

## NORTHWEST REGIONAL CENTRE OF RESPONSIBILITY (COR) MEETING MINUTES

(Formerly known as the Northwest Regional HSJCC)

<b>DATE:</b> Nov 10, 2021	<b>TIME:</b> 9:00 – 11:00am CST/10:00 – 12:00pm EST	<b>CHAIR:</b> Derek West
<b>MEETING CALLED TO ORDER:</b> 9:00AM CST/10:00AM EST	<b>LOCATION:</b> Zoom Virtual Meeting	<b>RECORDER:</b> Jenny Leadbeater/Jennifer Hyslop
<p><b>ATTENDEES:</b> Derek West –Co-Chair (Thunder Bay Police Services), Sara Dias –(CMHA Kenora), Jenny Leadbeater- Coordinator (CMHA Thunder Bay), Cathy Clara (St. Joseph’s Care Group), Georgina McKinnon (PACE), Erin Dunn (CAMH), Alice Bellavance (BISNO), Brian McInnes (PWLE), Nicole LaTour (Alpha Court), Deb Dika (Thunder Bay Sexual Assault Centre), Andrew Garro (Ontario Health Teams), Chantal Dupuis (NW/NE OPP), Derek Johnson (Anishnawbek Police Services), Crystal Edwards (Thunder Bay Regional Health Sciences Centre), Mandy McMahan (Thunder Bay Regional Health Sciences Centre), Charlene Strain (CMHA Fort Frances), Tiffany Stubbings (CMHA Thunder Bay), Rose Bakke (Thunder Bay Children’s Aid Society), Susan Barclay (Sioux Lookout Out of the Cold Shelter), Nancy Black (St. Joseph’s Care Group), Ken Ranta (Thunder Bay District Social Services Administration Board), Bobby Jo Smith (North of Superior Programs), Sheri Fata (Thunder Bay Counselling Centre)</p>		

Topic	Summary of Discussion	Action Items
1. Welcome & Introduction	Derek welcomed everyone and introduced new COR member, Sheri Fata from Thunder Bay Counselling Centre who is stepping in for Nancy Chamberlain.	<b>ACTION:</b> Jenny to add Sheri Fata to COR email distribution list
2. Conflict of Interest	None declared	
3. Consent Agenda (Motion)		
3.1 COR Meeting Agenda – Nov 10, 2021	<i>Consent agenda items included in meeting package.</i>	
3.2 COR Minutes & Outcomes – Jun 16, 2021		
3.3 COR Meeting Survey Feedback – Jun 16, 2021		
3.4 ECOR Meeting Minutes –		

Aug 30, 2021		
<b>4. Business Arising</b>		
<p>4.1 COR Strategic Planning Updates:</p> <p>-Securing permanent funding for the COR- HSIP</p> <p>-Development of Thunder Bay and District COR</p>	<p>Jenny provided updates.</p> <ul style="list-style-type: none"> <li>The COR will be submitting a proposal to request two positions, each focusing on different streams of COR work. Suggestion to have both a Coordinator/Administrator/Trainer and an Analyst/Researcher/Evaluator position.</li> <li>Overview of historical HSJCC structures in Thunder Bay and Thunder Bay District to explain the current need for another committee which can divert Thunder Bay centric issues from inundated NWCOR meetings. Suggested to have TBay and District COR composed of middle management who supervise staff representatives of Situation Tables. Could act as a Steering Committee as well as address HSJCC related issues. Committee could meet one hour prior to NW COR meetings. Opportunities to receive updates from CSWB's, CHAT, Drug Strategy etc.</li> </ul>	<p><b>ACTION:</b> Draft job descriptions will be created by Jenny and Jennifer.</p> <p><b>ACTION:</b> Jenny to send email invitation to all Thunder Bay and District member of agencies of the COR</p>
<b>5.New Business</b>		
<p>5.1 What processes or protocols are in place when an individual is confirmed to have completed suicide while being held in an Ontario correctional facility?</p>	<p>Group discussion brought forward by Sara and the Kenora HSJCC table.</p> <p>Request for clarification about existing processes and protocols when individuals commit suicide while incarcerated in Ontario correctional facilities.</p> <p>Derek stated Thunder Bay Police would initiate an investigation first to determine cause of death (homicide, suicide, natural cause etc). If death was determined to be suicide, police would work with coroner's office.</p> <p>Suggestion to request clarification from PHSJCC.</p>	<p><b>ACTION:</b> Sara to request information from PHSJCC about provincial protocols.</p> <p><b>ACTION:</b> Derek West will reach out to local corrections to request information about existing protocols and mental health supports for inmates who have</p>

