



Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: January 15, 2019

Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-Chairs	Katie Almond	✓	
Policy Support (CMHA Ontario)	Christine Conrad	✓	
HSJCC Secretariat	Joseph Szamuhel, Project Manager	✓	
	Tasha Rennie, Communications & Engagement Officer	✓	
	Candace Vena, Network Coordinator	✓	
Web Support & CKE Committee Chair	Trevor Tymchuk	✓	

Regional HSJCC Representatives (Voting Members)

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk Regional HSJCC	Trevor Tymchuk	✓	
Champlain Regional HSJCC	Jean-Laurent Domingue on behalf of Joan Garrow	✓	
Durham Regional HSJCC	Christina Morino	✓	
Haliburton/Kawartha Lakes/Pine Ridge Regional HSJCC	Jonathan Hewitt	✓	
Halton Regional HSJCC	Meghan McNeil	✓	
North East Regional HSJCC	Kerri Jeanveau		R
North West Centre of Responsibility	Mariah Maddock	✓	
	Sara Dias	✓	
	Jennifer Hyslop	✓	
Peel Regional HSJCC	Shelly Schneider	✓	
Simcoe Muskoka Regional HSJCC	Mary Martin	✓	
	Jean-Marc Pelot		R
South East Regional HSJCC	Todd Marriner	✓	
South West Regional HSJCC	Noelle Brady	✓	
	Michele Murray Smith		R
Toronto Regional HSJCC	Steve Lurie	✓	
	Amber Kellen	✓	
Waterloo-Wellington Regional HSJCC	Joan Nandlal	✓	
	Brooke Young		R
York-South Simcoe Regional HSJCC	Andria Allen		R

Ministry Representatives (Ex-Officio)

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle	✓	
Ministry of Children, Community and Social Services (MCCSS)	Julie Erbland		R
	Farlon Rogers	✓	
	Stephanie Tousignant on behalf of Katherine Kolodziej	✓	
	Sue Khowessah		R

Ministry of Community Safety and Correctional Services (MCSCS)	Anjelina Mattai	✓	
Ministry of Health and Long-Term Care (MOHLTC)	Dianna Cochrane	✓	
	Amy Herskowitz	✓	
	Kaitlin Yousef	✓	
Ministry of the Attorney General (MAG)	Dena Bonnet		R
	Eric Siebenmorgen	✓	

Other Members (Ex-Officio)

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera	✓	
Local Health Integration Network (LHIN) Representation	Mary Tasz	✓	
Community Networks of Specialized Care	Lisa Holmes	✓	
ConnexOntario	Tricia Korbut on behalf Brad Davey	✓	
Legal Aid Ontario	AJ Grant-Nicholson	✓	
Ontario Association of Chiefs of Police	Bill Chantler	✓	
Ontario Provincial Police	Lisa Longworth	✓	
	Julie Paddon	✓	
Forensic Directors Group	Michelle Davidson	✓	
Centre for Addiction and Mental Health	Marla Banning	✓	

Summary of Action items from 15 January 2019

1	The Secretariat will send out the Drug Treatment Court Map to the P-HSJCC.
2	The Secretariat will investigate the possibility of having the Drug Treatment Court Forum in addendum to the 2019 HSJCC Conference and as a separate event.
3	The Secretariat to clarify the travel/accommodation expense standards and allowances within the P-HSJCC Terms of Reference.
4	The Secretariat to send the MCSCS: Community Safety and Well-being Planning slide deck out to the P-HSJCC following the meeting.
5	The Secretariat will work with the Executive Committee to develop a draft of the 2019-2022 P-HSJCC workplan to be presented at the March 2019 meeting.

