone can take just the course for Conflict Resolution Skills &amp; Strategies. Move through the courses at your own pace but must commit to completing the course within a reasonable timeline. Mentors are available. You can request auditing to see if your client will benefit from the course. Fleming Place has 4 computers for student use. Courses are not for phone use-a computer only. White Lighting is a reasonably priced bus service available in Fenlon Falls and Lindsay.</p> <p>*Give the “what are they looking for” to the Contact North person for quicker and more effective guidance for courses. Follow-up and feedback.</p> <p><u>Become and Apprentice</u>; apprenticeship math, conflict resolution skills and strategy, customer service essentials, on the job Report writing</p> <p><u>Learn about the Principles of Manufacturing</u>; various measuring units and instruments, identifying various manufacturing processes and materials, relationship between engineering and technology, analyze engineering drawings, demonstrate creativity, critical thinking and problem solving</p> <p><u>Take care of your Financial Health-Money Matters</u>; better understand spending, borrowing, saving money in day to day life, ways to reach your long term future goals</p> <p><u>Learn about Renting</u> options, vacancy rates, subsidized and co-operative housing, tenancy agreements, tenant rights and responsibilities, maintenance and safety.</p> <p><u>Upgrade your Essential Skills</u>; everyday math, intro to online learning, writing effective letters and emails, creating spreadsheets, travelling Ontario, Sharing Circle, diabetes &amp; diet, preparing for real emergencies</p> <p><u>Get ready to write The G1 Test</u>; rules of the road, signs, possible types of test questions. Available in Deaf Learn now-in sign language</p>	All	5 min
<p><b>2. Approval of Minutes from September 18<sup>th</sup>, 2019</b></p> <p>Shelby moved to accept, Lisa seconded, all in favour</p>	All	≤ 5 min

# Meeting Minutes

<p><b>3. Approval of October 16<sup>th</sup> Agenda</b> Andrew moved to accept, Shelby seconded All in Favour</p>	All	≤ 5 min
<p><b>4. Work Place Sexual Harassment</b> – WSH brochure shared, Workplace Sexual Harassment ; Awareness, Solutions, Prevention created by Community Legal Clinic Simcoe, Haliburton, Kawartha Lakes, financially supported by Department of Justice Canada. What is sexual harassment? What is the impact of sexual harassment? What should I do if I am sexually harassed at work? Community Legal Clinic will discuss the best course of action; Human Rights Tribunal, Police, Small Claims, EI Issue, Legal Aid Services Act-if qualifies</p>	Lisa	10 min
<p><b>5. 2019-2020 Workplan Planning</b></p> <ul style="list-style-type: none"> <li>i. <b>Collaboration &amp; Collaborative Care</b></li> <li>ii. <b>Trends / issues and training with diverse populations</b></li> <li>iii. <b>Knowledge translation &amp; exchange</b></li> <li>iv. <b>Transportation</b></li> <li>v. <b>Crisis Protocol</b></li> </ul>	All	30 min
<p><b>6. Round Table Updates Provincial/Regional/Local</b></p> <ul style="list-style-type: none"> <li>a. <b>Point In Time</b></li> <li>b. <b>Heatbank/Transportation</b></li> <li>c. <b>Community Legal Clinic</b></li> <li>d. <b>Court</b></li> <li>e. <b>Addictions</b></li> <li>f. <b>OPP</b></li> <li>g. <b>YWCA</b></li> <li>h. <b>Mental Health</b></li> <li>i. <b>Probation</b></li> <li>j. <b>Brain Injury-</b> Robert Shea has resigned. This was his last HSJCC meeting. Zoe Fennell is replacing Robert in his position in Hal/Minden 3 days a week. At this time it is not known if she will join HSJCC.</li> </ul>	All	10min
<p><b>7. Updates Current finances &amp; Regional Updates</b> Andrew: Gas Card used \$70 , for a mental health client to be picked up and removed from Haliburton County</p>		≤5 min

# Meeting Minutes

<p>Tina: Gas card \$20 used for a client to Attend a Rental Tribunal, client to get to school to create purpose in her life</p>		
<p><b>Upcoming Events &amp; Education Sharing</b></p> <p><u>Oct 23<sup>rd</sup> Youth Hub- Youths and Parents- cannabis</u></p> <p><u>Debriefing Session: Dealing with Grief and Death</u> Laura to share To Do List for Planning</p> <p>Since Minden Rotary- opioids session cancelled, can we partner with Rotary-Andrew</p> <p>Megan to share contact info for possible guest speaker</p> <p>Lisa follow-up plan speaker and price</p> <p>Tim to find a location to hold event in Haliburton and price</p> <p>Invite ALL service providers</p> <p>Must have a session in the evening so working parents and students can attend</p> <p>People are still using even though their friends are dying-free kits are not working</p> <p>Funding for taxi, gas chit, food , coffee cards</p> <p>Professional Speaker, Local clients speak, HSJCC Members speak</p> <p>1 ½ hr Professional Education component for coping with worrying about clients -Vicarious Trauma -prevent burnout</p> <p>Follow-up an NA meeting after our community event</p>		<p>15 min</p>

# Meeting Minutes

<p><b>Regional Conference -Toronto-November 4,5,6</b></p> <p>*Shelby can no longer car pool as she can only attend 1 day of conference due to court</p> <p>Ask around if you want/need to car pool</p> <p>Gas cards are available for those who have to drive on their own</p> <p>Darlene attending only one day of conference</p> <p>Susan, Tim, Andrew, Tina, Todd Lisa, Laura attending 3 days (Lori Sargent?)</p> <p>A cheque from CMHA will be mailed to each members home address for conference cost and then later for hotel re-imbusement cost.</p> <p><b>COYO-Community Officer Youth Conference –Niagara Falls</b></p>		
<p><b>8. Action Items:</b></p> <ol style="list-style-type: none"> <li>1. Laura to take a bundle of newly printed green Haliburton Highlands Resource Cards to the Minden Food Bank</li> <li>2. Laura to record Planning Tasks for Grief and Dealing with Death Debriefing Community Event</li> </ol>		
<p><b>NEXT MEETING: November 20th @ 3:00pm HHMHS Board Room, 14 IGA Rd, Minden</b></p>		