

NORTHWEST REGIONAL CENTRE OF RESPONSIBILITY (COR) MEETING MINUTES

(Formerly known as the Northwest Regional HSJCC)

DATE: December 2, 2020	TIME: 9:00 – 11:00am CST/10:00 – 12:00pm EST	CHAIR: Sara Dias
MEETING CALLED TO ORDER: 9:05AM CST/10:05AM EST	LOCATION: Zoom Virtual Meeting	RECORDER: Jenny Leadbeater
ATTENDEES: Sara Dias – Co-Chair (CMHA Kenora), Michael Maunula (Lutheran Community Care), Rose Viel (Centr’Elles), Cathy Clara (St. Joseph’s Care Group), Georgina McKinnon (PACE), Kelly Hall (OPP Red Lake), Nicole Beaulieu (North of Superior Counselling), Susan Barclay (Out of the Cold Shelter), Meagan Drebit (Dilico), Terri Horan, Mandy McMahan (TBRHSC), Cynthia Olsen (Thunder Bay Drug Strategy), Andrea Degagne, Anna-Marie Eckensweiler (Options Northwest), Jeff Upton (Lakehead Public Schools), Darlene Niemi (Thunder Bay Counselling), Megan Tiernan (Lakehead District School Board), Jennifer Hyslop (CMHA Thunder Bay), Nicole Spivak (Crossroads Centre), Alice Bellavance (BISNO), Brian McInnes (PWLE), Julie McArthur (Thunder Bay Counselling), Erin Dunn, Nancy Black (St. Joseph’s Care Group), Sandra Weir, Deb Schaefer (Lakehead University), Bob Bernie (OPP Kenora)		
Regrets: Derek West (Thunder Bay Police Service), Nicole LaTour (Alpha Court), Jennifer Moore, Shannon Cormier, Evelyne LeBlance (CMHA Thunder Bay), Ken Ranta (TBDSSAB), Aimee Juan (Lakehead University), Candace Davies, Rose Bakke, John Dixon (Dilico), Brad Battiston, Matt Norlock (OPP), Nancy Chamberlain, Charlie Bishop, Jack Cleverdon (Catholic Family Services), Deana Renaud, Rhea Starkes, Lee-Ann Chevrette (Thunder Bay Crime Prevention Council),		

Topic	Action Item - Decision	Timeline	Outcome
Overview of Virtual Meeting Space	Jenny provided an overview of the Zoom virtual meeting space and formerly introduced herself as the Northwest Community Mobilization Coordinator		
1. Welcome & Introduction	Sara welcomed everyone. A guest was introduced: Teresa Perryman – Geraldton Hospital		
2. Conflict of Interest	No Conflicts of Interest were declared.		
3. Consent Agenda			
3.1 COR Meeting Agenda – Dec 2, 2020	<i>Consent agenda items included in meeting package.</i>		
3.2 COR Minutes & Outcomes – Jan 23, 2020	Motion: To approve the items in the Consent Agenda as presented.		

<p>3.3 COR Meeting Feedback – Jan 23, 2020</p> <p>3.4 ECOR Meeting Minutes – Feb & May 2020</p> <p>3.5 Situation Table Training Feedback – Oct 29,2020</p> <p>3.6 Provincial HSJCC Meeting Takeaways – Sep thru Nov, 2020</p> <p>3.7 KRRDHSJCC 2019-2020 Annual Report</p> <p>3.8 NWCOR 2019-2020 Annual Report</p>	<p>Moved by: Alice Bellavance</p> <p>Seconded by: Brian McInnes</p> <p>Carried</p>		
<p>4. Thunder Bay & District Injured Workers Study</p>	<p><i>Email with attached invitation to participate in the study was circulated on Nov 5/20 to COR members and included in meeting package.</i></p> <p>Dr. Deb Scharf: received a small grant and partnered with the Injured Workers Support Group to provide a study for injured workers.</p> <p>Seeking to recruit injured workers to complete a survey (\$20 honorarium) or participate in an interview (\$40 honorarium).</p> <p>Also hoping to recruit any service providers within the Thunder Bay District who support clients dealing with WSIB claims. (\$10 gift card) to participate. Information will be kept confidential.</p>		
<p>5. New Business</p>			
<p>5.1 Annual 2020-2021 Work Plans for KRRDHSJCC and NWCOR</p>	<p><i>Both work plans included in meeting package</i></p> <p>Sara provided brief overview of Work Plans and asked if everyone had opportunity to review them.</p>		

