

HSJCC Network Reporting Template

Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	London-Middlesex Local HSJCC 2024-25
Chair/Co-Chair Names & Contact Information	Co-Chair: Erika Sweitzer esweitzer@slcs.ca Co-Chair: Trevor Tymchuk trevor@justice.im Co-Chair: Stacy Van Acker svanacker@slcs.ca
HSJCC Objectives	The London local committee provides an opportunity for discussions and active problem solving across sectors. Members engage in exploring solutions to create service improvements in order to address identified gaps and local needs relating to mental health and justice issues. The committee is dedicated to providing frontline and tangible supports to the populations we serve while supporting initiatives set out by the P-HSJCC.
Name of Transfer Payment Agency & Contact Information	St. Leonard’s Community Service of London and Region 405 Dundas Street London, Ontario N6B 1V9 Justine Prawdzik, Manager of Finance jprawdzik@slcs.ca 519-850-3777 ext 230
Total # of Funds Received from Regional Health Office	Total Regional Funds = \$70,889 Total Local Funds Allotted = \$11,520.09

List of Key Activities & Initiatives

I. Training Sessions/ Lunch and Learns

II. Wellness Backpacks

III. Honoraria

IV. Revitalize Local membership

V. Housing Crisis in London

VI. Red Bag Program

VII. Administrative Support

VIII. Adult Therapeutic Court

... Please add additional rows as needed.

General Information for Activity I.	
Description	Training Sessions/ Lunch and Learns
Objectives and Key Deliverables	To provide in person information sessions for local members and community partners. <u>Potential Topics:</u> 1) Addictions & Mental Health in our community 2) Housing and Homelessness 3) City of London- Building Safer Communities Fund
Budget Allocated (As of April 1, 2024)	\$2000
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Completed
Key Outcomes	<ul style="list-style-type: none"> - Hosted the Provincial Secretariat for an Engagement Session for the Local HSJCC. Funds supported this initiative. - Hosted a Lunch n Learn with guest speaker Stevie Brocksom (a person with Lived Experience) Trans101 presentation. Funds supported this initiative. - Funds supported catering and room bookings for Local HSJCC meetings.

Budget Used by March 31, 2025	\$1,969.36
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General Information for Activity II.	
Description	Wellness backpacks
Objectives and Key Deliverables	The creation of wellness backpacks with personal hygiene items, non-perishable snacks, bus tickets (if applicable), hat, gloves, socks and gift cards to local grocery store and eateries. These kits will be allocated to members of the local to dispense to the populations they serve.
Budget Allocated (As of April 1, 2024)	\$5000
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Completed
Key Outcomes	<ul style="list-style-type: none"> - We completed 3 initiatives for Wellness Backpacks, one in the Fall/Winter/Spring. Contents were various hygiene products, gift cards, snacks. - Reallocated some funds in this budget to purchase a client programming laptop.
Budget Used by March 31, 2025	\$4,144.40 Reallocated \$855.60 from this budget to support client programming and purchased a new laptop for clients to utilize.

General Information for Activity III.	
Description	Honoraria
Objectives and Key Deliverables	Supporting the full value of those participating with lived experience in HSJCC Local and Regional Committees. HSJCC Provincial Honoraria Policy Objective: to increase engagement with those with lived experience with the local committee. Eligible rates are: Full Day Rate \$150.00 Hourly Rate \$30.00 Flat rate for presenters \$100.00

Budget Allocated (As of April 1, 2024)	\$300
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Completed
Key Outcomes	- Supported honoraria funds for those with Lived Experience.
Budget Used by March 31, 2025	\$306.34

General Information for Activity IV.	
Description	Revitalize Local membership
Objectives and Key Deliverables	Improve and increase the participation and voices of priority populations including people with lived experience, youth, Black, Indigenous and Racialized populations. Meaningfully engage and have representation to support the London Local HSJCC.
Budget Allocated (As of April 1, 2024)	\$0
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Completed
Key Outcomes	- Hosting our Engagement Session with the Provincial Secretariat exceeded our expectations. We gained almost 15 new members from the success of this event!
Budget Used by March 31, 2025	\$0

General Information for Activity V.	
Description	Housing Crisis in London
Objectives and Key Deliverables	Focus on making connections and networking with housing organizations (including recruiting experts in this work to become members of our table) and resources to learn more about the supports available and where gaps exist. Explore how our local can get involved and brainstorm potential solutions.

Budget Allocated (As of April 1, 2024)	\$0
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Delayed
Key Outcomes	<ul style="list-style-type: none"> - We are exploring how we can do more in this area. The housing crisis in London continues to be an ongoing area of priority for local organizations. We're all trying to be a part of the needed change and advocacy.
Budget Used by March 31, 2025	\$0

General Information for Activity VI.	
Description	Red Bag Program
Objectives and Key Deliverables	Supporting a pilot initiative to ensure individuals being released from custody have their essential belongings with them such as phone, ID, bus tickets, medications, list of housing/shelter options, meal calendars, etc. This will require buy in from the local institution, EMDC, in order for implementation to be successful and sustainable long term.
Budget Allocated (As of April 1, 2024)	\$1000
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Ongoing
Key Outcomes	<ul style="list-style-type: none"> - Red bags were purchased to store in inventory until we can get the program up and running. - Bus tickets were purchased and are being distributed at the courthouse for council and Legal Aid to provide to folks who are being released and need to get back to EMDC to get their belonging. - Shoes were also purchased to support folks being released who had no shoes. This need stemmed from the courthouse members asking for this support.
Budget Used by March 31, 2025	\$495.97

	Reallocated \$166.18 from this budget to support client programming and purchased a new laptop for clients to utilize.
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General Information for Activity VII.	
Description	Administrative Support
Objectives and Key Deliverables	Increased capability of each local to work more efficiently and focused on the Work Plan. Greater capability to complete initiatives and provide a timely minute taking process.
Budget Allocated (As of April 1, 2024)	\$3000 (\$1000 for local, \$1000 for financial and \$1000 for chair of committee)
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Completed
Key Outcomes	- Administrative support is crucial for this committee.
Budget Used by March 31, 2025	\$3000

General Information for Activity VIII.	
Description	Adult Therapeutic Court
Objectives and Key Deliverables	Support for covering the cost of basic need items for individuals who are released from custody at the court house (hygiene supplies, socks, hats, etc.)
Budget Allocated (As of April 1, 2024)	\$220.09
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Delayed
Key Outcomes	- Realized funds were not needed for this initiative.
Budget Used by March 31, 2025	\$220.09 reallocated these funds from ATC to support client programming and purchased a new laptop for clients to utilize.

General Information for Activity VIII.	
Description	Client Support/Programming NEW INITIATIVE ADDED
Objectives and Key Deliverables	Support for covering the cost of a laptop needed for client support and programming.
Budget Allocated (As of April 1, 2024)	\$1,241.87
Status Update as of March 31, 2025 (Completed, Delayed, On Hold)	Completed
Key Outcomes	- Realized there was a need and pivoted our workplan a bit.
Budget Used by March 31, 2025	\$1,241.87 As you see in the notes above, funds from Wellness Backpacks/Red Bag Program/ATC were reallocated to cover the cost of this laptop. This Laptop is used to support clients at the courthouse in the Direct Accountability Program and Release from Custody and Mental Health Justice Supportive Housing programming.