Minutes from P-HSJCC Meeting of January 15 th 2019	
Item for Discussion	Discussion
1) Welcome and Introductions <ul style="list-style-type: none"> • Opening Ceremony 	<p>Katie welcomed Elder Jimmy Dick to perform an opening ceremony.</p> <p>Katie welcomed P-HSJCC members to the January 15, 2019 meeting followed by a roundtable of introductions. There are 12 voting members present.</p>
2) Consent Agenda	<p>The P-HSJCC reviewed the consent agenda for the meeting of January 15, 2019.</p> <p><u>MOTION:</u> Joan N. motioned to approve the consent agenda, Trevor seconded.</p>
3) Election of New PHSJCC Co-Chair & Formation of the Executive Committee	<p>Katie reminded the committee that Sharon Pitawanakwat has stepped down as Co-Chair.</p> <ul style="list-style-type: none"> • A call for nominations was sent out to the network in December 2018. • Sara Dias has put her name forward for Co-Chair of the P-HSJCC. <p><u>MOTION:</u> Trevor moved to elect Sara Dias as the new P-HSJCC Co-Chair, Joan N. seconded.</p> <p>Formation of the Executive Committee:</p> <ul style="list-style-type: none"> • We have now moved from the previous PHSJCC Steering Committee to an Ad Hoc Executive Committee. • This committee will consist of a minimum of 5 voting members, the Secretariat and one representative from CMHA Ontario and partner ministry representation as needed. <p>The following voting members volunteered to join the Executive Committee:</p> <ul style="list-style-type: none"> • Joan N. from Waterloo-Wellington, Mariah from NWCOR, Trevor Tymchuk from HNBHN, Shelly Schneider from Peel and Jonathan Hewitt from HKPR and Joan Garrow/Jean-Laurent from Champlain. <p><u>MOTION:</u> Amber motioned to approve the Executive Committee, Christina seconded.</p>
4) Proposed HSJCC Network Involvement in TBI Research Project	<p>Katie provided an overview of the TBI Research project and their request for HSJCC involvement:</p> <ul style="list-style-type: none"> • There was a request for a letter of support from the P-HSJCC to assist with the dissemination and recruitment of individuals for their focus groups and feedback on knowledge translation activities. • Katie has provided the letter of support on behalf of the P-HSJCC. The Secretariat will assist with KE related activities.
5) New Website Design	<p>Tasha reviewed changes to the new HSJCC website and reminded the committee of the resources available on the site.</p>

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	<ul style="list-style-type: none"> • Tasha highlighted the regional and local committee pages and encouraged HSJCCs to send their documents to Trevor to upload to the site. • It was clarified that this is not an obligation, but it is a hope that each committee will upload as many materials as possible. • Trevor reminded our ex-officio partners that they also have their own page to upload any documents or promote events/programs.
<p>6) Proposed Collaboration: Drug Treatment Court Project</p>	<p>Jean Hopkins (CMHA Ontario) provided an overview of the Drug Treatment Court Initiative:</p> <ul style="list-style-type: none"> • Completed scan of Drug Treatment Courts across Ontario: included history of DTCs, process, best practices, treatment/support partner organizations for each and identified common challenges • There are currently 12 DTCs across the province <p><u>Next steps:</u></p> <ul style="list-style-type: none"> • Stakeholder review and feedback on report • CMHA Ontario addiction advisory review • Develop recommendations <p><u>Connection with P-HSJCC:</u></p> <ul style="list-style-type: none"> • Jean is looking for members from the P-HSJCC to review the report. • Also looking to see if the PHSJCC would be interested in partnering on a provincial forum. The recommendations from the forum to be included in the final report. • AJ would like duty counsel that work in DTCs to review the feedback report. • Sara Dias has identified a subcommittee in the NW that would like to review the report. • Overall, the PHSJCC table is supportive of a forum. There was a suggestion to possibility have this following the 2019 P-HSJCC Conference. <p><u>ACTION:</u> The Secretariat will send out the Drug Treatment Court Map to the P-HSJCC.</p> <p><u>ACTION:</u> The Secretariat will investigate the possibility of having the Drug Treatment Court Forum in addendum to the 2019 HSJCC Conference and as a separate event.</p>

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<p>7) PHSJCC Budget: Travel and Accommodation Expenses</p>	<p>The Secretariat would like to clarify how we address travel and accommodation for members travelling to the meetings. This would allow us to plan our finances for the year ahead and ensure there is a fair and transparent process in place.</p> <ul style="list-style-type: none"> • Katie suggested we look into block funding at a hotel to get a discounted rate for members i.e. the Double Tree Hilton • The Secretariat proposed we cover travel and accommodations for voting members and the P-HSJCC Co-Chairs. For ex-officio members, we would ask that they ask their organizations cover expenses. If unable to cover, they could request coverage by emailing the Secretariat. • Marla mentioned they have a corporate rate at the Grand Hotel which is only a 15-minute walk away. • The P-HSJCC typically follows CMHA Ontario policies (under the guidelines of MOHLTC) for limits on spending. <p>ACTION: The Secretariat to clarify the travel/accommodation expense standards and allowances within the P-HSJCC Terms of Reference.</p>
<p>8) Presentation from MCSCS: Community Safety and Well-being Planning in Ontario</p>	<p>Claudia Tenuta, Emily Jefferson and Tiana Biordi from the Public Safety Division of MCSCS presented on Community Safety and Well-being Planning on Ontario:</p> <ul style="list-style-type: none"> • MCSCS is encouraging municipalities to leverage planning tables that may already be in existence – this may be a fit for regional and local HSJCCs. Situation tables also play a role in the risk intervention stage. • Links to the booklets re: the context of legislation are included in the Appendix as reference. • This framework focuses on shifting away from reactive responses to proactive measures. There are 3 main areas of focus: collaboration, information sharing and performance measurement. • Steve noted that we cannot invest in community safety well-being planning in municipalities if the government does not recognize the significant gaps in social infrastructure across the province. Organizations cannot do more than what they are already doing without a commitment to increased funding. • MCSCS noted that they are involved with an Interministerial working group and are very engaged with local partners across the province. The purpose of this framework is really to help increase collaboration with community partners and improve efficiencies with what resources we have now.

