

HSJCC Network Reporting Template

Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	HSJCC London 2023-2024
Chair/Co-Chair Names & Contact Information	Erika Sweitzer esweitzer@slcs.ca
HSJCC Objectives	<p>The London local committee provides an opportunity for discussions and active problem solving across sectors. Members engage in exploring solutions to create service improvements in order to address identified gaps and local needs relating to mental health and justice issues.</p> <p>The committee is dedicated to providing frontline and tangible supports to the populations we serve while supporting initiatives set out by the P-HSJCC.</p>
Name of Transfer Payment Agency & Contact Information	<p>St. Leonard’s Community Service of London and Region 405 Dundas Street London, Ontario N6B 1V9</p> <p>Justine Prawdzik, Manager of Finance jprawdzik@slcs.ca 519-850-3777 ext 230</p>
Total # of Funds Received from Regional Health Office	<p>Total Regional Funds Allocated = \$70,889 Total Regional Funds Utilized = \$70,599.16</p> <p>Total Local Funds Allotted = \$12,500 Total Local Funds Utilized = \$13,510.04 + \$6151.35 = \$19,661.39</p>

	*Please note that \$6151.35 of our regional funds were used to support the South West HSJCC in person conference that took place in October 2023 hosting approximately 60 attendees from across the region.
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List of Key Activities & Initiatives

- I. Virtual Training Sessions**
- II. Distribution of Care Kits**
- III. Support for MCRT**
- IV. Honoraria Policy**
- V. Revitalize Local membership**
- VI. Housing Crisis in London**
- VII. Administrative Support**

General Information for Activity I.	
Description	Virtual Training Sessions/ Lunch and Learns
Objectives and Key Deliverables	To provide online and/or in person information sessions for local members and community partners. <u>Topics:</u> 1) Addictions & Mental Health in our community (2 sessions @ \$500 each) - \$1000 2) Housing and Homelessness (2 Session @ \$500.00 each) - \$1000
Budget Allocated (As of April 1, 2022)	\$2000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	These funds were reallocated to purchase transit tickets in order to reduce barriers for individuals seeking support and resources in the community. No trainings were held as the focus this year was the planning of the South West Regional conference that was held in October 2023.

Budget Used by March 31, 2023	\$2120
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General Information for Activity II.	
Description	Wellness backpacks to be provided to the individuals we support.
Objectives and Key Deliverables	The creation of wellness backpacks with personal hygiene items, non-perishable snacks, bus tickets (if applicable), hat, gloves, socks and gift cards to local grocery store and eateries. These kits will be allocated to members of the local to dispense to the populations they serve.
Budget Allocated (As of April 1, 2022)	\$5000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Over 200 wellness bags were created and distributed to various community partners/ organizations including John Howard Society, London Justice Centre, Duty Counsel, EMDC and probation services to support the populations they serve.
Budget Used by March 31, 2023	\$5855.06

General Information for Activity III.	
Description	Support for Mobile Crisis Response Team (MCRT)
Objectives and Key Deliverables	Provide gift cards to MCRT for local grocery stores, dollar stores, etc. in the counties to support those in need of purchasing essential items to meet their basic needs.
Budget Allocated (As of April 1, 2022)	\$1000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Various gift cards were purchased and provided to the Mobile Crisis Response Team in order to distribute to the individuals they support in Middlesex County.

Budget Used by March 31, 2023	\$1230.51
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General Information for Activity IV.	
Description	Honoraria
Objectives and Key Deliverables	<p>Supporting the full value of those participating with lived experience in HSJCC Local and Regional Committees. HSJCC Provincial Honoraria Policy</p> <p>Objective: to increase engagement with those with lived experience with the local committee.</p> <p>Eligible rates are: Full Day Rate \$150.00 Hourly Rate \$30.00 Flat rate for presenters \$100.00</p>
Budget Allocated (As of April 1, 2022)	\$500.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Support and recognize the valuable contributions of individuals with lived experience. The London Local has one person with lived experience who is an active member of the London table, South West Regional table and the Provincial table. These funds provide compensation as per the HSJCC Provincial Honoraria Policy.
Budget Used by March 31, 2023	\$304.47

General Information for Activity V.	
Description	Revitalize Local membership
Objectives and Key Deliverables	Improve and increase the participation and voices of priority populations including people with lived experience, youth, Black, Indigenous and Racialized populations. Meaningfully engage and have representation to support the London Local HSJCC.
Budget Allocated (As of April 1, 2022)	\$0

Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Ongoing and carried over to 2024-25 work plan.
Key Outcomes	
Budget Used by March 31, 2023	\$0

General Information for Activity VI.	
Description	Housing Crisis in London
Objectives and Key Deliverables	Focus on making connections and networking with housing organizations and resources to learn more about the supports available and where gaps exist. Explore how our local can get involved and brainstorm potential solutions.
Budget Allocated (As of April 1, 2022)	\$0
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Ongoing and carried over to 2024-25 work plan.
Key Outcomes	
Budget Used by March 31, 2023	\$0

General Information for Activity VII.	
Description	Administrative Support
Objectives and Key Deliverables	Increased capability of each local to work more efficiently and focused on the Work Plan. Greater capability to complete initiatives and provide a timely minute taking process
Budget Allocated (As of April 1, 2022)	\$4000 (\$1,000 per local and \$1000 for financial and \$2,000 for chair of Regional Committee)

Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Admin support continues to serve as a critical component in facilitating an efficient work flow for both the London Local and South West Regional tables. Admin supports the organization, scheduling and minute taking of local and regional meetings along with the financial purchasing of transactions outlined in the workplans.
Budget Used by March 31, 2023	\$4000