

HSJCC Network Reporting Template

Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	HSJCC London 2023-2024
Chair/Co-Chair Names & Contact Information	Erika Sweitzer esweitzer@slcs.ca
HSJCC Objectives	<p>The London local committee provides an opportunity for discussions and active problem solving across sectors. Members engage in exploring solutions to create service improvements in order to address identified gaps and local needs relating to mental health and justice issues.</p> <p>The committee is dedicated to providing frontline and tangible supports to the populations we serve while supporting initiatives set out by the P-HSJCC.</p>
Name of Transfer Payment Agency & Contact Information	<p>St. Leonard's Community Service of London and Region 405 Dundas Street London, Ontario N6B 1V9</p> <p>Justine Prawdzik, Manager of Finance jprawdzik@slcs.ca 519-850-3777 ext 230</p>
Total # of Funds Received from Regional Health Office	<p>Total Regional Funds = \$69, 500</p> <p>Total Local Funds Allotted = \$12,500</p>

List of Key Activities & Initiatives

I. Virtual Training Sessions

II. Distribution of Care Kits

III. Support for MCRT

IV. Honoraria Policy

V. Revitalize Local membership

VI. Housing Crisis in London

VII. Administrative Support

General Information for Activity I.	
Description	Virtual Training Sessions/ Lunch and Learns
Objectives and Key Deliverables	To provide online and/or in person information sessions for local members and community partners. Topics: 1) Addictions & Mental Health in our community (2 sessions @ \$500 each) - \$1000 2) Housing and Homelessness (2 Session @ \$500.00 each) - \$1000
Budget Allocated (As of April 1, 2022)	\$2000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity II.	
Description	Wellness backpacks to be provided to the individuals we support.
Objectives and Key Deliverables	The creation of wellness backpacks with personal hygiene items, non-perishable snacks, bus tickets (if applicable), hat, gloves, socks and gift cards to local grocery store and eateries.

	These kits will be allocated to members of the local to dispense to the populations they serve.
Budget Allocated (As of April 1, 2022)	\$5000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity III.	
Description	Support for Mobile Crisis Response Team (MCRT)
Objectives and Key Deliverables	Provide gift cards to MCRT for local grocery stores, dollar stores, etc. in the counties to support those in need of purchasing essential items to meet their basic needs.
Budget Allocated (As of April 1, 2022)	\$1000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity IV.	
Description	Honoraria
Objectives and Key Deliverables	Supporting the full value of those participating with lived experience in HSJCC Local and Regional Committees. HSJCC Provincial Honoraria Policy Objective: to increase engagement with those with lived experience with the local committee. Eligible rates are: Full Day Rate \$150.00

	Hourly Rate \$30.00 Flat rate for presenters \$100.00
Budget Allocated (As of April 1, 2022)	\$500.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity V.	
Description	Revitalize Local membership
Objectives and Key Deliverables	Improve and increase the participation and voices of priority populations including people with lived experience, youth, Black, Indigenous and Racialized populations. Meaningfully engage and have representation to support the London Local HSJCC.
Budget Allocated (As of April 1, 2022)	
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity VI.	
Description	Housing Crisis in London
Objectives and Key Deliverables	Focus on making connections and networking with housing organizations and resources to learn more about the supports available and where gaps exist. Explore how our local can get involved and brainstorm potential solutions.
Budget Allocated (As of April 1, 2022)	

Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	

General Information for Activity VII.	
Description	Administrative Support
Objectives and Key Deliverables	Increased capability of each local to work more efficiently and focused on the Work Plan. Greater capability to complete initiatives and provide a timely minute taking process
Budget Allocated (As of April 1, 2022)	\$4000 (\$1,000 per local and \$1000 for financial and \$2,000 for chair of Regional Committee)
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	
Key Outcomes	
Budget Used by March 31, 2023	