

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Hamilton
Chair/Co-Chair Names & Contact Information	Amanda Richmond: arichmon@stjosham.on.ca Mary Ellen Ruddell: mruddell@cmhahamilton.ca
HSJCC Objectives	<p><u>Goals and Key Commitments:</u></p> <ul style="list-style-type: none"> • Priority consideration will be made for individuals with complex human service needs, which may include but are not limited to, those living with mental health issues, substance use concerns and/or behavioural dependencies, or neurodevelopmental and neurocognitive disabilities including developmental disabilities and dual diagnosis that are considered at high risk within the community and/or who have frequent contact with the Criminal Justice System. • The HSJCCs are a cooperative effort of the Ministries of the Attorney General, Children, Community and Social Services, the Solicitor General, and Health. • A dedicated membership of Community Service Providers, and Mental Health and Social Services. <p><u>Specific Objectives:</u></p> <ol style="list-style-type: none"> 1. To provide a planning table that brings together service providers to find solutions to the problem of the criminalization of people with defined unique needs. 2. To discuss and implement strategies using best practice to assist individuals who fall through gaps in service delivery. 3. To enhance discharge planning from the criminal justice system into the community through improved access to community resources. 4. To improve linkages with community stakeholders. 5. To improve how the system functions to keep the client/community safe. 6. To be proactive in providing treatment and support for those with mental illness and/or substance use issues and who intersect with the criminal justice system. 7. To facilitate ongoing educational activities for staff who provide services to these clients.

Name of Transfer Payment Agency & Contact Information	The Canadian Mental Health Association, Hamilton Branch Joel Perez jperez@cmhahamilton.ca
Total # of Funds Received from Regional Health Office	\$20,000

List of Key Activities & Initiatives

1. Monthly Hamilton HSJCC meetings
2. Membership Engagement
3. Education and Knowledge Exchange
4. Emergency Housing

General Information for Activity I.	
Description	Monthly Hamilton HSJCC meetings
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Facilitate up to eight (8) virtual meetings • Facilitate up to four (4-quarterly) in-person meetings • Identify ongoing systems issues • Identify opportunities for collaboration and problem-solving • Seek collaboration on high-risk client identified as the target population where consent is provided or where information can be de-identified
Budget Allocated (As of April 1, 2023)	\$1600 for food/refreshments \$1700 for admin support TOTAL - \$3300
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity II.	
Description	Membership Engagement
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Members responsible for engaging stakeholders/partners appropriate for Local HSJCC table membership • Members responsible for identifying service providers of individuals who are black, Indigenous, and/or racialized, for membership at the Local Table • Review e-mail distribution list annually • Continue to receive updated member information as needed • Provide orientation to new members • Review Orientation package annually • Members receive meeting agenda and previous meeting minutes prior to upcoming meeting. • Members to confirm attendance or regrets for all upcoming meetings. • Seek out person/people with lived experience (PWLE) to be at table • Track attendance aiming for 25-30 members monthly • Engage members in annual satisfaction evaluation

HSJCC Network Reporting 2023-24

Budget Allocated (As of April 1, 2023)	\$30/hour = ~\$45/meeting x 12 = \$540 for one PWLE/year – meeting attendance ~\$160 for ad hoc meetings on initiatives TOTAL = \$700
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity III.	
Description	Education and Knowledge Exchange
Objectives and Key Deliverables	<ul style="list-style-type: none"> Members are financially supported and encouraged to attend the Provincial HSJCC Biennial Conference to be held November, 2023 Members to bring forward educational opportunities that may be appropriate to the committee and, as appropriate, members may attend based on scope and scale of their work and budgetary considerations. Members are financially supported and encouraged to attend the annual Forensic Risk & Recovery Conference Brief presentations facilitated by local community agencies to enhance knowledge of local supports/interventions
Budget Allocated (As of April 1, 2023)	\$5000 – Risk & Recovery Conference
Status Update as of March 31, 2024 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2024	

General Information for Activity IV.	
Description	Emergency Community Reintegration
Objectives and Key Deliverables	<ul style="list-style-type: none"> Coordinate with Regional and Provincial HSJCCs to review options for crisis beds and emergency/transitional housing Explore needs and opportunities for new crisis beds and transitional housing supports (in coordination with Activity V) Make recommendation to Emergency and Community Services (City of Hamilton)
Budget Allocated (As of April 1, 2022)	\$2500
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity V.	
Description	Community Transitions from Incarceration
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Coordinate with Regional and Provincial HSJCC to further support CRPTs • Form ad hoc working group to explore current state processes of support to individuals incarcerated and leaving custody • Develop process to support improved transition of personal belongings out of custody to the community
Budget Allocated (As of April 1, 2022)	\$2500
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	