

## NORTHWEST REGIONAL CENTRE OF RESPONSIBILITY (COR) MEETING MINUTES

(Formerly known as the Northwest Regional HSJCC)

<b>DATE:</b> April 21, 2021	<b>TIME:</b> 9:00 – 11:00am CST/10:00 – 12:00pm EST	<b>CHAIR:</b> Sara Dias
<b>MEETING CALLED TO ORDER:</b> 9:00AM CST/10:00AM EST	<b>LOCATION:</b> Zoom Virtual Meeting	<b>RECORDER:</b> Jenny Leadbeater
<p><b>ATTENDEES:</b> Sara Dias – Co-chair (CMHA Kenora), Jenny Leadbeater- Coordinator (CMHA Thunder Bay), Michael Maunula (Lutheran Community Care), Cathy Clara (St. Joseph’s Care Group), Georgina McKinnon (PACE), Nicole Beaulieu (North of Superior Counselling), Susan Barclay (Out of the Cold Shelter), Jennifer Moore (Dilico), Andrea Degagne (Sioux Lookout OPP), Jeff Upton (Lakehead Public School Board), Darlene Niemi (Children’s Centre Thunder Bay), Nicole Spivak (Crossroads Centre), Alice Bellavance (BISNO), Brian McInnes (PWLE), Erin Dunn (CAMH), Sandra Weir (Rainy River DSSAB), Nicole LaTour (Alpha Court), Lee-Ann Chevrette (Thunder Bay Crime Prevention Council), Deb Dika (Thunder Bay Sexual Assault Centre), Raiili Pellizzari (Ontario Health Teams), Rose Viel (Centr’Elles), Rose Bakke (Thunder Bay Children’s Aid Society), Melanie Tibishkogijig (Tibishkogijig Mental Health and Consulting), Kelly Hall (Red Lake OPP), Chantal Dupuis (NW/NE OPP), Penny Radford (Thunder Bay and Area Victim Services), Megan Tiernan (Lakehead Public School Board), Bonnie Krysawaty (Lakehead Social Planning Council)</p>		

Topic	Action Item - Decision	Timeline	Outcome
Overview of Virtual Meeting Space	Jenny provided an overview of the Zoom virtual meeting space		
1. Welcome & Introduction	Sara welcomed everyone. Raiili Pellizzari was present on behalf of Cori Watson from OHT. Penny Radford was present as new Executive Director for Thunder Bay and Area Victim Services, Tony DeAgazio was present as the new Executive Director for Options Northwest. All new members welcomed.		
2. Conflict of Interest	No Conflicts of Interest were declared.		
<b>3. Consent Agenda</b>			
3.1 COR Meeting Agenda – Apr 21/21	<i>Consent agenda items included in meeting package.</i>		

<p>3.2 COR Minutes &amp; Outcomes – Feb 3/21</p> <p>3.3 COR Meeting Survey Feedback – Feb 3/21</p> <p>3.4 ECOR Meeting Minutes – Apr 8/21</p>	<p><b>Motion:</b> To approve the items in the Consent Agenda as presented.</p> <p>Moved by: Jeff Upton</p> <p>Seconded by: Brian McInnes</p> <p><i>Carried</i></p>		
<p><b>4. Business Arising</b></p>			
<p>4.1 COR Membership Renewal Agreements</p>	<p>Jenny provided update on status of renewal agreements. There are still approximately 25 agencies who haven't submitted their 2021-2024 COR renewal agreements and requested these be sent back this week..</p> <p><b>ACTION:</b> Jenny to re-send agreements to Thunder Bay and Area Victim Services and Lakehead Social Planning Council.</p>	<p>Complete</p>	
<p>4.2 COR Strategic Priorities 2021-2022</p>	<p>Jenny provided an overview of the 4 Strategic Priorities as set out in the NW COR's Situation Analysis and Strategic Priorities prepared by Ian McCormack from Compass Leadership in March 2021.</p> <p>There was specific focus given to Strategic Priority #3 – “Address the state of confusion that exists between the two parallel streams of regional Situation Table support and COR issue identification and management.” Jenny explained how there was much dialogue about the need to streamline our structure and potentially focus on creating a Thunder Bay/Thunder Bay District table to address certain issues that can then be filtered back to the COR so that the COR remains a regional table and not one that is Thunder Bay centric.</p> <p>No comments or questions posed.</p> <p><b>Motion:</b> To approve the Strategic Priorities document for 2021-2022</p>		

