

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	HSJCC London 2022-2023
Chair/Co-Chair Names & Contact Information	Erika Sweitzer esweitzer@slcs.ca Noelle Brady Noelle.Brady@ontario.ca
HSJCC Objectives	Local Committee members participate in targeted workgroups designed to problem solve and create service improvements to address identified gaps and local needs. In response to the unique challenges HSJCC member agencies are facing and the public health measures which are likely to be in place for the duration of the 2021-2022 fiscal year the London Local committee has endeavoured to provide frontline and tangible supports to the populations we serve.
Name of Transfer Payment Agency & Contact Information	St. Leonard's Community Service of London and Region 405 Dundas Street London, Ontario N6B 1V9 Justine Prawdzik, Manager of Finance jprawdzik@slcs.ca 519-850-3777 ext 230
Total # of Funds Received from Regional Health Office	Total Regional Funds = \$69, 500 Total Local Funds Allotted = \$12,275 Total Local Funds Spent = \$11,476.16

List of Key Activities & Initiatives

I. Virtual Training Sessions

II. Distribution of Care Kits

III. Resource Update and Printing

IV. Honoraria Policy

V. Administrative Support

General Information for Activity I.	
Description	Virtual Training Sessions/ Lunch and Learns
Objectives and Key Deliverables	To provide online training for local members and community partners. <u>Topics:</u> 1) Justice Centre on site presentation- \$500.00 2) Addictions & Mental Health in our community (2 sessions @ \$500 each) - \$1000 3) Housing and Homelessness \$500.00 (2 Session @ \$250.00 each)
Budget Allocated (As of April 1, 2022)	\$2000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	The London Local hosted the following: <ul style="list-style-type: none"> - Virtual Lunch & Learn- New Advances in the Treatment of Fentanyl Addiction - Virtual Lunch & Learn- The Implementation of a Local Surveillance System for Fatal and Non-fatal Impacts Associated with Crystal Methamphetamine Use - In person Lunch & Learn- Caring for patients with Mental Health and Addictions at the Elgin-Middlesex Detention Centre - In person Lunch & Learn- London Justice Centre
Budget Used by March 31, 2023	\$2054.51

General Information for Activity II.	
Description	Wellness backpacks to be provided to the individuals we support.

Objectives and Key Deliverables	<p>The creation of wellness backpacks with personal hygiene items, non-perishable snacks, bus tickets (if applicable), hat, gloves, socks and gift cards to local grocery store and eateries.</p> <p>These kits will be allocated to members of the local to dispense to the populations they serve.</p>
Budget Allocated (As of April 1, 2022)	\$5000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Approximately 200 wellness backpacks were created and distributed to members of the London Local to provide to the individuals they support through their respective organizations. Almost half were utilized by EMDC to provide to individuals upon discharge, the remainder were claimed by CMHA, John Howard Society and St. Leonard's Community Services.
Budget Used by March 31, 2023	\$4208.62

General Information for Activity III.	
Description	Resource Updates and Printing
Objectives and Key Deliverables	Mental Health / Addiction /Justice Printing for Training and information purpose
Budget Allocated (As of April 1, 2022)	\$875.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed- This budget was reallocated to support the purchase of various gift cards for the Mobile Crisis Response Team (MCRT).
Key Outcomes	<p>MCRT was able to utilize these gift cards to provide the individuals they support with resources to access food and other basic needs.</p> <p>\$225 Tim Cards (\$5 cards) \$100 McDonalds Cards (\$5 cards) \$200 Dollarama (\$10 cards) \$150 PC Gift Cards (\$10 cards) \$200 Foodland Gift Cards (\$10 cards)</p>

Budget Used by March 31, 2023	\$875
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General Information for Activity IV.	
Description	Honoraria
Objectives and Key Deliverables	<p>Supporting the full value of those participating with lived experience in HSJCC Local and Regional Committees while adhering to the HSJCC Provincial Honoraria Policy.</p> <p>Objective: to increase engagement with those with lived experience with the local committee.</p> <p>Eligible rates are: Full Day Rate \$150.00 Hourly Rate \$30.00 Flat rate for presenters \$100.00</p>
Budget Allocated (As of April 1, 2022)	\$400.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Support and recognize the valuable contributions of individuals with lived experience. The London Local has one person with lived experience who is an active member of the London table, South West Regional table and the Provincial table. These funds provide compensation as per the HSJCC Provincial Honoraria Policy.
Budget Used by March 31, 2023	\$338.03

General Information for Activity V.	
Description	Administrative Support
Objectives and Key Deliverables	<p>Increased capability of each local to work more efficiently and focused on the Work Plan.</p> <p>Greater capability to complete initiatives and provide a timely minute taking process</p>

Budget Allocated (As of April 1, 2022)	\$4000 (\$1,000 per local and \$1000 for financial and \$2,000 for chair of Regional Committee)
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Admin support continues to serve as a critical component in facilitating an efficient work flow for both the London Local and South West Regional tables. Admin supports the organization, scheduling and minute taking of local and regional meetings along with the financial purchasing of transactions outlined in the workplans.
Budget Used by March 31, 2023	\$4000