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	<p><u>For consideration:</u></p> <ul style="list-style-type: none"> • Is there an opportunity for the HSJCCs across the province to approach their municipalities and offer to be of assistance in their community safety and well-being planning process? • There was a suggestion to have the Secretariat draft template letters for each region to send to their municipalities about the work HSJCCs. • Members were encouraged to bring this information back to their Regional and Local HSJCCs to discuss how they would like to approach municipalities moving forward. <p><u>ACTION:</u> The Secretariat to send the MCSCS: Community Safety and Well-being Planning slide deck out to the P-HSJCC following the meeting.</p>
9) HSJCC Network Priority Setting Results and PHSJCC Priority Setting Exercise	<p>The Secretariat presented on the results of HSJCC Network Priority Setting Exercise which identified the following:</p> <ul style="list-style-type: none"> • Common strengths, weaknesses, opportunities and threats (SWOT analysis), new initiatives related to human services and justice coordination, suggestions for additional support from the P-HSJCC and top issues and challenges. <p>There were 8 top challenges identified by Regional/Local HSJCCs and Ex-officio partners:</p> <ol style="list-style-type: none"> 1. Supportive/Affordable Housing 2. Release from Custody/Discharge Issues 3. Cross-sectoral collaboration and cooperation issues 4. Clients with Complex Needs 5. Emerging Trends in Substance Use Issues 6. Specialized Populations (seniors, youth, Indigenous and racialized populations) 7. Lack of Appropriate Resources 8. Member Engagement. <p>The Secretariat facilitated a Priority Setting Exercise with the P-HSJCC to determine how they would like to address each of the 8 challenges in our 2019-2022 work plan.</p> <p>1. Supportive/Affordable Housing:</p> <ul style="list-style-type: none"> • The table could explore the possibility of using the website to host an online discussion forum by connecting professionals working on this issue across the province.

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	<ul style="list-style-type: none"> • The table agreed we should be leveraging the work of the Col by using the report to promote themes and consistency in messaging. The Secretariat can assist by developing a common template to help Regionals and Locals promote the report's recommendations. • There is also an opportunity to conduct a scan provincially of existing housing for justice-involved populations. We could use this scan to create a map and infographic of all supportive housing in Ontario. • There is also an opportunity for the PHSJCC to engage with JHST's Collective Impact project as it has produced a lot of great work and includes many interested parties. <p>2. Release from Custody/Discharge Issues:</p> <ul style="list-style-type: none"> • The table first needs to connect with MCSCS to identify what is the status of the pilot project. • A scan and development of a map of the existing protocols would also be helpful for the table. • There was a commitment from the table to continue this work by advocating for province wide implementation of the DDC protocols. <p>3. Cross Sector Collaboration and Cooperation Issues:</p> <ul style="list-style-type: none"> • There is an opportunity for the P-HSJCC to break down silos between ministry partners. • It would first be helpful for the table to identify who is potentially missing from the table. • It has been noted that there is an absence of representation from the corrections and court services side within the network. The justice side isn't captured. • There is an opportunity to leverage provincial table partners to encourage more justice representation at regional and local tables. <p>4. Clients with Complex Needs</p> <ul style="list-style-type: none"> • There is support from the committee to do quarterly webinars profiling specialized populations and resources available. • Trevor clarified we have done specific webinars on FASD, ABI, etc. These are intro webinars that give a broad overview and sometimes services (mainly focused in Toronto). We could have a webinar profiling 2-3 services across the province to share best practices, creative knowledge sharing. <p>5. Emerging Trends in Substance Use Issues</p> <ul style="list-style-type: none"> • There was a commitment from the committee to partner with CMHA Ontario to hold a forum on drug treatment courts in Ontario.

