

## **HSJCC Network Reporting Template**

### **Background**

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### **HSJCC Information**

<b>Name of Regional or Local HSJCC</b>	<b>HSJCC Lambton-Kent</b>
<b>Chair/Co-Chair Names &amp; Contact Information</b>	<b>Chair Trish Wells. (519)337-5411x 3228 Co Chair Shelly Copland-Jack (519)436-6100 x2309</b>
<b>HSJCC Objectives</b>	<b>Increase membership Shared knowledge and expertise among members to services providers and clients that will benefit.</b>
<b>Name of Transfer Payment Agency &amp; Contact Information</b>	<b>St. Leonard Community Services Erika Sweitzer (519)850-3777 x229</b>
<b>Total # of Funds Received from Regional Health Office</b>	<b>\$9,875</b>

### **List of Key Activities & Initiatives**

- I. increase membership
- II. provide learning opportunities
- III. incentives for clients who have are in need or completed programming

... Please add additional rows as needed

<b>General Information for Activity I.</b>	
<b>Description</b>	<b>There are not many representatives from the Chatham site, this could be increased.</b>
<b>Objectives and Key Deliverables</b>	<b>Co Chair will canvass resources and availability for partnership and membership on the HSJCC</b>
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$0</b>
<b>Status Update as of March 31, 2024  (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	<b>A well rounded and represented HSJCC for the area.</b>
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity II.</b>	
<b>Description</b>	<b>Learning opportunities.</b>
<b>Objectives and Key Deliverables</b>	<b>Look for team building or training opportunities that will benefit the entire HSJCC members.</b>
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$2500</b>
<b>Status Update as of March 31, 2024  (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	<b>Knowledge and expertise sharing.</b>
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity III.</b>	
<b>Description</b>	<b>Incentives for client and community members that are struggling</b>
<b>Objectives and Key Deliverables</b>	<b>HSJCC members would have bus tickets, gas cards and grocery cards to provide to clients of their respective agency to provide to clients in need of this type of support.</b>

<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$5000 between 2 site (Sarnia &amp; Chatham)</b>
<b>Status Update as of March 31, 2024  (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	<b>Client will be able to attend appointments and not be penalized for non compliance.</b>
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity IV.</b>	
<b>Description</b>	<b>Printing</b>
<b>Objectives and Key Deliverables</b>	<b>Material and hand outs on harm reduction to pass out from the community mobile bus giving people information on harm reduction, crisis lines, safe bed, shelters.</b>
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$1375</b>
<b>Status Update as of March 31, 2024  (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	<b>Info to be shared with people who utilize the mobile bus for community support services.</b>
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity V.</b>	
<b>Description</b>	<b>Administration</b>
<b>Objectives and Key Deliverables</b>	
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$1000</b>
<b>Status Update as of March 31, 2024  (Completed, Delayed, On Hold)</b>	

<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2024</b>	

**...Add additional charts as need.**