

# HSJCC Meeting

## MINUTES

**Date:** Wednesday, June 6, 2012  
**Place:** Syl Apps Youth Centre, 475 Iroquois Shore Road, Oakville  
**Present:** Rhonda Frank (Chair), Lloyd Bowers, Gerry Watson, Chantelle Arcand, Andy Shepherd, Cheryl Gustafson, Iain Leithead, Jackie Gordon, Mary Lou McDougall, Paul Wood, Dave Fredericks, Gemma Napoli, Stephanie McCann (minutes)  
**Regrets:** Allar Viinamae, Natalie Snyder, Gary Calverley, Charon Kerr, Caroline Jemmott, Donna Sverdrup, Lorna Mitchell  
**Next Meeting:** Wednesday, September 12, 2012 at 1:00pm – 3:00pm at Maplehurst, 661 Martin Street, Milton. Lunch will be served at 12:45pm.

Item #	AGENDA ITEM & DISCUSSION	Decision/Action	Timeline	Person Resp
1.	<p><b>Welcome and Introductions</b>                      Rhonda welcomed everyone to the meeting and thanked Gerry and Syl Apps for hosting and for the excellent lunch. Everyone introduced themselves.</p> <p>The meeting started at 1:10pm.</p> <p>The tour of Syl Apps Youth Centre was moved to the end of the meeting.</p>			
2.	<p><b>HSJCC Minutes of April 11, 2012</b>                      Iain Leithead moved and Gerry Watson seconded that the minutes of April 11, 2012 be approved with no changes.</p>			
4.	<p><b>Business Arising</b>  <b>Halton Community Treatment Court (CTC)</b>                      Lloyd reported that the first day of the CTC took place on May 4<sup>th</sup>. But unfortunately Justice Brown was sick and didn't attend. All matters were remanded until June 22<sup>nd</sup>. It is currently running once a month until October then it will be weekly. Charon Kerr is the Crown involved and will be sitting on the Halton HSJCC but was unable to attend today. Laurie Jago has stepped down from the Committee.</p> <p>There is resistance in having community agencies involved but CMHA-HRB is making headway and when appropriate other community agencies will also be involved. Lloyd is chairing the operational process sub-committee.</p> <p>Gemma reported that Elizabeth Fry has been working with Ted Graham regarding an addictions court. No date has been set yet but hopefully it will be up and running in the Fall.</p> <p>An information sheet and referral form that CMHA-HRB is using will be sent to the Committee.</p>	Action	ASAP	Lloyd

	<p>Rhonda reported that she is participating in the Peel Mental Health Court focus group to look at the referral process to the court and strengthening communications between the court and the institution. Rhonda will share the outcomes with the Committee when they are available.</p>	Action	When available	Rhonda
5.	<p><b>Sub Committee Reports:</b> <b>Data Collection Project</b> Rhonda reported that the final report from Valerie Johnston was received. A copy will be circulated to the Committee. The Data Collection project changed to the Mental Health Court (MHC) project. Valerie contacted Peel, Newmarket and Kitchener to see how other MHC's operate. There are a number of initiatives underway across the Country but none use the same process and there is no standard definition or model to follow.</p> <p>The report will be shared with the CTC members as well.</p> <p><b>FASD</b> Cheryl, the chair of the sub-committee, reported that they had a successful planning day on February 17<sup>th</sup> (the report was attached to the minutes of April 11, 2012).</p> <p>A small group of those involved are now meeting to create a draft Terms of Reference (ToR) and they will be meeting on June 21<sup>st</sup> to set direction and future priorities.</p>	Action	ASAP	Lloyd
		Action	Next Meeting	Lloyd
6.	<p><b>Youth Justice Partnership Committee of Halton Update</b> Iain reported that he is now the former chair of the Youth Justice Partnership Committee after being chair for 6 years. Jacki Oxley, Halton District School Board is now the Chair. Shelley McCloud was a co-chair and is carrying on the role with Jacki.</p> <p>The Data Collection Sub Committee of the Partnership Committee has developed an intake form to be used by all agencies that deal with kids.</p> <p>The Youth Justice Partnership Committee has the same issues as the Halton HSJCC and the Provincial group. There are gaps and all agencies that support youth are not being represented around the table.</p> <p>Need to get all the groups together to determine where to go for youth services in Halton. There needs to be one lead agency to coordinate and avoid duplication of services.</p>			
7.	<p><b>Provincial HSJCC Update</b> Lloyd reported that at the last meeting he brought forward the new proposed structure for the Provincial HSJCC and we supported in principal. The majority of the other HSJCC's supported it as well apart from two. The Provincial HSJCC is moving ahead with the proposal.</p> <p>An email from the Conference Committee looking for committee members to help with planning and organizing the conference was distributed to everyone on May 22, 2012.</p>			