	<p>Motion: To approve the 2020-2021 Work Plans for KRRDHSJCC and NWCOR Moved by: Brian McInnes Seconded by: Georgina McKinnon <i>Carried</i></p>		
<p>5.2 NW Regional Situation Tables Community of Practice</p>	<p>Jenny provided an overview of the newly formed NW Regional Situation Tables Community of Practice and accompanying discussion board. The CoP will be comprised of all Situation Table leads, co-chairs and data collectors within the Northwest Region.</p> <p>The first CoP meeting is scheduled for Dec 10th, 2020 at 10am EST.</p>		
<p>5.3 P-HSJCC Overflow Funds</p>	<p>Sara provided update re: P-HSJCC decision to distribute overflow funds equally across 14 regional HSJCC's. Distribution amount is estimated at \$1800.</p> <p>Sara proposed using the funds to purchase cell phones for Court Diversion clients in the Kenora & District as a means to relieve pressures on Court Support Workers helping clients attend 'virtual' court sessions.</p> <p>Alice Bellavance, Jennifer Hyslop and Georgina McKinnon noted that the Thunder Bay District has received ample support in this area during COVID-19 from Kinna-Awaya Legal Clinic and Breaking down Barriers groups.</p> <p>Motion: To approve the allocation of P-HSJCC overflow funds to KRRDHSJCC to support technology access to clients in the Kenora District Court Diversion program. Moved by: Alice Bellavance Seconded by: Georgina McKinnon/Jennifer Hyslop <i>Carried</i></p>		

	<p>Next Steps/Action: Sara will engage with Kenora & District Communities to determine who will access funds to support Court Diversion client's with technology needs (cell phones).</p>		
5.4 HSIP for NW Community Mobilization Coordinator(s)	<p>Jennifer Hyslop provided update from previous ECOR meeting. There was a decision to re-submit HSIP for core funding for Coordinator(s) position due to not receiving as much financial support from sponsoring agencies as in the past.</p> <p>Next Steps/Actions: Jenny and Jennifer to move forward with re-submitting updated version of the HSIP to the NWLHIN.</p>		
5.5 COR Membership Renewal Agreements	<p>Jenny Leadbeater provided update.</p> <ul style="list-style-type: none"> • Mariah sent an email to the COR membership in June 2020 with a Letter from the Co-Chairs and renewed membership agreements for 2020-2023. Only 15 updated membership agreements have been received to date. <p>Next Steps/Actions: Jenny to reach out via email to all agencies whose letter of greements have not been received.</p>		
5.6 Provincial Release from Custody Community of Practice	<p>Sara Dias provided an update.</p> <ul style="list-style-type: none"> • The P-HSJCC have decided to form a Provincial CoP for Release from Custody issues and are looking for participants from each region • Sara if anyone from the NWCOR would be interested in participating. • Julia McArthur agreed to participate as she also sits on the Ontario Health CoP which is discussing similar issues • Sara Dias and Jeff Dugan from Kenora will also participate <p>Next Steps/Actions: CoP info to be forwarded to Julia once received from the P-HSJCC Secretariat.</p>		

<p>5.7 Regional Crisis Line Update</p>	<p>Jennifer Hyslop provided an update.</p> <ul style="list-style-type: none"> • CMHA Thunder Bay started hosting a regional crisis line starting on Apr 1/20. Calls were slow initially due to COVID-19 but have since been increasing. • Evelyne LeBlanc (Manager of Crisis Response) has been sending data reports to community partners. • Currently looking into a text/chat feature with Teleco and have requested data from Kids Help Phone to determine how many calls are coming from our region. • New year goal to create a regional communication strategy <p>Many are finding the data reports useful. Sara commented that the regional line is utilized frequently for client wellness checks</p> <p>Discussion Regional Crisis Line overlap with NAN Hope and Talk for Healing</p> <p>Next Steps/Actions: <i>Jennifer to request data from NAN Hope. Pursue text/chat feature and create a regional communication strategy for regional crisis line</i></p>		
<p>5.8 Changes to Ambulance Act</p>	<p>Jenny Leadbeater provided brief overview of the proposed changes.</p> <p>Discussion: What are some of the implications of these changes?</p> <p>Nancy Black suggested we look at the local context. Recommended agencies create MOU's with EMS.</p> <p>Brian McInnes provided example of using SOS instead of EMS in situations involving homeless individuals. Cynthia Olsen clarified that active screening measures are in place within the Shelter/isolation shelter and there may be instances where SOS cannot transport.</p>		

