

Northwest Regional Centre of Responsibility (COR) (Formerly known as the Northwest Regional HSJCC)

Meeting Minutes – Thurs, Nov 10, 2022  
9:00am – 11:00am CST/10:00am – 12:00pm EST

Zoom:

**Present:** Jenny Leadbeater – Coordinator (CMHA Thunder Bay), Nicole Latour (Alpha Court), Lindsay Martin (E Frye), Jennifer Moore (Dilico), Sara Dias – Chair (CMHA Kenora), Alice Bellavance (BISNO), Sheri Fata (TBCC), Michael Maunula (LCC), Cathy Clara (SJCG), Derek Johnson (APS), Terri Horan (Greenstone Victim Services), Jan Adams (Crossroads Centre), Bobby Jo Smith, Deborah Dika, Brian McInnes, Charlene Strain, Penny Radford, John Schmidt (OHN), Georgina McKinnon (PACE)

**Additional guests for Presentations:** Raegan Dearborn, Tammy Pelletier, Danielle Tuohimaa (Dilico), Sherry Baum (SLKT/Dryden Community Living), Jennifer Estereicher (Sioux Lookout Probation), Kenora ACT Team, Delane Keparo (CMHA Kenora), Nicholas Kowalczyk (Dilico), Courtney Lehnhoff (CMHA Kenora), NVaughan, Taylor Sundin (CMHA Kenora), Chandralal Majuwana (CMHA Kenora), Natasha/Alexi/Chelsea (CMHA Kenora), Snehal Jambhale (Provincial HSJCC Secretariat), Justin Dela Pena (Provincial HSJCC Secretariat)

**Purpose:** The purpose of the COR is to support current and future Situation Tables and assist in supporting an integrated, coordinated and seamless service delivery system that meets the needs of at-risk people and optimizes the mobilization and delivery of community services in the Northwest region.

Item & Purpose	Lead	Meeting Notes and Actions
1. Welcome & Introductions	Sara Dias	Sara reminded everyone to include their First/Last Names and Organizations in lieu of formal introductions.
2. Land Acknowledgement	Jennifer Moore - Dilico	Jennifer Moore provided a land acknowledgement.
3. Conflict of Interest	Sara Dias	No conflicts to declare
4. Consent Agenda (Motion)		
4.1 COR Meeting Agenda – Nov 10 2022 4.2 Draft COR Meeting Minutes – Sep 1 2022	Sara Dias	Jenny requested to move item 5.1 until after item 6.2 on the agenda.  Sara requested a motion to approve the following documents with proposed change to agenda:  4.1 COR Meeting Agenda – Nov 10 2022 4.2 Draft COR Meeting Minutes – Sep 1 2022

		<p><b>Moved by:</b> Alice Bellavance</p> <p><b>Seconded by:</b> Jennifer Moore</p> <p><b>Approved by consensus</b></p>
<b>5. Business Arising</b>		
5.1 COR Co-Chair Elections	Jenny Leadbeater	<p>Jenny expressed that Derek West from TBPS had planned to nominate another TBPS officer but unfortunately he is not present today.</p> <p>The group was queried whether there are any interested parties in attendance from the Justice sector who would be interested. Derek Johnson from Anishnabek Police Services stated that although he would like to, workload commitments prevent him from doing so.</p> <p><b>ACTION:</b> Jenny to reach out to Derek West to confirm nomination and then send an electronic motion for approval to COR members. The decision will be ratified at our next meeting in January 2023.</p> <p>Sara agreed to chair the next meeting in lieu of a second Co-Chair at this time.</p>
<b>6. New Business</b>		
<p>6.1 <b>PRESENTATION:</b> Developmental Services Ontario</p> <ul style="list-style-type: none"> <li>• DSO Assessment and Eligibility Processes</li> </ul>	Michael Maunula – Lutheran Community Care/DSO	<p>Michael Maunula from the NW Regional DSO shared an 18 min video on the process for applying to and determining eligibility for the DSO.</p> <p><b>Presentation Highlights:</b></p> <p>All referrals to DSO require applicants consent. Important to consider most children’s services end at 18 years of age. As adults, need to consider consent and capacity of individual.</p> <p><b>Step 1 – Eligibility</b> (determination of significant limitations in cognitive functioning and adaptive functioning.) Applications require proof of age, residency of Ontario, Psychological Assessment report (if one exists), age of onset, significant limitations in cognitive and adaptive functioning.</p>