		suicide ideation.
5.2 Suggestion to have a Land Acknowledgement to start each meeting	<p>Jenny provide overview of the issue which stemmed from COR feedback survey and aligns with principles of Truth and Reconciliation. Some considerations:</p> <ul style="list-style-type: none"> <li>• PHSJCC have recently incorporated a land acknowledgement to start each meeting.</li> <li>• We need to be aware of the Treaty area the NW COR covers.</li> <li>• Need to ensure this process does not become formulaic, but instead remains meaningful.</li> <li>• Should be done in consultation with individuals from each Treaty area</li> <li>• BISNO and CMHA Board of Directors both working on drafts of land acknowledgement which can be shared with the group for further discussion.</li> <li>• Suggestion to have an ‘umbrella’ land acknowledgement and then have members actively involved by adding in the chat where they are from</li> <li>• Another suggestion to request ‘volunteers’ to open the meeting with their own land acknowledgement – this would ensure a shared responsibility</li> </ul>	<b>ACTION:</b> Alice and Jennifer will share examples with Jenny for discussion at the next COR meeting.
<b>6. Issues Management: Human Services/Justice Systemic Issues in Northwestern Ontario</b>		
6.1 Transfer of Care from Schedule 1 Facilities	<p>Jenny circulated a draft letter of support for Regional MHAT with amendments made based on feedback provided.</p> <p>This issue was discussed at the Executive PHSJCC meeting on Oct 19th and the Provincial Secretariat agreed to discuss with SOLGEN and MOH.</p> <p>A meeting was held with members of the Executive COR, the Provincial Secretariat and SOLGEN on Nov 3<sup>rd</sup>. Discussed exploration of a decision tree model to determine who should be responsible for transfer depending on situational circumstances. The issue of transfers of individuals back to home communities after staying in Schedule 1 facilities also discussed.</p>	

	<p>OPP Mental Health Leads, Chantal Dupuis and Lisa Longworth, will present recommendations for legislative and policy change at the upcoming PHSJCC meeting on Nov 23<sup>rd</sup>. Suggestion to include anecdotes/examples would be helpful.</p> <p>Mental health must be seen as a 'health' issue, not a police matter unless there are high risk safety concerns. Involving police only increases stigma to those in mental health crisis.</p>	
6.2 Remands of inmates with intellectual disabilities due to lack of housing options	<p>Jenny provided an overview of the survey results and asked members to put their names forward to form a working group to continue the work of this issue. Volunteers included: Sara Dias and Nancy Black. Jennifer Hyslop will reach out to Nicole Stewart or Emily Juurakko who sit on Release from Custody group. Suggestion to have a representative from TBDSSAB. Nicole Latour will reach out to Joanne Boucher from CHAT. Sara will reach out to Deb Everly to connect with ED network for Community Living to determine interest. Susan Barclay will approach someone from Community Living in Sioux Lookout. Jenny will follow up with Michael Manuala from DSO/Lutheran about joining.</p>	<p><b>ACTION:</b> Jenny to circulate email to COR members requesting additional volunteers for working group.</p>
6.3 Lack of Withdrawal Management services/facilities in NW	<p>Derek asked for agency updates for those who may have applied for this funding.</p> <p>Chantal informed that OPP have developed a document for Police Commissionaire. Sioux Lookout submitted a proposal for Detox facility that was turned down. Sioux Lookout has no detox beds, only the shelter.</p> <p>There is a need for medically supported detox facilities in the NW region.</p> <p>Derek suggested a letter be sent on behalf of the COR to various ministries, taken into account the needs of people living with FASD, Acquired Brain Injuries and Intellectual Disabilities.</p>	<p><b>ACTION:</b> Jenny to draft a letter of advocacy for more detox beds on behalf of the COR</p>
<b>7. COR Working Group Updates</b>		
7.1 COR Expansion of After Hours and Street Outreach Services	<p>Derek and Jenny provided update.</p> <p>Working group has held three meetings and is working on a draft Project Charter to define goals and outcomes for the group.</p> <p>The Norwest Community Health Centre Outreach Team was invited to present the peer-driven work they are doing within Thunder Bay with street-involved individuals.</p>	

