

## **HSJCC Network Reporting Template**

### **Background**

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### **HSJCC Information**

<b>Name of Regional or Local HSJCC</b>	<b>Halton HSJCC</b>
<b>Chair/Co-Chair Names &amp; Contact Information</b>	<b>Katie Howse</b> <a href="mailto:khowse@johnhowardphd.ca">khowse@johnhowardphd.ca</a> <b>Kimberly Cato</b> <a href="mailto:kimberlycato@trueroots.org">kimberlycato@trueroots.org</a>
<b>HSJCC Objectives</b>	<ul style="list-style-type: none"> <li>i. Facilitate communication through effective linkages among health, criminal justice and social service sectors</li> <li>ii. Identify issues and local priorities with respect to service delivery and capacity</li> <li>iii. Address issues such as access to and duplication of services</li> <li>iv. Identify predominant issues and develop responses</li> <li>v. Provide community education and reduction of isolation and stigma within target population to foster an understanding of the intersection between the mental health system, addictions system, developmental and criminal justice system</li> <li>vi. Provide informed input and advice concerning system design, planning and resource allocation to partner ministries</li> <li>vii. Evaluate the committee's performance considering its acceptability; accessibility; appropriateness; capacity for competence; continuity; effectiveness; efficiency; risk management</li> <li>viii. Strengthening the knowledge base of the community, stimulating wider community interest and</li> <li>ix. Participation, and fostering collaborative attitudes and practices</li> </ul>
<b>Name of Transfer Payment Agency &amp; Contact Information</b>	<b>CMHA – Halton Branch</b> <b>Trista Robertson</b> <a href="mailto:trobertson@cmhahrb.ca">trobertson@cmhahrb.ca</a>
<b>Total # of Funds Received from Regional Health Office</b>	<b>\$14,400</b>

## **List of Key Activities & Initiatives**

**I. Develop, establish, and enhance the Halton HSJCC internal knowledge, structures, & governance.**

**II. Enhance strategic planning and committee focus on current and relevant community issues.**

**III. Support for frontline work**

**IV. Advocacy/Policy work, specifically addressing black and systemic racism and lack of culturally adapted services.**

<b>General Information for Activity I.</b>	
<b>Description</b>	<ul style="list-style-type: none"> <li>Enrich committee membership through new recruitment and increased participation.</li> </ul>
<b>Objectives and Key Deliverables</b>	<p>Objectives:</p> <ul style="list-style-type: none"> <li>Membership reflects the diversity of Halton, are engaged, and participate consistently.</li> <li>Ensuring the voices of those we serve are included in strategic planning.</li> </ul> <p>Key Deliverables:</p> <ul style="list-style-type: none"> <li>Increase accessibility and value of meetings via membership evaluation.</li> <li>Recruit lived experience, diverse and inclusive membership with honorarium to support meaningful participation</li> </ul>
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$1200</b>
<b>Status Update as of March 31, 2024  (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity II.</b>	
<b>Description</b>	<ul style="list-style-type: none"> <li>Connection and engagement with all cross-sector system planning tables and agencies within the region, with the goal of mapping key areas of overlap, opportunities for integration and collaboration</li> </ul>
<b>Objectives and Key Deliverables</b>	<p>Objectives:</p> <ul style="list-style-type: none"> <li>Recognize areas of alignment with Halton-HSJCC priorities, gaps, and trends, and explore potential for collaboration and/or support.</li> <li>Support strategic planning and future activities, including but not limited to, housing, opioid overdose, human trafficking, transportation, family support,</li> </ul>

	<p>complex care, etc.</p> <p>Key Deliverables:</p> <ul style="list-style-type: none"> <li>• Improve Halton-HSJCC engagement with the community.</li> <li>• Create working relationships between 'system-level' committees.</li> <li>• Utilize partnerships to ensure services and efforts are not being duplicated.</li> <li>• Provide training opportunities to expand community awareness and knowledge</li> </ul>
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$5000</b>
<b>Status Update as of March 31, 2024</b>  <b>(Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity III.</b>	
<b>Description</b>	<ul style="list-style-type: none"> <li>• Ongoing activity of Direct Service Justice Network (subgroup): <ul style="list-style-type: none"> <li>➤ Frontline justice staff from various Halton agencies connecting to provide a community of care model.</li> </ul> </li> <li>• Initiation of Community Response sub-committee to provide direct client response to immediate needs in the community (i.e., financial support)</li> </ul>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>• Enhanced resources to address identified needs by individuals or prioritized groups.</li> <li>• Increased direct work in community.</li> <li>• Ground-level understanding of HSJCC work impacting community</li> </ul>
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$5000</b>
<b>Status Update as of March 31, 2024</b>  <b>(Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity IV.</b>	
<b>Description</b>	<ul style="list-style-type: none"> <li>Continuation of Anti-Black Racism and Systemic Discrimination sub-committee</li> <li>Dissemination of information to community through professional guidebooks provided to affiliated agencies and organizations.</li> </ul>
<b>Objectives and Key Deliverables</b>	<ul style="list-style-type: none"> <li>Creation of safer space for the community to access services equitably.</li> <li>Organizational shifts toward DEI frameworks influencing policies and procedures.</li> <li>Increased staff capacity through training and development.</li> </ul>
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$3200</b>
<b>Status Update as of March 31, 2024</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2024</b>	