		<p>Eligibility based on use of standardized IQ test. There is also consideration of the medicine wheel for indigenous culture (social skills, emotional wellbeing, language/reading/writing, activities of daily living).</p> <p><b>Step 2 – Provincial Application Package.</b> Two semi structured interviews ADSS (Application for Adult Development Services and Supports) and SIS-A (Supports Intensity Scale) are conducted by trained DSO staff. The applicant along with two respondents who are very familiar with applicant are required to attend the interviews.</p> <p>After interviews are complete, an Assessor Summary Report is completed, providing a snapshot in time.</p> <p><b>Step 3 - Service Connection</b> – Once a person is determined eligible for DSO services, they may be connected to any or all of the following: Housing (Group Living, Supported Independent Living, Host Family), Community Participation, Caregiver Respite, Passport Program, Professional and Specialized Supports.</p> <p>DSO makes referrals to MCCSS funded Passport Programs and Specialized Services. They have their own waitlists. DSO adds applicants to service registry for MCCSS funding housing support.</p> <p>Other Services which may be available from time of application to Service Connection include: Service Navigation, Housing Navigation, Cultural Consultant and Liaison, Transition Coordinator</p> <p>DSO is the access point. The NW Regional is one of 9 regional offices across Ontario. They are responsible for confirming eligibility, completing applications and connecting individuals to services. Contact information: Call 1-855-DSO-NORD or visit <a href="http://www.dsontario.ca">www.dsontario.ca</a></p> <p>Questions:</p> <ol style="list-style-type: none"> <li>1) Since the interviews are quite lengthy, can they be completed in blocks of time? Yes. They can also be conducted via video.</li> </ol>
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		<p>2) Any challenges faced? Yes, some individuals won't stay for entire duration of interview. There are also high cancellation rates as the interviews are usually scheduled months in advanced.</p> <p>3) Is this video posted on DSO websites? No but it can be shared with the network and other agencies. Michael can share three slides with Jenny to distribute.</p> <p>4) What happens if someone can't access psychological assessment services or cannot afford one? Upon receiving a referral without a psychological assessment, the DSO will try and track any previous assessments (through schools). As well, there are clinical assessment teams who can complete assessments at no cost to the individual. (eg. Surrey place)</p>
<p>6.2 <b>PRESENTATION:</b> Community Reintegration Planning Tables – Thunder Bay and Kenora</p>	<p>Justin Dela Pena and Snehal Jambhale</p>	<p>Snehal Jambhale and Justin Dela Pena from the Provincial HSJCC Secretariat presented information about the Community Reintegration Planning Tables Project for Kenora and Thunder Bay.</p> <p>Highlighted the SOLGEN/HSJCC partnership formed in May 2022.</p> <p><b><u>Provincial Framework</u></b></p> <ul style="list-style-type: none"> <li>- Key processes include: <ul style="list-style-type: none"> <li>1) Client Referral (high needs criteria)</li> <li>2) Case Conferencing (Co-Chair touchpoint, planning table meeting, additional outreach)</li> <li>3) Planning – planning tables will work with each individual who is referred to the Table to create a person-centered, integrated community reintegration plan tailored to meeting specific needs.</li> <li>4) Repository of Supports (inventory of local programs)</li> <li>5) Data Collection (evaluation plan and data collected)</li> <li>6) Issue Identification (co-chairs maintain list of challenges and issues to bring to Community Advisory Committee)</li> </ul> </li> <li>-</li> </ul> <p><b><u>Implementation Strategy</u></b></p>

		<p><b>Purpose</b> – a standard approach for operationalization of CR planning tables</p> <p><b>Overview of Major Tasks:</b></p> <ul style="list-style-type: none"> <li>- Communications</li> <li>- Recruitment/Onboarding</li> <li>- Payment Agreements</li> <li>- Meetings (initial Co-Chair meetings)</li> <li>- Data Collection/Evaluation (standardized forms)</li> <li>- Applying Lessons Learned to Operationalize Phase 2 (January)</li> </ul> <p><b>Timeline/Phased Approach</b></p> <ul style="list-style-type: none"> <li>- 10 sites using phased approach</li> <li>- Thunder Bay and Kenora included in phase one. To be operationalized by Nov 2022 and next 5 sites by Jan 2023</li> </ul> <p><b>Tasks</b></p> <ul style="list-style-type: none"> <li>- Dissemination of relevant information to key stakeholders</li> <li>- Identification of Co-Chairs</li> <li>- Signing of payment agreements between P-HSJCC and Transfer Payment Agencies of Local/Regional HSJCCs to flow funds to planning tables</li> <li>- Onboarding of administrative support</li> <li>- Draft recruitment resources for CR Planning Tables (oct 17-Oct 31)</li> <li>- Develop privacy/confidentiality agreements (Oct 17-Oct 31)</li> <li>- Recruitment of Planning table members (Oct 24-Nov 7)</li> <li>- Co-Chair Meeting to review and establish TOR, Planning table policies and process (Oct 31-Nov 14)</li> <li>- Facilitate First Planning Table meeting</li> <li>- Collection of Performance metrics and data to conduct evaluation of planning tables</li> <li>- Identification of issues and trends to bring to Community Advisory Committee</li> </ul> <p><b>Local Considerations:</b></p> <ul style="list-style-type: none"> <li>- Quality of existing partnerships and Infrastructure (RFC Task Forces). Kenora Justice Centre.</li> </ul>
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			<ul style="list-style-type: none"> <li>- Overall capacity of the community sector.</li> <li>- Unique needs identified within regions (consideration for specialized populations and geography)</li> </ul> <p><b>Comments:</b> Nicole Latour – There’s a disconnection between agencies who are funded for Community Reintegration work through Ontario Health and those funded by SOLGEN. Would like to ensure agencies who are not funded by SOLGEN are included in the CRPT process. Justin – wishes to be as inclusive as possible. Hopes members of the CRPT includes those funded by Ontario Health.</p> <p>Jenny provided some additional information about the process in Thunder Bay and CRPT Working Group that will be formed through the COR. Jenny will report the working group discussions and analysis back to Community Advisory Committee at the provincial level.</p>
6.3 Evaluation of Situation Tables – Community Based Impacts	Sara Dias/Jenny Leadbeater		<p>Sara noted that the 2021 Risk Tracking Database Provincial Annual Report was included in the meeting package. No one has had opportunity to review. Table this item.</p> <p><b>ACTION:</b> Jenny to reach out to RTD/SOLGEN to present some information from this report.</p>
<b>7. Issues Management: Human Services/Justice Systemic Issues in Northwestern Ontario</b>			
7.1 Youth gang prevention and migration issues/City of TBay update	Lee-Ann Chevrette	Update /Discussion	<p>Jenny provided the following update on behalf of Lee-Ann:</p> <p>“The CSWB Advisory through City of Thunder Bay is awaiting final approval from Public Safety Canada for a ‘Building Safer Communities Fund’ – a proposed 4 year strategy focusing on developing a situational analysis and development of a youth gang prevention/intervention strategy. A steering committee will be formed, comprised of community partners, to help guide the work once confirmation of approval is obtained.</p>

