

# HSJCC Meeting

## MINUTES

**Date:** Wednesday, April 11, 2012  
**Place:** Milton Courthouse, Boardroom, 491 Steeles Avenue East, Milton  
**Present:** Rhonda Frank (Chair), Lloyd Bowers, Gerry Watson, Chantelle Arcand, Caroline Jemmott, Cheryl Gustafson, Iain Leithead, Jackie Gordon, Mary Lou McDougall, Angie Kays-Burden, Paul Wood, Dave Fredericks, Stephanie McCann (minutes)  
**Regrets:** Allar Viinamae, Laurie Jago, Natalie Snyder, Gary Calverley, Gemma Napoli, Lorna Mitchell, Beth Watson, Maureen Robinson, Irene Zivko  
**Next Meeting:** Wednesday, June 6<sup>th</sup>, 2012 at 1:00pm – 3:00pm in Syl Apps Youth Centre, 475 Iroquois Shore Road, Oakville. Lunch will be served at 12:45pm.

Item #	AGENDA ITEM & DISCUSSION	Decision/Action	Timeline	Person Resp
1.	<p><b>Welcome and Introductions</b>                      Rhonda welcomed everyone to the meeting and everyone introduced themselves.</p> <p>The meeting started at 1:05pm</p>			
2.	<p><b>Agency Presentation</b>                      Rhonda reported that Gemma Napoli from Elizabeth Fry Society of Peel-Halton was called away and unable to attend the meeting. The presentation will be rescheduled to the Fall.</p>			
3.	<p><b>HSJCC Minutes of January 11, 2012</b>                      Jackie Gordon moved and Chantelle Arcand seconded that the minutes of January 11, 2012 be approved with no changes.</p>			
4.	<p><b>Business Arising</b>  <b>Agency Participation on the Halton HSJCC</b>                      Rhonda asked everyone why they sit on the committee and what would you like to see the committee do in the future.</p> <p>The Halton Terms of Reference were circulated and reviewed. The Provincial HSJCC is also struggling with the same challenges and any changes that are made will affect the regional and local committees as well.</p> <p>The Committee decided to wait and see what changes the provincial HSJCC makes before deciding on the direction of the Halton group.</p> <p>There was a discussion on the need to have crisis plans for clients as a crisis usually leads to justice problems especially those with special needs. Agencies need to work together and communicate better by sharing crisis plans. Hopefully, with OCAN this should improve as the OCAN can be shared with other agencies with the clients' permission. There is service coordination in place for youth but not for adults.</p>			

	<p>A Violent Threat Risk Assessment is being created for youth. Jackie is the mediator.</p> <p><b>Halton Community Treatment Court (Mental Health Court)</b> Lloyd reported that he is Chair of the Operational Process Subcommittee for the Steering Committee of the Community Treatment Court. Charon Kerr, Crown Counsel, Ted Graham, Federal Crown; Norma Skeoch-Taverner, Probation &amp; Parole; Janet Moss, Legal Aid; Scharlean Glasgow-Allen from Elizabeth Fry Society and CMHA-HRB Court Support staff are on the subcommittee.</p> <p>Mission, Goals, criteria, diagnosis (open to anything including personality disorders) and criminal charges guidelines have been created. The court will be available to those with Class 1 and 2 offences but not Class 3.</p> <p>The first day of the Court is May 4<sup>th</sup>. Charon Kerr will be the Crown. Justice Brown is making it happen with no funding and a psychiatrist is needed. Court will be held once a month and then once a week starting in October.</p> <p>CMHA-HRB will be receiving referrals for the court. CMHA is committed to encouraging the participation of all community partners so this court can take advantage to all the specialty expertise that exists from community agencies in Halton.</p>			
5.	<p><b>Sub Committee Reports: Data Collection Project</b> Rhonda reported that the Committee shifted focus to look at other criteria, how to make referrals etc. for the mental health court. A draft outcome report is being created. The data project subcommittee will wrap up when the final report is received.</p> <p><b>FASD</b> Cheryl, the Chair of the FASD subcommittee reported that the February 17th day was very successful. An email will be going out to those who attended and the next meeting in creating the strategy will be held on May 10<sup>th</sup>. There is currently only one doctor in Halton that looks after FASD.</p> <p>The FASD minutes and outcomes of the planning day will be sent out with the minutes.</p>			
6.	<p><b>Youth Justice Partnership Committee of Halton Update</b> Iain reported that the committee will be meeting this month to receive feedback from their working groups i.e. FASD, data on youth, centralized intake, education and marketing.</p>			
7.	<p><b>Provincial HSJCC Restructuring</b> Rhonda reported that she didn't attend the last meeting but Lloyd did.</p> <p>The Proposed Restructuring of the Provincial HSJCC document was circulated, reviewed and discussed.</p> <p>The Committee agreed that they supported the restructuring in principal.</p>			