	<p>Joanne Boucher from CHAT has been invited to join the group and has accepted.</p> <p>Focus is on building capacity and bringing services to people out on the streets</p> <p>Derek West shared a model from Winnipeg with working group members for discussion.</p>	
7.2 COR FASD/Justice System – Next Steps	<p>Alice shared the LeadershipThunder Bay report with Norwest Community Health Centre and Firefly to determine what steps in the education/training recommendations they could follow up on. No feedback received yet.</p> <p>Suggestion to schedule a follow FASD Working Group meeting to discuss the legislative recommendations from the report which the COR could bring forward to the PHSJCC.</p>	<p><b>ACTION:</b> Jenny and Alice to schedule a working group meeting for December.</p>
<b>8. Standing Items</b>		
8.1 KRRDHSJCC and RISK Table issues identified for 2019-2020	<p>Sara provided a summary of the RISK table Steering Committee’s annual analysis and data report. Increases in AER situations among youth 12-17 and transition aged youth 18-24.</p> <p>Focus on education and prevention programming in Kenora public and catholic schools in collaboration with youth probation and CAS.</p> <p>Transitional planning for children with cognitive issues is dependant on identification of these issues. This needs to be consistent.</p> <p>Coordinated Case management models being utilized.</p> <p>Action Therapy models being explored with Firefly taking the lead.</p>	
8.2 Regional Crisis Line Update	<p>Jennifer provided an update.</p> <p>A draft Terms of Reference will be presented at the next Crisis Line committee meeting in December. Data will be shared at these monthly meetings.</p> <p>Decision to take this topic off as a standing item at COR meetings and provide update as necessary.</p>	
8.3 NW Situation Table CoP and Situation Table Education Updates	<p>Jenny provided an update. During the last NW Situation Table CoP meeting, discussion about the need for regional communications strategy to enhance knowledge of Situation Tables – locations, how to refer, contact information etc.</p>	

	<p>Chantal provides Situation Table to OPP and is willing to collaborate with Jenny on what resources might be required.</p> <p>Susan mentioned that at recent Provincial CoP meeting, the Guelph Situation Table reports back to their municipality which helps raise knowledge within their community.</p> <p>Recommendation has been made for all Situation Table member agencies to include WLU Situation Table training in their orientation for staff.</p> <p>Potential for an awareness campaign utilizing social media.</p>	<p><b>ACTION:</b> Jenny will post on Provincial CoP forum to request ideas from other tables</p>
8.4 Provincial HSJCC Updates	<p>Jenny provided the following updates.</p> <p><u>Priority Setting Exercise:</u></p> <p>The PHSJCC Secretariat has requested all local and regional HSJCC's engage in a Priority Setting Exercise for the PHSJCC 2022-2025 work plan. Sara has scheduled a session with the KRRDHSJCC on Dec 6<sup>th</sup>. Suggestion to amalgamate their session with COR members and have Ian McCormack facilitate.</p> <p>Jenny will confirm Ian's availability for the proposed date.</p> <p><u>Allocation of Surplus Dollars</u></p> <p>\$1415 available for local and regional HSJCC tables</p> <p>How do we wish to distribute these funds?</p> <p>Need to clarify if the amount is available to both the local and regional HSJCC's.</p> <p>Suggestion to send out a survey to all members of COR and KRRDHSJCC to determine top 3 selections.</p>	<p><b>ACTION:</b> Jenny to follow up with Ian McCormack about Dec 6<sup>th</sup> date.</p> <p><b>ACTION:</b> Jenny to f/u with Candace Vena to clarify funds available</p> <p><b>ACTION:</b> Jenny to develop and distribute survey</p>
8.5 Community Safety and Wellbeing Planning Updates	<p>Susan Barclay had circulated Sioux Lookout's CSWB report.</p> <p>Thunder Bay has changed the Crime Prevention Council into the Community Safety and Wellbeing Committee to oversee the work of the CSWB report.</p>	
8.6 Next Meeting Agenda Priorities	<p>Rose Bakke from Thunder Bay Children's Aid Society will present on some updates to the Child and Family Services Act, specifically additions re: Human Trafficking</p>	
8.7 Meeting Feedback Survey	<p>Jenny will email an evaluation survey following this meeting.</p>	

8.8 Next Meeting Date and  
Adjournment

Suggested date: Thurs Jan 20th, 2022 from 10am-noon EST.  
Meeting adjourned at 11:47am.

DRAFT