	<p>Next Steps/Actions: <i>Jenny to conduct more research about this topic and bring forward for discussion at next meeting</i></p>		
5.9 Anti-Racism – introduce as standing item	<p>Sara provided an overview from P-HSJCC table.</p> <p>Discussion: What steps or actions can the COR take?</p> <p>Bob Bernie – feels individual agencies already have strategies in place. May be redundant to include as standing item.</p> <p>Susan Barclay – feels there is benefit in having the discussion. Eg. Sioux Lookout continues to struggle with issues of systemic racism. Informed the Provincial CoP has held discussions about tracking ethnicity at Situation Tables. The RTD currently does not require this data.</p> <p>Alice Bellavance – Ontario Health completed a survey and the report has been released. CMH&A committee has a strategic plan. Agrees having as a standing item is important.</p> <p>Julia McArthur – Also in agreement as standing agenda item. There are deep impacts of systemic racism occurring in our regions.</p> <p>Erin Dunn – would be good to include anti-oppression as well</p> <p>Next Step/Actions: <i>Jenny will incorporate as a standing discussion item at the NW Situation Table CoP and bring forward to COR</i></p>		
5.10 Day of Learning Session	<p>Jenny provided overview of Day of Learning previously scheduled for March 2020.</p> <ul style="list-style-type: none"> • This is a requirement of the 2020-2021 workplan • Agreement to move forward with planning a session prior to end of fiscal year <p>Cynthia Olsen noted that there is the ability to modify brain architecture for virtual setting.</p>		

	<p>Jennifer – a virtual session could increase # of participants Sara – proposed a working group or task force be struck</p> <p>Next Steps/Actions: Jenny to request volunteers for working group to initiate session planning.</p>		
5.11 Full-day Strategic Planning Session with Ian McCormick	<p>Jenny provided an update.</p> <ul style="list-style-type: none"> • Original session scheduled in Mar 2020 was postponed due to COVID-19 • The session agenda included in meeting package • Proposed moving forward with holding a planning meeting for 2021-2022 work planning this spring <p>Alice Bellavance and Jeff Upton both felt it would be beneficial to move forward with this in terms of planning and regrouping.</p> <p>Next Steps/Action: Jenny to send survey to COR members to request feedback about potential structure for planning session</p>		
5.12 Issues Management: Human Services/Justice Systemic Issues in Northwestern Ontario			
5.12.1. Transportation to Schedule 1 Facilities from Rural Areas – Update	<p>Sara provided an update about follow up items from previous meeting.</p> <ul style="list-style-type: none"> • It was unclear whether Diane Walker had shared info with the membership • MPP's have not been contacted by the membership • A letter was drafted Mar 4th. <p>Next Steps/Actions: Jenny/Jennifer to verify whether letter was submitted to Ministry of Children, Community and Social Services.</p>		
5.12.2 Remands of inmates with developmental disabilities due to lack of housing options	<p>Jenny provided update re: follow up items from previous meeting</p> <ul style="list-style-type: none"> • Briefing note was to be amended to include information Sara and Bob provided during last meeting. This wasn't completed <p>Next Steps/Action: Jenny to incorporate data collected from</p>		

	KRRDHSJCC and local Developmental Service Providers (e.g. OPTIONS, Lutheran Community Care Centre, and Community Living) and amend the briefing note. Information will be communicated back to the COR.		
5.12.3 Transportation to Schedule 1 Psychiatric Facilities from Rural Areas	<p>Sara provide general overview of the issue.</p> <p>Nancy Black provided update.</p> <ul style="list-style-type: none"> • A regional Steering Committee has launched two pilot projects. Initial pilot was 2 weeks – focus on parachuting regional MHAT and create stabilization in ER prior to transfers • Second pilot project was 6 weeks in duration. Seeking to eliminate need for transfers while providing on-site supports/psychiatric supports to non-schedule 1 facilities. To date 50% diverted. Has received tremendous support from hospital CEO and hoping to continue project into April 2021 <p>Mandy McMahon – hasn't received feedback but would like to ensure communications regarding this issue are more methodical moving forward. Looking at reducing avoidable admissions and improving response times. Goals is to enable ER depts to become more equipped to handle situations rather than needing to transfer someone to schedule 1 facility.</p> <p>Bob Bernie – noted how OPP officers experience frustration when they are driving with an individual and there is no where to take them. 'Client centered care' needs to be demonstrated more.</p> <p>Next Steps/Actions: Mandy McMahon to present information at next COR meeting in early February</p>		
5.13 COR Working Group Updates			
5.13.1 COR FASD/Justice System – Survey Report	<p>Alice Bellavance provided an update.</p> <ul style="list-style-type: none"> • Survey report was included in meeting package but it 		

