

## HSJCC Network Reporting Template

### Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### HSJCC Information

<b>Name of Regional or Local HSJCC</b>	London-Middlesex Local HSJCC 2024-25
<b>Chair/Co-Chair Names &amp; Contact Information</b>	Chair: Erika Sweitzer <a href="mailto:esweitzer@slcs.ca">esweitzer@slcs.ca</a> Co-Chair: Trevor Tymchuk <a href="mailto:trevor@tymchuk.ca">trevor@tymchuk.ca</a>
<b>HSJCC Objectives</b>	The London local committee provides an opportunity for discussions and active problem solving across sectors. Members engage in exploring solutions to create service improvements in order to address identified gaps and local needs relating to mental health and justice issues.  The committee is dedicated to providing frontline and tangible supports to the populations we serve while supporting initiatives set out by the P-HSJCC.
<b>Name of Transfer Payment Agency &amp; Contact Information</b>	St. Leonard’s Community Service of London and Region 405 Dundas Street London, Ontario N6B 1V9  Justine Prawdzik, Manager of Finance <a href="mailto:jprawdzik@slcs.ca">jprawdzik@slcs.ca</a> 519-850-3777 ext 230
<b>Total # of Funds Received from Regional Health Office</b>	Total Regional Funds = \$70,889  Total Local Funds Allotted = \$11,520.09

### List of Key Activities & Initiatives

I. Training Sessions/ Lunch and Learns

**II. Wellness Backpacks**

**III. Honoraria**

**IV. Revitalize Local membership**

**V. Housing Crisis in London**

**VI. Red Bag Program**

**VII. Administrative Support**

**VIII. Adult Therapeutic Court**

**... Please add additional rows as needed.**

<b>General Information for Activity I.</b>	
<b>Description</b>	Training Sessions/ Lunch and Learns
<b>Objectives and Key Deliverables</b>	To provide in person information sessions for local members and community partners.  <u>Potential Topics:</u>  1) Addictions & Mental Health in our community 2) Housing and Homelessness 3) City of London- Building Safer Communities Fund
<b>Budget Allocated (As of April 1, 2024)</b>	\$2000
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity II.</b>	
<b>Description</b>	Wellness backpacks
<b>Objectives and Key Deliverables</b>	The creation of wellness backpacks with personal hygiene items, non-perishable snacks, bus tickets (if applicable), hat, gloves, socks and gift cards to local grocery store and eateries.

	These kits will be allocated to members of the local to dispense to the populations they serve.
<b>Budget Allocated (As of April 1, 2024)</b>	\$5000
<b>Status Update as of March 31, 2025  (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity III.</b>	
<b>Description</b>	Honoraria
<b>Objectives and Key Deliverables</b>	<p>Supporting the full value of those participating with lived experience in HSJCC Local and Regional Committees. HSJCC Provincial Honoraria Policy</p> <p>Objective: to increase engagement with those with lived experience with the local committee.</p> <p>Eligible rates are: Full Day Rate \$150.00 Hourly Rate \$30.00 Flat rate for presenters \$100.00</p>
<b>Budget Allocated (As of April 1, 2024)</b>	\$300
<b>Status Update as of March 31, 2025  (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity IV.</b>	
<b>Description</b>	Revitalize Local membership
<b>Objectives and Key Deliverables</b>	Improve and increase the participation and voices of priority populations including people with lived experience, youth, Black,

	Indigenous and Racialized populations. Meaningfully engage and have representation to support the London Local HSJCC.
<b>Budget Allocated (As of April 1, 2024)</b>	\$0
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity V.</b>	
<b>Description</b>	Housing Crisis in London
<b>Objectives and Key Deliverables</b>	Focus on making connections and networking with housing organizations (including recruiting experts in this work to become members of our table) and resources to learn more about the supports available and where gaps exist. Explore how our local can get involved and brainstorm potential solutions.
<b>Budget Allocated (As of April 1, 2024)</b>	\$0
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity VI.</b>	
<b>Description</b>	Red Bag Program
<b>Objectives and Key Deliverables</b>	Supporting a pilot initiative to ensure individuals being released from custody have their essential belongings with them such as phone, ID, bus tickets, medications, list of housing/shelter options, meal calendars, etc. This will require buy in from the local institution, EMDC, in order for implementation to be successful and sustainable long term.

<b>Budget Allocated (As of April 1, 2024)</b>	\$1000
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity VII.</b>	
<b>Description</b>	Administrative Support
<b>Objectives and Key Deliverables</b>	Increased capability of each local to work more efficiently and focused on the Work Plan.  Greater capability to complete initiatives and provide a timely minute taking process.
<b>Budget Allocated (As of April 1, 2024)</b>	\$3000 (\$1000 for local, \$1000 for financial and \$1000 for chair of committee)
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity VIII.</b>	
<b>Description</b>	Adult Therapeutic Court
<b>Objectives and Key Deliverables</b>	Support for covering the cost of basic need items for individuals who are released from custody at the court house (hygiene supplies, socks, hats, etc.)
<b>Budget Allocated (As of April 1, 2024)</b>	\$220.09
<b>Status Update as of March 31, 2025</b>	

<b>(Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

...Add additional charts as need.