	<p><b>Newsletter and Website</b> The memo from Trevor Tymchuk, Co-Chair, Northeast HSJCC regarding the quarterly newsletter and website was circulated, reviewed and discussed. Rhonda encouraged everyone to submit stories to the newsletter and web site.</p> <p>An article regarding the Community Treatment Court when it is up and running should be submitted.</p>			
8.	<p><b>Budget Update</b> The financial breakdown for April 1, 2011 – March 31, 2012 and April 1, 2012 – March 31, 2013 were circulated, reviewed and discussed.</p> <p>Lloyd reported that in the interest of being more accountable the amount we actually receive looks like more but the difference is an administrative fee for handling the funding and Stephanie's time.</p> <p>A plan on how to spend the funding needs to be created. Hiring a coordinator to advance the FASD project as well as more funding for the Community Treatment Court were suggested.</p>			
9.	<p><b>New Business</b> There was no new business.</p>			
10.	<p><b>Members' Updates</b> Dave Fredericks, Halton Support Services reported that there have been changes in the development field. Development Services Ontario (DSO) is the new intake agency for the Region of Halton and they are located in Milton. Halton Support Services used to administer the centralized intake. Families have to go to DSO to access day programs, supported employment, Community Living organizations etc. Starting April 1<sup>st</sup> those seeking funding for help with daily living and respite at home will be supported through Passport. Changes will continue to take place over the next few years. Policies are still being created and everything is up in the air.</p> <p>Paul Wood, Salvation Army had nothing to report.</p> <p>Jackie Gordon, Halton Regional Police Service reported that she is the mediator for a Violent threat Risk Assessment which is being created for youth. The school board have agreed on the process to deescalate behaviour and in May a community meeting will be held. The tool is being used at the school now and can be initiated by anyone. An assessment is completed and shared with people involved and everyone is pulled together from all agencies if they think the youth is at risk of killing or harming someone. The client isn't involved until after the group get together to determine what they can do ahead of time.</p> <p>Caroline Jemmott, Support &amp; Housing Halton reported that it should have said Life house in the previous minutes not Light and that they currently have no vacancies but do have two vacancies at the housing unit which is a seven bed facility.</p> <p>Iain Leithead, John Howard Society of Peel-Halton-Dufferin reported they have received funding from the Ministry of the Attorney General (MAG) for an adult diversion program. The Youth Justice program has only received funding for four months until July 31<sup>st</sup> and they are not sure what the outcome will be.</p>			

	<p>Iain reported that they have started the preparation for the various presentations that they received the funding for.</p> <p>Gerry Watson, Syl Apps Youth Centre reported that they have hired Dr. Jeff Wong as their interim Clinical Director.</p> <p>Lloyd Bowers, CMHA-HRB reported that CMHA-HRB is hosting Mr. Drummond tonight who will be speaking on his report and findings. An update will be provided at the next meeting.</p> <p>Angie Kays-Burden, Reach out Centre for Kids (ROCK) reported that ROCK is working on a concept paper to partner with hospitals who currently use Emergency Room Department resources for suicide risk assessments. The paper is exploring ways to expand ROCK's Crisis services in the short term, and long-term, with funding, to build crisis respite bed capacity for Halton youth.</p> <p>Angie reported that there is often confusion between ROCK's 24/7 Crisis service, and COAST – ROCK provides support for up to 18 year olds and COAST supports 16 and up. The phone number for ROCK's crisis support is 905-878-9785.</p> <p>ROCK and the Hincks-Dellcrest Centre are working together to write a policy paper for brief services in children's mental health. The paper will discuss ways to engage children and youth more briefly in mental health services, will include recommendations for ministries, including education, youth justice, children and youth services, training, colleges and universities, and health, and will be completed May 2012.</p> <p>Mary Lou McDougall, Summit Housing &amp; Outreach reported that they have completed OCAN and they are in the process of accreditation which includes a lot of policy and procedure review. The ACT numbers are climbing but still have openings and no wait list. They are in the process of getting up and running a transitional program with two beds in south and two in the north. There are opportunities for post transitional housing as well and they are open to partnering with other agencies in the community.</p> <p>Chantelle Arcand, Summit Housing &amp; Outreach, Justice Program reported that they currently have a short wait list. They received funding for Health &amp; Safety and have purchased bubble suits, bed bug covers, seat covers etc. They are currently implementing a risk assessment tool HCR20.</p> <p>Cheryl Gustafson, Halton Healthcare reported that early in March Dr. Zamar had a heart attack and died. He had been very involved in the hospital and community and a lot of people have been affected by the loss. He was only 54 and left a wife and 3 young daughters. Interim coverage is in place.</p> <p>Rhonda Frank, Ministry of Community Safety &amp; Correctional Services reported that she is meeting with Trevor Lumb to create training for correctional staff regarding practical strategies for managing individuals in custody with development disabilities which is a major challenge in the institutions. Rhonda is also part of a conference taking place in Kitchener in June looking at alternative strategies to the court system for dealing with persons with developmental disabilities.</p>			
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11.	<p><b>Next Meeting</b>  The next meeting will be held on Wednesday, June 6<sup>th</sup> from 1:00pm – 3:00pm at Syl Apps and then a tour of the facility will take place.</p> <p>Syl Apps will cater the lunch and send the invoice to Stephanie.</p> <p>Lunch will be served at 12:45pm. Please RSVP so that the correct amount of food is ordered.</p> <p>The meeting in September will be held at Maplehurst and a tour will take place.</p> <p>The meeting adjourned at 3:00pm.</p>			
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