	<p>Moved by: Brian McInnes</p> <p>Seconded by: Susan Barclay</p> <p>Carried</p>		
<b>5. New Business</b>			
5.1 COR Annual Work Plan 2021-2022	<p>Jenny reviewed the ten key activities as listed in the COR's Annual Work Plan 2021-2022 that was submitted to the PHSJCC Secretariat on Mar 1, 2021. They include:</p> <p>No comments or questions posed.</p>		
5.2 KRRDHSJCC Annual Work Plan 2021-2022 and General Update	<p>Sara reviewed the key activities as listed in the KRRDHSJCC's Annual Work Plan for 2021-2022.</p> <p>Brian asked if there was knowledge about whether there will increases to OW/ODSP through discussions held by the KRRDHJSCC. Sara informed there have been discussion with DSSAB regarding housing access and offered to approach DSSAB about an update.</p> <p><b>ACTION:</b> Sara to connect with DSSAB in Kenora and report back during next COR meeting.</p> <p>Lee-Ann queried about the Mental Health Services directory created by the KRRDHSJCC. Sara informed it can be accessed through CMHA Kenora's website...</p> <p>Question whether there is a similar document for Mental Health services in Thunder Bay? Jenny reported CMHA Thunder Bay doesn't have knowledge of this type of document.</p> <p>Jeff reported the Lakehead School Board has used something in the past and would attempt to locate and distribute it.</p>		

	<p><b>ACTION:</b> Jeff to locate Mental health services document and distribute to the group.</p>		
<p>5.3 RISK Forum Systemic Issues Identified</p>	<p>Sara reviewed the following systemic issues as highlighted at the Kenora RISK Forum held on Feb 23/24, 2021:</p> <ul style="list-style-type: none"> <li>- Ensure all Situation Tables within the NWO region track systemic issues on the report-back forms. This information will be reported yearly when tables reconvene at the RISK Forum and escalated to the NW COR and/or PHSJCC</li> <li>- Lack of access to withdrawal management services and treatment within NWO</li> <li>- Lack of access to appropriate and affordable housing with NOW</li> <li>- Lack of access to psychiatric assessments within NOW (MHAT Pilots are a beginning pathway to access)</li> <li>- Submission of funding applications to the NWLHIN/Ontario Health Team for a coordinator/implementer for each Situation Table within NOW</li> </ul> <p><b>Question:</b> Lee-Ann asked if there have been conversations about systemic racism or violence?</p> <p><b>Answer:</b> Sara stated these issues had been discussed at a local level but were not being brought forward to the COR</p> <p>Sara suggested that the lack of withdrawal services across the NWO be put on the agenda for the next ECOR meeting. Chantal suggested a potential collaboration with her and Noel Berlinquette from the OPP as they have been engaging in conversations with SOLGEN and Health Canada around the issues of withdrawal management beds in Northern Ontario. She stated the OPP is seeking to provide better pathways for individuals and examining liquor license offences overall. It</p>		

	<p>was agreed the ECOR will discuss the and a suggestion will be made to strike a sub-committee followed by a call out to interested parties. Melanie put her name forward as an interested party.</p> <p>Lee-Ann commented on how lack of accessible housing differs per region, especially in terms of supportive housing.</p> <p>Alice provided update about the efforts of the Thunder Bay Housing and Homelessness Coalition. They have been looking at local housing needs and two Design Day events were held in the past. Much of this was put on hold due to COVID-19 but recently have recommitted to meeting with the Coordinated Housing Access Table (CHAT) Steering Committee to complete a briefing note to the Thunder Bay mayor which will be forwarded to the Ministry.</p> <p><b>ACTION:</b> Discuss lack of withdrawal services across NW region and development of sub-committee at next ECOR meeting. (Melanie Tibishkogijig, Chantal Dupuis, Noel Berlinquette expressed interest in participating in the sub-committee).</p>		
<p><b>6. Issues Management: Human Services/Justice Systemic Issues in Northwestern Ontario</b></p>			
<p>6.1 Remands of inmates with intellectual disabilities due to lack of housing options</p>	<p>Jenny provided a brief overview of the recent amendments to this document.</p> <p>Sara clarified some of the data that CMHA Kenora used in the tracking chart contained in the briefing note and highlighted the importance of transparency of issues addressed at this table.</p> <p>Michael Manaula – Lutheran is a sponsoring agency of the DSO and had questions about labels used in the chart referenced by CMHA Kenora including ‘what is the diagnosis</p>		

	<p>people are waiting for. He informed the DSO database could provide data for the entire region which can be included in the briefing note.</p> <p>Sara agreed to send definitions of the indicators use to Michael.</p> <p><b>ACTION:</b> Sara to send definitions of the indicators used by CMHA Kenora to Michael.</p> <p><b>ACTION:</b> Michael to provide data from DSO database to Jenny/Sara to be incorporated into the briefing note prior to next meeting.</p>	Complete	
6.2 Transfer of Care from Schedule 1 Facilities	<p>Jenny provided overview of briefing note amendments.</p> <p>Question for COR members: What type of advocacy or support(s) could the COR provide to ensure the MHAT Regional project continues across Northwestern Ontario?</p> <p>It was noted that the MHAT Trial have been extended for a few months.</p> <p>Sara suggested we bring the issue forward to the PHSJCC again for advocacy and support.</p> <p>Chantal – the OPP have been using the framework/toolkit from SOLGEN to improve Police/Hospital transfer protocols. Recently the Thunder Bay District signed a new police/hospital framework. Currently working on the same for Kenora and Sioux Lookout with a goal that by end of 2021 every community will have a signed memorandum of understanding. All satellite detachments will be included. Appreciation to the PHSJCC for endorsing this toolkit.</p> <p><b>ACTION:</b> Jenny to request this issue be added to next Executive PHSJCC agenda for discussion.</p>	Complete	

