

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Haliburton Highlands Human Services & Justice Coordinating Committee
Chair/Co-Chair Names & Contact Information	Timothy Tofflemire Co-Chair ttofflemire@clth.ca Michelle Beaver – Co-Chair mbeaver@hhhs.ca
HSJCC Objectives	To better manage barriers in rural communities. Strengthen the Network of workers to achieve seamless services available for clients. To work together and support vulnerable individuals who are involved, or at risk of becoming involved with the Criminal Justice system.
Name of Transfer Payment Agency & Contact Information	Canadian Mental Health Association Haliburton, Kawartha, Pine Ridge
Total # of Funds Received from Regional Health Office	\$7000

List of Key Activities & Initiatives

- I. **Information Management –Roundtable Discussions**

- II. Collaboration & Collaborative Care – Increase Haliburton Highlands membership to enhance community engagement with the committee**

- III. Training and Professional Development – Identify gaps, engage guest speakers**

- IV. Transportation- support local justice related transportation needs, includes. Pre and Post Bail Court, individuals pleading out, legal appointments**

- V. Crisis response – Identify crisis situations, requiring immediate assistance.**

General Information for Activity I.	
Description	Information Management
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Roundtable discussions • Presentations/guest speaker’s monthly
Budget Allocated (As of April 1, 2024)	\$0.00
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Presentations / guest speakers:
Key Outcomes	<ul style="list-style-type: none"> • Strengthens the network of workers • Level of competence • Level of knowledge • Burn out and stress management • Community support
Budget Used by March 31, 2025	

General Information for Activity II.	
Description	Collaboration & Collaborative Care

Objectives and Key Deliverables	<p>Increase membership of the Haliburton Highlands HSJCC to enhance community engagement with the committee</p> <ul style="list-style-type: none"> Recruit new agencies and members Review and update distribution and membership list
Budget Allocated (As of April 1, 2024)	\$0.00
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	Engage organizations currently not HSJCC members to provide seamless services
Budget Used by March 31, 2025	

General Information for Activity III.	
Description	Training and Professional Development
Objectives and Key Deliverables	<p>Workshops, Guest Speakers, Video Presentations</p> <p>Members to decide priorities:</p> <ul style="list-style-type: none"> Inaugural Service Provider Expo/Summit Key Note Speaker – Managing Stress, client volumes and work/life balance , Knowledge Exchange
Budget Allocated (As of April 1, 2024)	\$2,000
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	<p>Increased skills</p> <p>Intention to meet and grow professional networks / county collaboration</p> <p>Distribute information</p> <p>Education (subject) increase level of knowledge and competence</p>
Budget Used by March 31, 2025	

General Information for Activity IV.	
Description	Transportation
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Transportation (taxi/gas cards) for courts and emergencies • Regular transportation to Monthly Court- Haliburton to Minden and return
Budget Allocated (As of April 1, 2024)	\$3,000
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	<ul style="list-style-type: none"> • Reduced breaches of probation orders and bail conditions, reducing recidivism and alleviating further crisis
Budget Used by March 31, 2025	

General Information for Activity V.	
Description	Crisis Protocol
Objectives and Key Deliverables	<p>To identify key issues arising from gaps in the community during crisis times</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> • Arrange for temporary shelter • Relieve crisis situations by providing grocery cards, gas cards phone cards, cell phones, pay as you go SIM cards, Phones with Data for Education (students to complete school work) and for Justice Related needs
Budget Allocated (As of April 1, 2024)	\$2,000
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	<ul style="list-style-type: none"> • Reduce stress and suffering in the community
Budget Used by March 31, 2025	