	<p>There was also an email sent by Lloyd on June 4<sup>th</sup> asking for articles and initiatives to be included in the Annual Report. Iain (funding that he received from the Committee to host community forums) and Cheryl (FASD initiative) will write articles and send them to Lloyd and Rhonda by June 15<sup>th</sup>. Lloyd will also submit an article on the CTC and the Probation partnership.</p>	Action	June 15	Cheryl/Iain
9.	<p><b>New Business</b>  There was a discussion regarding a number of agencies submitting funding proposals for the Safer and Vital Communities Grant.</p> <p>The committee endorsed the proposals being submitted by: Mary Lou, Summit Housing &amp; Outreach; Iain Leithead, John Howard Society of Peel-Halton-Dufferin and Gemma Napoli, Elizabeth Fry Society of Peel-Halton.</p> <p>Jackie encouraged those submitting proposals to send them to her prior to the deadline so that she can submit the information to the deputy chief to seek approval.</p> <p>Agencies are encouraged to bring forward their funding proposals to the Committee if they are justice related.</p>			
10.	<p><b>Members' Updates</b>  Rhonda Frank, Ministry of Community Safety &amp; Correctional Services reported that she is part of a focus group with Peel and that she is attending the Kitchener Mental Health Court on Friday to provide information to service providers in the community for individuals with a dual diagnosis and what resources are available.</p> <p>Rhonda also reported that she has also noticed an increase in the number of individuals who arrive in the front lobby of the institution who need assistance. They are either members of public or they are individuals released from court and use the bus ticket to come back to the facility. A discussion on what kind of support can be provided to these individuals took place.</p> <p>Halton Region is the contact for transportation. The Dr. John Dougan Charitable Foundation in the north is raising funds to make transportation more accessible.</p> <p>Stephanie will send Mental Health Resource Guides to Rhonda to share with her staff.</p> <p>Rhonda encouraged everyone to email her with your contact information and what services you provide.</p> <p>Dave Fredericks, Halton Support Services had nothing to report.</p> <p>Mary Lou McDougall, Summit Housing &amp; Outreach reported that they launched their transitional housing program which is a two bedroom bungalow in Oakville for people to stabilized and can stay for three months and up to a year. Referral forms are on the Summit web site and the process is going through the ACT team but this will change as the program grows. They are currently working on having two beds in Milton.</p>	<p>Action</p> <p>Action</p>	<p>ASAP</p> <p>ASAP</p>	<p>Stephanie</p> <p>Everyone</p>

	<p>Summit is also going through Accreditation and creating policies and procedures. They went through OCAN and are uploading assessments for viewing. They are in the process of working with community agencies through the Halton Homes Program and using the same assessment form. They are accepting referrals but have some waitlists.</p> <p>Cheryl Gustafson, Halton Healthcare had nothing to report.</p> <p>Gemma Napoli, Elizabeth Fry Society Peel-Halton reported that in partnership with SHARED (Collaborative Mental Health Care) her Executive Director will be presenting on mental health issues within the justice system at the upcoming conference. They have also received funding from the Homelessness Partnering Strategy and have hired Diane Doherty (former ED at CMHA-HRB and Chair of Halton HSJCC) as the part time coordinator.</p> <p>Gemma also reported that her Executive Director is co-chair of CAROFW and is working on moving issues forward for women initiatives. Gemma, her Executive Director and the Manager of Ellen House will be presenting at the Special Needs Offenders conference at the end of August.</p> <p>Lloyd Bowers, CMHA-HRB reported that they have been working with Probation and Parole and in April the Release from Custody workers started taking on some of their clients.</p> <p>Iain Leithead, John Howard Society of Peel-Halton-Dufferin reported that a number of Extrajudicial Measures youth are participating in the Youth Attendance Centre program for programming and counselling.</p> <p>Andy Shepherd, Youth Justice Services reported that caseload numbers continue to drop, an average caseload is 22.</p> <p>Gerry Watson, Syl Apps Youth Centre had nothing to report.</p> <p>Jackie Gordon, Halton Regional Police invited anyone that is interested to attend the Violent Threat Risk Assessment community meeting on June 20<sup>th</sup> at 1:00pm at Halton Regional Police Head Quarters, 1151 Bronte Road, Oakville. The process should wrap up by the end of the summer so it isn't a big time commitment. If you would like to attend please RSVP to John Langill at <a href="mailto:john.langill@haltonpolice.ca">john.langill@haltonpolice.ca</a> and let him know which agency you are representing. Training will take place in the fall.</p> <p>Paul Wood, Salvation Army had nothing to report.</p>			
11.	<p><b>Next Meeting</b>  The next meeting will be held on Wednesday, September 12<sup>th</sup> from 1:00pm – 3:00pm at Maplehurst, 661 Martin Street, Milton and then a tour of the facility will take place.</p> <p>Lunch will be served at 12:45pm.</p> <p>The meeting adjourned at 2:55pm and for those interested a tour of Syl Apps Youth Centre took place.</p>			