

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Lambton-Kent HSJCC
Chair/Co-Chair Names & Contact Information	Chair Trish Wells x3228 Co-chair Holly Brunklaus x 3294 CMHA Lambton Kent 210 Lochiel Street Sarnia, ON N7T7Z8 (519)337-5411
HSJCC Objectives	Increase cultural awareness Knowledge sharing Information sharing (resources and the availability of services in a QR code)
Name of Transfer Payment Agency & Contact Information	St. Leonard Community Services Erika Sweitzer (519)850-3777 x 229
Total # of Funds Received from Regional Health Office	\$11,975

List of Key Activities & Initiatives

- I. Increase membership (ongoing)
- II. provide knowledge sharing (QR code initiative)

- III. Incentives, discharge packages for people out of custody or in wellness court
- IV. Cultural awareness.
- V. Support FASD awareness month in September.
- VI. Printing resource material for the Mobile Bus.

... Please add additional rows as needed.

General Information for Activity I.	
Description	Increase HSJCC membership
Objectives and Key Deliverables	<p>Our local HSJCC is comprised of staff from the correctional center and Probation and Parole. We have representation from the youth ministry, specialized services and O.P.P.</p> <p>We would like to have membership from the law society, and a member with lived experiences.</p>
Budget Allocated (As of April 1, 2024)	\$0
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	Hoped to have a well represented committee with increased interest and attendance at local meetings.
Budget Used by March 31, 2025	

General Information for Activity II.	
Description	<p>QR code initiative.</p> <p>Our committee would like to create advertisement to be displayed on billboards in local drive through (i.e. Tim Hortons).</p> <p>The QR could be scanned and provide information about services and support in the community (food bank hours and location of mobile bus, addiction services and mental health crisis numbers)</p>
Objectives and Key Deliverables	Members of the community would have information available to them to look at when they are searching out resources advising

	them of the location of services and supports and how to access these services.
Budget Allocated (As of April 1, 2024)	\$6000.00
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	Spreading awareness of services, looking to have this at 3 locations.
Budget Used by March 31, 2025	

General Information for Activity III.	
Description	Discharge packages
Objectives and Key Deliverables	Our committee would like to create wellness packages for people coming out of custody. A bag with essentials and information when returning to community.
Budget Allocated (As of April 1, 2024)	\$1500.00
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2025	

General Information for Activity IV.	
Description	Cultural awareness
Objectives and Key Deliverables	Our committee would like to sponsor a one day cultural awareness activity and include all service providers to learn to provide a day of Indigenous teachings.
Budget Allocated (As of April 1, 2024)	\$2000.00

Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	Cultural awareness to service providers.
Budget Used by March 31, 2025	

General Information for Activity V.	
Description	FASD awareness and support
Objectives and Key Deliverables	Our committee is in support of the FASD awareness day in September. It is in the planning process.
Budget Allocated (As of April 1, 2024)	\$500.00
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	Support and spread awareness / prevention.
Budget Used by March 31, 2025	

General Information for Activity	
Description	Lunch and learns
Objectives and Key Deliverables	Information sharing when webinar or learning opportunities arise and is relevant to service providers.
Budget Allocated (As of April 1, 2024)	\$600
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	Knowledge and learning opportunities.
Budget Used by March 31, 2025	

General Information for Activity	
Description	printing
Objectives and Key Deliverables	Our committee is wanting to support printing materials needed for the community mobile bus.
Budget Allocated (As of April 1, 2024)	\$1375.00
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	
Key Outcomes	Material needed for the mobile bus.
Budget Used by March 31, 2025	

...Add additional charts as need.