

MINUTES

Hamilton Local Human Service and Justice Coordinating Committee

Thursday, May 24, 2018, 12:15 p.m. (Lunch)

12:30 p.m. – 2 p.m. (Meeting)

CMHA Office Building, 131 John St. S, Third Floor Board Room

Present:

Lori Dunne, Co-Chair	Melissa Bond, Recording Secretary
Deborah McGrath, COAST Hamilton	Steve Holmes, Hamilton Police Service
Sandra Kurdziel, Social Navigation Program	Jennifer Sansalone, Community Schizophrenia Integration Services
Fraya Mortensen, Probation & Parole	Kailey Doxtator, Aboriginal Court Services Support Worker
Heather Saunders, SJH Community Schizophrenia Integration Services	Jill Pollock, CMHA
Michelle Semonovitch, Mental Health Outreach Program	Sue Phipps
Peter Kibor, Barrett Centre	Gene Uchida, Acquired Brain Injury Services
Alishau Diebold, Probation & Parole	Keri Zammit
Ranaye Seymour, HRIC	Elizabeth Barrett
Barb Benedict	Craig Fraser, Crown Attorney
Angela Ethelstan	

Regrets:

Kristen Emery, DSO	Gale Melligan, CTO Coordinator
Todd Norman, Crown Attorney	Liane Taylor, Forensic Services

Absent:

Allison Hibbett, Bethesda Services	Deirdra D. Burke, TA Patterson
Jon Alsbergas, Hamilton Police Service	Vanessa Heaney
Lisa Whittingham	Holly Tasker, John Howard Society
Jennifer Johnston, HWDC	Elizabeth Coccia, HWDC
Fiona Kouyoumdjian, GP, HFHT	Kimberley McCallum, GP
Kathryn Lanza, COAST	Wil vanDokkumburg, Probation & Parole
Heather Padgett, Psychiatric Emergency Services	Lisa Whittingham
Michal Siekierski, Schizophrenia Service	Martha Harvie, DSO

- **Welcome and Introductions**

Lori welcomed everyone and introductions were made around the table.

- **Review of April 26, 2018 minutes**

The minutes were reviewed. Michelle Semonovitch noted a correction of her organization from Shelter Health Network to Mental Health Outreach Program.

Heather Saunders approved the minutes and Deborah McGrath seconded the minutes.

- **Updates**

- I. Review of Case Delivery

- Lori attended tables across the LHIN to observe how they are run
- Feedback was also received from Terry McGurk at the regional meeting
- Lori and Jill met with SJHH Privacy to discuss the HSJCC table process moving forward
 - Table will function the same, but certain measures will be put in place
 - Clients to sign consent form (circulated at meeting)
 - Heather Saunders suggested the form include a section for "attempted to obtain" Date_____ Signature_____
 - Brought to Table Y N
 - Verbal consent is acceptable if well documented
 - Current clients on table will need to give consent
 - Clients unwilling or unable to consent can only be discussed if one or all of the following criteria are met:
 - Imminent risk
 - Threatening to self or others
 - i.e. Children endangerment
- Discussions of clients who haven't provided consent will be kept disciplined and focused
 - Decision to discuss without consent will be on a case by case basis
 - If more in depth discussion is required, key players can make arrangements to converse outside of table
- Referrals process
 - Referrals are sent to Lori and/or Jill via fax or e-mail without name or encrypted e-mail with name
 - Phone call to follow, providing client name if sent by fax or open email

- Lori and Jill will determine if it qualifies to be brought to table
- Current data base will change
 - No clinical identification data will be collected
 - New spreadsheet will be created
 - Client information will no longer be distributed during meeting
 - If client information needed to be printed, a shredder would be brought in
- Lori spoke with Clair Kislinsky regarding the complex care tables
 - Currently the various tables don't communicate with each other
 - Possible option is to have them come in
 - Lori asked the table to provide feedback on educational needs i.e. workshops
- Table membership will be reviewed
 - Active and Non-Active members
 - Permanent members
 - Ad-Hoc members (i.e. attend when possible)
 - Identifying members you want to continue attending
 - Some members may opt to only attend situation portion and not case reviews or vice-versa
 - Heather Saunders suggested a teleconference option
 - New members will receive an electronic orientation package
 - Package is currently being created

ACTION: Members to provide feedback to Lori identifying educational needs

- II. Provincial Update
 - Project is on hold due to the upcoming provincial election
- III. Standardization MCRRT/COAST
 - Police Transfer Protocol
 - Previously there wasn't enough data
 - 20 updates have now been collected, primarily from Niagara
 - There is now enough data to move forward
 - Ageing Population in the Justice System
 - No current system in place
 - Trend: population charged, but not able to proceed due to cognitive impairments etc.
 - Currently the crown reviews on a case by case bases
 - Creating a guidebook for this population would be beneficial

- Reginal Table
 - Trevor to facilitate putting minutes online
- Provincial Site
 - Include terms of reference
 - Advertising upcoming items of interest
- IV. CTO Project
 - No updates at this time
- V. ABI Update
 - On hold due to the upcoming provincial election
- VI. Transitional Age Working Group
 - On hold due to the upcoming provincial election
- VII. Emergency Opioid Provincial Task Force
 - On hold due to the upcoming provincial election
- VIII. Low Barrier DBT Group
 - Elizabeth presented the QIP to the members
 - Hard copy of the presentation was circulated
 - Running for 8 weeks with the possibility of extension
 - Drop in sessions, no appointment needed
 - The first group session had 9 attendees and the most recent had 8
 - Could be helpful to clients that are on waiting lists
 - Could help reduce ER visits

ACTION: Lori to send electronic copy of Low Barrier DBT presentation to table

Program Updates

- No updates at this time

• Case Reviews

- 12 cases were discussed
- 8 cases were removed
- 0 new cases were added