			<p>There will also be a region-wide HT and Sexual Violence training from community agencies offered in Feb 2023.”</p> <p>Jenny noted that both her and Lee-Ann are on the Steering Committee for this training. More details to come.</p>
7.2 Withdrawal Management Services in NW Ontario – Service Mapping	Sara Dias/Jenny Leadbeater	Update /Discussion	<p>Sara – navigation services maps for addictions services were completed by KRRDHSJCC. Posted now on CMHA Kenora. Completed by Marcel Penner and Sara. It was developed to present service gaps to funders. Wondering about status of update for Sioux Lookout’s new funding.</p> <p>Jan Adams – Crossroads Centre could be included in regional services on service maps.</p> <p>Jenny – was thinking of putting together service maps for Thunder bay and district. Jan Adams – there was one previously developed by MH&amp;A.</p> <p><b>ACTION:</b> Sara to follow up with Michelle Turner from Meno-Ya Win to get status on Sioux Lookout funding update.</p> <p><b>ACTION:</b> Jan to share the service map developed by MH&amp;A Committee with Jenny and Sara</p>
<b>8. COR Working Group Updates</b>			
8.1 COR Expansion of After Hours and Street Outreach Services	Derek West	Update	In Derek’s absence, Jenny informed the membership that this working group has been dissolved.
8.2 COR FASD/Justice System	Jenny Leadbeater and Alice Bellavance	Update	<p>8.2 COR FASD Briefing Note for PHSJCC – updated Oct 2022</p> <p>Alice informed that the briefing note was updated to include three primary recommendations for the PHSJCC.</p> <p>Jenny informed she will present and speak to the briefing note at the upcoming Provincial HSJCC meeting on Nov 10th.</p>

8.3 COR Housing Strategies for Individuals with Intellectual Disabilities in Conflict with the Law	N/A	Update	Jenny – no meetings have been scheduled for this group although the DSO presentation during today’s meeting was suggested by the group. Jenny, Sara and Jennifer H were expecting to attend the KRRD LSSPT in September but did not hear back.  <b>ACTION:</b> Michael Maunula will find out when the next KRRD LSSPT meeting is and inform Jenny and Sara.
<b>9. Standing Items</b>			
9.1 KRRDHSJCC Updates	Sara Dias	Update	Sara shared highlights. KRRDHSJCC met recently to discuss service maps and CRTP. Will be refocusing on their work plan. Use of survey monkey to identify next project.
9.2 NW Situation Tables CoP and Situation Table Education Updates	Jenny Leadbeater	Update	Jenny provided update. The NW Sit table Community of Practice met last week. The bi-monthly Orientation sessions provided by Jenny for new members of Thunder Bay Situation Table will be opened up to regional tables.
9.3 Provincial HSJCC Updates <ul style="list-style-type: none"> <li>• Release of MCRT Framework and Toolkit</li> <li>• HSJCC Conference updates</li> </ul>	Jenny Leadbeater	Update	Jenny provided brief update about the MCRT Framework and Toolkit developed by the PHSJCC. Alice provided brief update about the 2023 HSJCC Virtual conference and asked if anyone knows of keynotes for the conference they can send suggestions to Alice or Jenny.
9.4 OHT Updates	Wendy McAllister/John Schmidt	Update	Item deferred
9.5 CSWB Plan Updates	All	Update	Item deferred
9.6 Roundtable – Regional Partner Agency Updates	All	Update	None at this time. Members were encouraged to send written update to be included in the minutes.
9.7 Next meeting Land Acknowledgement – request volunteer	Sara Dias	Info.	Alice Bellavance volunteered to deliver next land acknowledgement.
9.8 Next Meeting date and Adjournment	Sara Dias	Info.	Date of next meeting: Thurs, Jan 26/23 from 10am-12noon EST.