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	<ul style="list-style-type: none"> • It was also suggested that we leverage resources created by CMHA Ontario and its partner around the opioid crisis and legalization of cannabis. • There was interest in having a webinar surrounding the recommendations from the Chapman inquest around substance use. Amber suggested JHST’s lawyer and the lawyer from the Empowerment Council and City of Toronto could assist with this. • There was an interest from the committee to have some of these webinars accredited for CPD hours. Accreditation opportunities might exist for police, doctors, corrections and other professions. <p>6. Specialized Populations:</p> <p>a) Older Adults</p> <ul style="list-style-type: none"> • The committee agreed to continue our work with older adults and the justice system project. There needs to be appropriate housing/LTC/care pathways for older adults, especially those with complex needs or other intersections. <p>b) Youth</p> <ul style="list-style-type: none"> • It was noted that it is important the P-HSJCC looks at ways to meet the needs of youth at our table as they become adults in the system. • Some tables across the province have representation from youth justice side, however some do not have any. • There is an opportunity at the Provincial table to invite Youth Justice Ontario to the table. <p>c) Indigenous populations</p> <ul style="list-style-type: none"> • The P-HSJCC agreed we need to continue to search for representation at the Provincial table i.e. Ontario Friendship Centres • Members reiterated that this work must be separate from racialized populations. <p>Racialized populations:</p> <ul style="list-style-type: none"> • This was added as a priority area for the committee. In order to address this issue, we need to collect more race-based data – LAO has started a data collection strategy. • There may be an opportunity through Justice Tulloch’s report on street checks and the OHRC report. • We can leverage the work of the Racialized Populations COI on Mental Health Court Diversion at the 2019 HSJCC Conference.

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	<p>7. Lack of Appropriate Resources</p> <ul style="list-style-type: none"> • Steve suggested we look at our funding over the years. Since 2006 there's been no substantial investment, despite effectiveness, increased demand and increased cost. They can build on our successes with investment. • The table is interested in increasing our advocacy efforts for increased investments. We can show a cost-benefit analysis that highlights our successes and how investment will help save government money in the long run. A lack of investment will only create additional cost. <p>8. Membership and Engagement</p> <ul style="list-style-type: none"> • The P-HSJCC agreed with the Secretariat's suggestions to continue our member engagement work. comments <p>ACTION: The Secretariat will work with the Executive Committee to develop a draft of the 2019-2022 P-HSJCC workplan to be presented at the March 2019 meeting.</p>		
10) 2019-2020 Work plans	<ul style="list-style-type: none"> • This item was not addressed due to time constraints. Update to be provided at March meeting. 		
11) Issue Management: Information flow between MAG and MCSCS	<ul style="list-style-type: none"> • This item will be deferred to the March P-HSJCC meeting. 		
HSJCC Updates			
12) Updates from Regional HSJCCs and Partners	Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member		
	HSJCC	Person that provided update	Information Shared
	Champlain	Jean-Laurent	<ul style="list-style-type: none"> • 10-year anniversary of youth mental health court anniversary.
	North West	Sara/Mariah	<ul style="list-style-type: none"> • Pekanjikum mental health court delayed due to technical issues. Hoping to launch mid-February. • Lakehead University did quality improvement on TB situation table. They had some similar issues. • Secretariat visiting in March. • Nippigan situation table has launched and had a few meetings.

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Item for Discussion	Discussion		
	Simcoe Muskoka	Mary	<ul style="list-style-type: none"> Barrie Local has been buying bus passes to give to clients. Midland Local giving backpacks with supplies. Collingwood presenting with Joe Roberts.
	Toronto	Amber	<ul style="list-style-type: none"> Presentation from CAMH's PSSP on service resolution – providing perspective to situation tables. Should continue but needs more resources. Flex funding model from LHINs was proposed. How many HSJCCs are running service resolution tables and they funded? L&L very successful. Can be recorded and shared with Network.
	Waterloo Wellington	Joan N.	<ul style="list-style-type: none"> Supporting 2-day Indigenous wellness conference in February with local Indigenous organizations. Providing financial support.
	Ministry Representatives (Ex-Officio)		
	Ministry	Person that gave update	Information Shared
	Other Members (Ex-Officio) *PHSJCC Steering Committee Member		
	Other Members	Person that gave update	Information Shared
Forensic Directors Group	Michele	<ul style="list-style-type: none"> Focusing on transportation for distant discharge. 	
11) Meeting adjournment Next Meeting: Tuesday, March 19, 2019, 9:30am-2:30pm Location: 180 Dundas St. W, 19th floor boardroom	<p>The Secretariat to send out an evaluation survey for this meeting.</p> <p>The next Provincial HSJCC meeting will be held on March 19th, 2019.</p> <p>The Provincial HSJCC meeting of January 15th, 2019 adjourned at approximately 2:30pm.</p>		