

Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Hamilton
Chair/Co-Chair Names & Contact Information	Amanda Richmond: arichmon@stjosham.on.ca Mary Ellen Ruddell: mruddell@cmhahamilton.ca
HSJCC Objectives	<p><u>Goals and Key Commitments:</u></p> <ul style="list-style-type: none"> • Priority populations include: individuals with complex human service needs, which may include but are not limited to, those living with mental health issues, substance use concerns and/or behavioural dependencies, or neurodevelopmental and neurocognitive disabilities including developmental disabilities and dual diagnosis and/or who intersect with the Criminal Justice System. • The HSJCCs are a cooperative effort of the Ministries of the Attorney General, Children, Community and Social Services, the Solicitor General, and Health. • Members come from sectors that include: Community Service, Justice Sector, Mental Health, Social Services, and Hospital. Membership aims to include People with Lived and Living Experience as well as those providers who engage with individuals who identify as black, Indigenous, and/or racialized. <p><u>Specific Objectives:</u></p> <ol style="list-style-type: none"> 1. To provide a planning table that brings together service providers to find solutions to the problem of the criminalization of people within the target population. 2. To coordinate projects that assist the target population through improvements in the system. 3. To enhance discharge planning from the criminal justice system into the community. 4. To improve linkages with community stakeholders. 5. To improve how the system functions to keep the client/community safe. 6. To facilitate ongoing educational activities that enhance learning for staff who provide services to the target population.

Name of Transfer Payment Agency & Contact Information	The Canadian Mental Health Association, Hamilton Branch Joel Perez jperez@cmhahamilton.ca
Total # of Funds Received from Regional Health Office	\$20,000

List of Key Activities & Initiatives

1. Quarterly Hamilton HSJCC meetings
2. Membership Engagement
3. Education and Knowledge Exchange
4. Provider Coordination for High Impact Clients Ad hoc Working Group
5. Community Transitions from Incarceration Ad hoc Working Group
6. Specialized Courts in Hamilton Support Ad hoc Working Group

General Information for Activity I.	
Description	Hamilton HSJCC meetings
Objectives and Key Deliverables	<ul style="list-style-type: none"> Facilitate up to four (4-quarterly) in-person meetings Facilitate meetings of project sub-committees on an ad hoc basis Identify ongoing systems issues Identify opportunities for collaboration and problem-solving
Budget Allocated (As of April 1, 2024)	\$1000 for food/refreshments \$1700 for admin support TOTAL - \$2700
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity II.	
Description	Membership Engagement
Objectives and Key Deliverables	<ul style="list-style-type: none"> Members responsible for engaging stakeholders/partners appropriate for Local HSJCC table membership Members responsible for identifying service providers of individuals who are black, Indigenous, and/or racialized, for membership at the Local Table Review e-mail distribution list annually Continue to receive updated member information as needed Provide orientation to new members Review Orientation package annually Members receive meeting agenda and previous meeting minutes prior to upcoming meeting. Members to confirm attendance or regrets for all upcoming meetings. Seek out person/people with lived experience (PWLE) to be at table Track attendance aiming for 15-20 members quarterly

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	<ul style="list-style-type: none"> Engage members in annual satisfaction evaluation
Budget Allocated (As of April 1, 2024)	\$30/hour = ~\$45/meeting x 4 = \$180 for one PWLLE/year Meeting attendance: Ad hoc meetings on initiatives - \$30/hour x 12 = \$360 TOTAL = \$540
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity III.	
Description	Education and Knowledge Exchange
Objectives and Key Deliverables	<ul style="list-style-type: none"> Members bring forward educational opportunities that may be appropriate to the committee and, as appropriate, members may attend based on scope and scale of their work and budgetary considerations. Members are financially supported and encouraged to attend the annual Forensic Risk & Recovery Conference Brief presentations facilitated by local community agencies to enhance knowledge of local supports/interventions
Budget Allocated (As of April 1, 2024)	\$6000 – Risk & Recovery Conference
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity IV.	
Description	Provider Coordination for High Impact Clients Ad hoc Working Group
Objectives and Key Deliverables	<ul style="list-style-type: none"> Create ad hoc committee to review case conference needs for high impact clients in the city of Hamilton The Hamilton HSJCC ad hoc committee to liaise with the current City of Hamilton Situation Table to determine if the HSJCC target population can/should be included Support the City of Hamilton or alternative Service Provider in the inclusion of the HSJCC target population if included Create a separate Situation Table as/if needed
Budget Allocated (As of April 1, 2024)	\$0
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	

Budget Used by March 31, 2025	
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General Information for Activity V.	
Description	Community Transitions from Incarceration Ad hoc Working Group
Objectives and Key Deliverables	<ul style="list-style-type: none"> Form ad hoc working group to explore current state processes of support to individuals incarcerated and leaving custody Develop process to support improved transition of personal belongings out of custody to the community Determine needs of individuals transitioning from custody to the community Create targets on meeting above needs
Budget Allocated (As of April 1, 2022)	\$4000
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity VI	
Description	Specialized Courts in Hamilton Support Ad hoc Working Group
Objectives and Key Deliverables	<ul style="list-style-type: none"> Form ad hoc working group with service providers to specialized courts in Hamilton <ul style="list-style-type: none"> Liaise with service providers of the Indigenous Court in Hamilton Liaise with service providers of the Drug & Mental Health Treatment Court in Hamilton Liaise with John Howard Society re: support to specialized courts Determine any financial needs for sustainability Determine if knowledge translation project (s) could support the specialized courts
Budget Allocated (As of April 1, 2022)	\$4000
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity VII	
Description	Table Member Project Support
Objectives and Key Deliverables	<ul style="list-style-type: none"> Members to bring forward projects that align with the target population and mission, vision, and values of HSJCC Members are able to request financial support for their project

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	<ul style="list-style-type: none"> • Table members vote to approve financial support • Financial support provided as able
Budget Allocated (As of April 1, 2022)	\$2760
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	