

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Hamilton-Niagara-Brant-Haldimand-Norfolk (HNBHN) Region
Chair/Co-Chair Names & Contact Information	<ul style="list-style-type: none"> Jennifer Sansalone: jsansalo@stjosham.ca Mary Ellen Ruddell: mrduddell@cmhahamilton.ca
HSJCC Objectives	<p><u>Goals and Key Commitments:</u></p> <ul style="list-style-type: none"> Priority consideration will be made for individuals with complex human services needs, which may include, but are not limited to those living with mental health issues, substance use concerns and/or behavioural dependencies, or neurodevelopmental and neurocognitive disabilities including developmental disabilities and dual diagnosis that are considered at high risk within the community and/or who have frequent contact with the Criminal Justice System. The HSJCCs are a cooperative effort of the Ministries of the Attorney General, Children, Community and Social Services, the Solicitor General, and Health." A Regional committee with dedicated membership from Community Service Providers, Mental Health and Social Services and representation from each Ministries listed above. <p><u>Specific Objectives:</u></p> <ol style="list-style-type: none"> To provide a planning table to bring together service providers to find solutions to the problem of the criminalization of people with defined unique needs. To discuss and implement strategies using best practice to assist individuals who fall through the gaps in service delivery as listed above To enhance discharge planning from the criminal justice system into the community and improve access to community resources. To improve linkages with community stakeholders. To work towards keeping the client/community safe along with respecting clients rights whenever possible. To be proactive in providing treatment and support for this population. To facilitate ongoing educational activities for staff who provide services to these clients.
Name of Transfer Payment Agency & Contact Information	The Canadian Mental Health Association, Hamilton Branch Joel Perez jperez@cmhahamilton.ca
Total # of Funds Received from Regional Health Office	\$55,000 (~\$5,000 Brant HSJCC, ~\$5,000 Haldimand-Norfolk HSJCC, ~\$5,000 Niagara HSJCC, ~\$20,000 Hamilton HSJCC, ~\$20,000 Regional HSJCC)

List of Key Activities & Initiatives

- I. Quarterly Meetings
- II. Local HSJCC Budget Management
- III. Resources for participating Agencies
- IV. Membership Engagement
- V. Educational Opportunities
- VI. Housing Round Table
 - a. Discuss Regional Projects
 - b. Support Projects in Local HSJCC's as able

General Information for Activity I	
Description	The HNHBN Regional HSJCC will host meetings on a quarterly basis
Objectives and Key Deliverables	<ul style="list-style-type: none"> Quarterly meetings to: <ul style="list-style-type: none"> Identify ongoing systems issues, Highlight opportunities for collaboration and problem-solving among providers, Provide updates on Regional and Provincial HSJCC issues. Hamilton support staff to track goals and objectives, entering data into HSJCC database, arrange meetings and other administrative duties as required
Budget Allocated (As of April 1, 2022)	\$3200 for admin support
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	<ul style="list-style-type: none"> ✓ Four (4) meetings held quarterly ✓ Issues identified for possible collaboration included: <ul style="list-style-type: none"> Housing and homelessness (Brought to Provincial Table) Individuals with ABI Remote/virtual courts have shown the issue of access in custody facilities (Brought to Provincial Table) Release from Custody and their belongings (Brought to Provincial Table – may be solved with the Community Reintegration Tables) Clients qualifying for bail and not having a home address ✓ Regional Admin staff hired to support tracking goals, objectives, data, and finances; arrange meetings and support other admin tasks.
Budget Used by March 31, 2023	Yes

General Information for Activity II	
Description	Local HSJCC Budget Management
Objectives and Key Deliverables	<ul style="list-style-type: none"> CMHA Hamilton is the Transfer Payment Agency for the Local and Regional HSJCC's and manages budget oversight. Budget requests are analyzed, approved, and paid in a timely manner Budgets for Local HSJCC's are provided annually
Budget Allocated (As of April 1, 2022)	\$55,000 (~\$5,000 Brant HSJCC, ~\$5,000 Haldimand-Norfolk HSJCC, ~\$5,000 Niagara HSJCC, ~\$20,000 Hamilton HSJCC, ~\$20,000 Regional HSJCC) – includes administration

HSJCC Network Reporting Template

Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	~Budget from Activity V: \$800 to be allocated to each Local Table to be used by end of fiscal year for professional development ~\$1900 to be allocated to each Local Table to be used by end of fiscal year for housing/homelessness initiatives
Key Outcomes	✓ All Local tables identifying that their funding is spent or will be by end of fiscal year
Budget Used by March 31, 2023	Yes

General Information for Activity III	
Description	Resources for participating Agencies
Objectives and Key Deliverables	<ul style="list-style-type: none"> Review requests for resources from Local table agencies Evaluate requested on: <ul style="list-style-type: none"> A case-by-case basis Anticipated costs Appropriateness in relation to the TOR and objectives of the table
Budget Allocated (As of April 1, 2022)	\$2500
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	<ul style="list-style-type: none"> Seven (7) requests from Local tables were submitted and approved by the Regional Table. Requests supported individuals living rough, underhoused or homeless and individuals coming out of custody
Budget Used by March 31, 2023	Yes

General Information for Activity IV	
Description	Membership Engagement
Objectives and Key Deliverables	<ul style="list-style-type: none"> Review Orientation package for all new members Members to receive meeting agenda and previous meeting minutes prior to upcoming meeting and add agenda items as desired. Program/Service Provider Updates identified as a standing agenda item.
Budget Allocated (As of April 1, 2022)	Admin support covered in other Key Activity budgets
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Delayed - Primarily completed with an increase in member engagement – however there continue to be delays in securing a PWLE
Key Outcomes	<ul style="list-style-type: none"> ✓ Orientation slide deck created ✓ Members received minutes and agenda in a timely fashion ✓ New admin support hired in August, 2022 ✓ Continue to seek a PWLE for Regional table
Budget Used by March 31, 2023	Yes

General Information for Activity V

HSJCC Network Reporting Template

Description	Educational Opportunities
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Provide Educational Opportunities to support: <ul style="list-style-type: none"> ◦ Knowledge Exchange ◦ Professional Development • Support members to attend the Forensic Risk and Recovery Conference as well as other related conferences and workshops as needed. • Wherever possible, additional funding will be made available to send non-member community service providers to these educational opportunities • Members will be encouraged to bring forward unique educational opportunities that may be of interest • Committee will determine if appropriate, how many members to send in accordance with relevance to the scope and scale of their work, and budgetary considerations
Budget Allocated (As of April 1, 2022)	\$8000
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	<ul style="list-style-type: none"> • Assisted (18) Regional Members in attending the Forensic Risk & Recovery Conference, April, 2022
Budget Used by March 31, 2023	Difference of \$3200 – see Activity II

General Information for Activity VI	
Description	Housing Round Table
Objectives and Key Deliverables	<ul style="list-style-type: none"> • Discuss Regional Projects • Support Projects in Local HSJCC's as able
Budget Allocated (As of April 1, 2022)	\$5000
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	<ul style="list-style-type: none"> • Budget split between the four Local Tables • Local Tables able to spend money by fiscal year end on items such as emergency clothing, tents, emergency backpacks, cell phones, and bus tickets • See Activity II
Budget Used by March 31, 2023	Yes