	<p>was determined most people hadn't had opportunity to review it yet.</p> <ul style="list-style-type: none"> Working group hasn't met since the spring. A meeting needs to be scheduled to review report recommendations COR members encouraged to review report and email any comments or questions to Alice or Derek West. <p>Next Steps/Actions: Jenny to connect with Alice/Derek and schedule a working group meeting for early January.</p>		
<p>5.14 Situation Tables in Northwestern Ontario: Emerging Systemic Issues</p>			
<p>5.14.1 Emerging Systemic Issues from Regional Situation Tables</p>	<p>Sara facilitated a go-around with Situation Table leads across the region.</p> <p>Kelly Hall (Red Lake) has been meeting on ad-hoc basis since COVID. Is seeing more collaboration pre-AER resulting in lower referrals to the table. Moving in a good direction with Mobile CRS and Safe Beds.</p> <p>Sandra Weir (Fort Frances). Has staff who participate at Situation Table. No specific update other than referrals slowed down initially during COVID but have started to pick up again.</p> <p>Susan Barclay (Sioux Lookout) – Local table has started meeting regularly again at end of Aug but sporadic prior to that. Referrals have been steady with most coming from OPP. Seeing good collaboration. Systemic issue identified – lack of resources/ability to deal effectively with individuals in crisis. Currently waiting for mobile crisis to start up again. Has two new agencies joining their table. May require refresher training.</p> <p>Nicole Beaulieu (Greenstone) – have only held ad-hoc meetings since COVID. Good collaboration between local OPP and hospitals. Systemic Issue – core providers unable to follow up with interventions due to lengthy waitlists. Also a lot of AER not</p>		

	<p>being referred to the table.</p> <p>Bob Bernie (Kenora) – RISK table has continued to meeting bi-weekly. Referrals have been steady. Time to complete interventions has lagged due to COVID. High 12-17 yrs of age demographic being referred. Starting to see more transitional aged youth 18-24 as well.</p> <p>Jenny Leadbeater (Thunder Bay) – table has continued to meet bi-weekly via Zoom since COVID started. Referrals have been steady. Intervention planning can take longer than 24-48 hrs due to limitations/restrictions of participating agencies.</p>		
5.15 Community Planning Tables			
5.14.1 Community Mental Health and Addictions	Item deferred. To be discussed at next ECOR meeting.		
5.14.2 Community Safety and Well-Being Planning	<p>Jeff Upton provided update in chat.</p> <ul style="list-style-type: none"> • Crime Prevention Council was appointed by TBay City Council to create this working group. The steering committee is reconvening and setting deadlines for completion. • Community input was completed prior to COVID. Upstream risk factors are being targeted. Models for planning structure are under review. <p>This item will be discussed at next ECOR meeting.</p>		
6 Standing Items			
6.1 Next Meeting Agenda Priorities	Sara Dias requested priority items for next agenda. None were identified.		
6.2 Other	Jenny Leadbeater reminded everyone that a meeting evaluation survey monkey link will be emailed following the meeting.		

6.3 Situation Table Intervention Success Story	Bob Bernie - Kenora RISK Table shared a Situation Table success story about elderly gentleman who has been referred on several occasions and had historically challenging to support within the community. Individual now has a good safety net surrounding him through the collaborative efforts of various agencies.		
6.4 Date/Time of Next Meeting – January	Members in agreement that next meeting should take place on a Wed morning in early Feb 2021. Jenny Leadbeater to send an Outlook invitation.		
6.4 Adjournment	Meeting adjourned at 12:00 pm EST.		

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