

## **HSJCC Network Reporting Template**

### **Background**

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### **HSJCC Information**

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| <b>Name of Regional or Local HSJCC</b>                           | <b>Halton HSJCC</b>  |
| <b>Chair/Co-Chair Names &amp; Contact Information</b>            | <b>Katie Howse</b> <a href="mailto:khowse@johnnhowardphd.ca">khowse@johnnhowardphd.ca</a><br><b>Kimberly Cato</b> <a href="mailto:kimberlycato@trueroots.org">kimberlycato@trueroots.org</a>   |
| <b>HSJCC Objectives</b>  | <ul style="list-style-type: none"> <li>i. Facilitate communication through effective linkages among health, criminal justice and social service sectors</li> <li>ii. Identify issues and local priorities with respect to service delivery and capacity</li> <li>iii. Address issues such as access to and duplication of services</li> <li>iv. Identify predominant issues and develop responses</li> <li>v. Provide community education and reduction of isolation and stigma within target population to foster an understanding of the intersection between the mental health system, addictions system, developmental and criminal justice system</li> <li>vi. Provide informed input and advice concerning system design, planning and resource allocation to partner ministries</li> <li>vii. Evaluate the committee's performance considering its acceptability; accessibility; appropriateness; capacity for competence; continuity; effectiveness; efficiency; risk management</li> <li>viii. Strengthening the knowledge base of the community, stimulating wider community interest and</li> <li>ix. Participation, and fostering collaborative attitudes and practices</li> </ul> |
| <b>Name of Transfer Payment Agency &amp; Contact Information</b> | <b>CMHA – Halton Branch</b><br><b>Tisha Robertson</b><br><a href="mailto:trobertson@cmhahrb.ca">trobertson@cmhahrb.ca</a>  |
| <b>Total # of Funds Received from Regional Health Office</b>     | <b>\$14,400</b>  |

## **List of Key Activities & Initiatives**

**I. Develop, establish, and enhance the Halton HSJCC internal knowledge, structures, & governance.**

**II. Enhance strategic planning and committee focus on current and relevant community issues**

**III. Support for frontline work**

**IV. Advocacy/Policy work, specifically addressing black and systemic racism and lack of culturally adapted services**

| <b>General Information for Activity I.</b>   |  |
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| <b>Description</b>   | Maintain and increase membership and enhance current value of committee to membership through: <ul style="list-style-type: none"> <li>➤ Conducting membership audit</li> <li>➤ Promotion and distribution of marketing tool</li> <li>➤ Recruit lived experienced membership</li> <li>➤ Utilize and update P-HSJCC website</li> </ul> |
| <b>Objectives and Key Deliverables</b>   | <ul style="list-style-type: none"> <li>• Engaged and consistent membership participation reflecting diversity of Halton</li> <li>• Increased audience of information on committee activities</li> <li>• Ensuring the voices of those we serve as a priority are included in strategic direction and planning</li> </ul>              |
| <b>Budget Allocated<br/>(As of April 1, 2022)</b>  | <b>\$1200</b>  |
| <b>Status Update as of<br/>March 31, 2023<br/><br/>(Completed,<br/>Delayed, On Hold)</b> | <b>Delayed</b>   |
| <b>Key Outcomes</b>  | <b>N/A</b>   |
| <b>Budget Used by<br/>March 31, 2023</b>   | <b>\$0</b>   |

| <b>General Information for Activity II.</b>  |   |
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| <b>Description</b>   | <ul style="list-style-type: none"> <li>• Collaboration of system planning tables and individual agency work within the region</li> <li>• Regional systems planning, integration, and collaboration</li> <li>• Utilizing completed CNA to investigate agency and systems work which may be meeting identified gaps</li> </ul>  |
| <b>Objectives and Key Deliverables</b>   | <ul style="list-style-type: none"> <li>• Recognize alignment of HSJCC priorities to existing external mandates and explore potential for collaboration and/or support</li> <li>• Support strategic planning for future work</li> <li>• Increased investment of committee members and community</li> <li>• Improved HSJCC engagement with community</li> <li>• Create working relationships between major systems committees within the Region.</li> <li>• Utilize partnerships and ensure services and efforts are not being duplicated within the community</li> </ul> |
| <b>Budget Allocated<br/>(As of April 1, 2022)</b>  | <b>\$10,200</b>   |
| <b>Status Update as of<br/>March 31, 2023<br/><br/>(Completed,<br/>Delayed, On Hold)</b> | <b>Delayed</b>  |
| <b>Key Outcomes</b>  | <b>N/A</b>  |
| <b>Budget Used by<br/>March 31, 2023</b>   | <b>\$0</b>  |

| <b>General Information for Activity III.</b> |  |
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| <b>Description</b>                           | <ul style="list-style-type: none"> <li>• Ongoing activity of Direct Service Justice Network (subgroup): <ul style="list-style-type: none"> <li>➢ Frontline justice staff from various Halton agencies connecting to provide a community of care model</li> </ul> </li> <li>• Initiation of Community Response sub-committee to provide direct client response to immediate needs in the community (i.e., financial support)</li> </ul> |
| <b>Objectives and Key Deliverables</b>       | <ul style="list-style-type: none"> <li>• Enhanced resources to address identified needs by individuals or prioritized groups</li> <li>• Increased direct work in community</li> <li>• Ground-level understanding of HSJCC work impacting community</li> </ul>  |

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| <b>Budget Allocated<br/>(As of April 1, 2022)</b>                                     | <b>\$3000</b>  |
| <b>Status Update as of<br/>March 31, 2023</b><br><br>(Completed,<br>Delayed, On Hold) | <b>Completed</b>   |
| <b>Key Outcomes</b>   | <ul style="list-style-type: none"> <li>- Subcommittee continued to meet regularly to support a community of care model and provide networking opportunity for understanding of services available in the Region.</li> <li>- Client emergency funds were not accessed for direct individual client support.</li> <li>- Funds allocated to a partnering agency to support a community project to address identified needs of a prioritized group.</li> </ul> |
| <b>Budget Used by<br/>March 31, 2023</b>  | <b>\$3100</b>  |

| <b>General Information for Activity IV.</b>   |   |
|---|---|
| <b>Description</b>  | <ul style="list-style-type: none"> <li>• Continuation of Anti-Black Racism and Systemic Discrimination sub-committee</li> <li>• Dissemination of information to community through professional guidebooks provided to affiliated agencies and organizations</li> </ul>                    |
| <b>Objectives and Key Deliverables</b>  | <ul style="list-style-type: none"> <li>• Creation of safe space for the community to access services equitably</li> <li>• Organizational shifts toward DEI frameworks influencing policies and procedures</li> <li>• Increased staff capacity through training and development</li> </ul> |
| <b>Budget Allocated<br/>(As of April 1, 2022)</b>                                     | <b>\$0</b>  |
| <b>Status Update as of<br/>March 31, 2023</b><br><br>(Completed,<br>Delayed, On Hold) | <b>Completed</b>  |

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| <b>Key Outcomes</b>                  | <ul style="list-style-type: none"> <li>- Continued work of subcommittee focussing on increasing staff capacity through training and development.</li> <li>- Numerous focus groups were conducted by consultants for frontline staff/service providers throughout the region to build the framework for a professional guidebook for frontline training related to ABR/DEI</li> </ul> |
| <b>Budget Used by March 31, 2023</b> | <b>\$11, 300</b>   |