

## HSJCC Network Reporting Template

### Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### HSJCC Information

<b>Name of Regional or Local HSJCC</b>	<b>Haliburton Highlands Human Services &amp; Justice Coordinating Committee</b>
<b>Chair/Co-Chair Names &amp; Contact Information</b>	<b>Timothy Tofflemire Co-Chair</b> <a href="mailto:ttofflemire@clth.ca">ttofflemire@clth.ca</a>  <b>Mary Sisson – Co-Chair</b> <a href="mailto:marys@pointintime.ca">marys@pointintime.ca</a>
<b>HSJCC Objectives</b>	<b>To better manage barriers in rural communities. Strengthen the Network of workers to achieve seamless services available for clients. To work together and support vulnerable individuals who are involved, or at risk of becoming involved with the Criminal Justice system.</b>
<b>Name of Transfer Payment Agency &amp; Contact Information</b>	<b>Canadian Mental Health Association Haliburton, Kawartha, Pine Ridge</b>
<b>Total # of Funds Received from Regional Health Office</b>	<b>\$7000</b>

### List of Key Activities & Initiatives

- I. **Information Management –Roundtable Discussions**
- II. **Collaboration & Collaborative Care – Increase Haliburton Highlands membership to enhance community engagement with the committee**

- III. **Training and Professional Development – Identify gaps, engage guest speakers**
- IV. **Transportation- support local justice related transportation needs, includes. Pre and Post Bail Court, individuals pleading out, legal appointments**
- V. **Crisis response – Identify crisis situations, requiring immediate assistance.**

<b>General Information for Activity I.</b>	
<b>Description</b>	<b>Information Management</b>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• Roundtable discussions</li> <li>• Presentations/guest speaker’s monthly</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	
<b>Status Update as of March 31, 2023 (Completed, Delayed, On Hold)</b>	Presentations / guest speakers:  Completed
<b>Key Outcomes</b>	<ul style="list-style-type: none"> <li>• Strengthens the network of workers</li> <li>• Level of competence</li> <li>• Level of knowledge</li> <li>• Burn out and stress management</li> <li>• Community support</li> </ul>
<b>Budget Used by March 31, 2023</b>	0

<b>General Information for Activity II.</b>	
<b>Description</b>	<b>Collaboration &amp; Collaborative Care</b>
<b>Objectives and Key Deliverables</b>	Increase membership of the Haliburton Highlands HSJCC to enhance community engagement with the committee <ul style="list-style-type: none"> <li>• Recruit new agencies and members</li> </ul>

	<ul style="list-style-type: none"> <li>Review and update distribution and membership list</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$0.00
<b>Status Update as of March 31, 2023 (Completed, Delayed, On Hold)</b>	3 new agencies are HSJCC members
<b>Key Outcomes</b>	Engage organizations currently not HSJCC members to provide seamless services
<b>Budget Used by March 31, 2023</b>	

<b>General Information for Activity III.</b>	
<b>Description</b>	<b>Training and Professional Development</b>
<b>Objectives and Key Deliverables</b>	Workshops, Guest Speakers, Video Presentations  Members to decide priorities: <ul style="list-style-type: none"> <li>Domestic Violence, Diversity/Inclusion, Pandemic Related Stress, Managing Increased mental health, client volumes</li> <li>Service Worker Burnout/Worker Wellness: Kelsey Sharpless</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$2,000
<b>Status Update as of March 31, 2022 (Completed, Delayed, On Hold)</b>	Delayed.  Workshop fees- \$390.00 Kesslie Sharpless Counselling  Catering \$250.00 Molly's Bistro and Bakery  \$500.00 McKecks's Tap and Grill
<b>Key Outcomes</b>	Increased skills  Intention to change practice as a result of training Distribute information Education (subject) increase level of knowledge and competence

<b>Budget Used by March 31, 2023</b>	<b>\$1140.00</b>
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<b>General Information for Activity IV.</b>	
<b>Description</b>	<b>Transportation</b>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• Transportation (taxi/gas cards) for courts and emergencies</li> <li>• Regular transportation to Monthly Court- Haliburton to Minden and return</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$3,000
<b>Status Update as of March 31, 2023  (Completed, Delayed, On Hold)</b>	\$700.00- Highlands Taxi acct. March 2023  \$128.54 – Bus fair: Nov 4 2022  \$2000.00 – Gas cards  \$500.00 – Hyland Taxi Acct. Aug 2023
<b>Key Outcomes</b>	<ul style="list-style-type: none"> <li>• Reduced breaches of probation orders and bail conditions, reducing recidivism and alleviating crisis arising out of covid-19 pandemic/crisis situations.</li> </ul>
<b>Budget Used by March 31, 2023</b>	<b>\$3328.54</b>

<b>General Information for Activity V.</b>	
<b>Description</b>	<b>Crisis Protocol</b>
<b>Objectives and Key Deliverables</b>	To identify key issues arising from gaps in the community during crisis times  Key Deliverables: <ul style="list-style-type: none"> <li>• Arrange for temporary shelter</li> <li>• Relieve crisis situations by providing grocery cards, gas cards phone cards, cell phones, pay as you go SIM cards, Phones with Data for Education (students to complete school work) and for Justice Related needs</li> </ul>
<b>Budget Allocated (As of April 1, 2022)</b>	\$3,000
<b>Status Update as of March 31, 2023</b>	Purchase \$2500.00 grocery cards  Completed

<b>(Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	<ul style="list-style-type: none"><li>• Reduce stress and suffering in the community</li></ul>
<b>Budget Used by March 31, 2023</b>	<b>\$2500.00</b>