7. COR Working Group Updates			
7.1 COR FASD/Justice System – Next Steps	<p>Alice provided an update. Norwest Community Health Centre and Firefly have hosted two meetings to discuss FASD/Justice specific issues, training etc. Alice has shared the recommendations from the Leadership Thunder Bay with this group and has made request for input and collaboration. Alice will have more information after their next meeting.</p>		
8. Standing Items			
8.1 Situation Table Support	<p>Jenny provided update. The last NW CoP meeting minutes were included in the meeting package.</p> <p>A Situation Table Refresher Training will be offered to active members of Situation Tables throughout the NW region in May.</p> <p>Issue identified at Thunder Bay Situation Table - some agencies appear hesitant about taking on the LEAD role during Situation Tables meetings. Kenora has faced similar issues and focuses on looking at the presenting issues/risks to identify LEAD agency.</p> <p>A discussion ensued about the need for a local Thunder Bay steering committee that could oversee the Thunder Bay Situation Table related issues similar to the Kenora RISK Table and Steering Committee structure. .</p> <p>It was noted that not having a local or district HSJCC anymore has also posed unique challenges to addressing local and district issues which end up at the COR.</p> <p>Nicole LaTour expressed she has felt disconnected from local Situation Table and wonders if the CHAT Steering Committee could by merged with a Steering Committee for Situation Table?</p>		

	<p>Bonnie Krysawaty noted that if a partnership with CHAT were to form, there may be funding opportunity through the Reaching Home program.</p> <p><b>ACTION:</b> Explore opportunity to merge a Steering Committee with CHAT Steering Committee. Jenny to connect with Joanne Boucher.</p> <p>Jenny also provided an update about better ways of tracking Systemic Issues throughout the region. An updated report back form was disseminated to members of the NW Situation Table Community of Practice that includes a list of potential Systemic Issues when a discussion is deemed Still AER-Systemic Issue. This will help to better track emerging issues within all communities in the Northwest region hosting a Situation Table. The KRRDHSJCC membership has also identified this as a priority.</p>		
8.2 PHSJCC Updates	<p>Jenny provided updates about the following PHSJCC items:</p> <ul style="list-style-type: none"> <li>- PHJSCC Annual Work Plan 2021/2022 (included in meeting package for membership review)</li> <li>- Submission to gov't and Public Health Ontario re: COVID vaccine rollout for correctional institutions (referenced in PHSJCC Highlights Report included in meeting package)</li> <li>- PHSJCC Specialized Courts Forum resources. Jenny noted that theses can be accessed on the HSJCC website.</li> <li>- Reminder about the Call for Abstracts for upcoming HSJCC Virtual Conference to be held in Nov 2021. Email previous circulated to the membership.</li> <li>- Submission to SOLGEN about the proposed exemption to the Police Records Check Reform Act (referenced in PHSJCC Highlights Report included in meeting package)</li> </ul>		

	<p>Sara provided updates about the following PHSJCC items:</p> <ul style="list-style-type: none"> <li>- Submission to MCCSS highlighting impacts of closure of 26 youth justice facilities. Sara reviewed the recommendations brought forth from the KRRDHSJCC to the PHSJCC about this issue and noted that MCCSS will attend the next PHSJCC meeting to provide some clarification re: the closures and will update at the next COR meeting.</li> </ul> <p><b>ACTION:</b> Jenny to send an email and request feedback from the COR membership regarding the questions posed by KRRDHSJCC re: closure of youth justice facilities</p>		
8.3 Community Safety and Wellbeing Plan Update	<p>Lee-Ann Chevrette provided the following update:</p> <p>The City of Thunder Bay is continuing to move forward with development of the CSWP. 6 priority areas have been identified. Currently finalizing population level report. In 2020-Phase 1 community engagement report was completed. Recently, Phase II community engagement session and a second report is forthcoming. Next steps include: Six action tables, collective impact approach, identifying additional gaps or opportunities. Deadline – July 1<sup>st</sup> submission. City Council to approve in June. Lee-Ann requesting input from the membership about potential strategies for each priority area.</p> <p><b>ACTION:</b> Lee-Ann to send Jenny a copy of the key priority areas for circulation to COR members</p>		
8.4 Next Meeting Agenda Priorities	<p>Sara requested priority items for next agenda. No feedback provided at this time.</p>		
8.5 Meeting Feedback Survey	<p>Sara reminded everyone that the meeting evaluation survey would be emailed out by Jenny following the meeting.</p>		
8.6 Next Meeting Date and Adjournment	<p>Suggested date: June 16,2021 from 10am-noon EST</p>		