



Ministry of Health and Long-Term Care
Community Mental Health and Addiction Programs

Transfer Payment Agreement
Schedules Guide and Template

INTRODUCTION

The intent of the “Community Mental Health and Addiction Program” (CMHAP) funding is to strengthen system support functions and direct services for the purpose of advancing **Phase 2 of Ontario’s Comprehensive Mental Health and Addictions Strategy**, which consists of five strategic pillars:

- Pillar 1. Promote resiliency and well-being in Ontarians
- Pillar 2. Ensure early identification and intervention
- Pillar 3. Expand housing, employment supports, and encourage diversion and transitions from the justice system
- Pillar 4. Right service, right time, right place (improve coordination and transitions)
- Pillar 5. Fund based on quality and need (funding reform)

CMHAP activities relate to one or more of the following system support functions and/or direct services:

1. **Information Management:** activities related to the management of mental health and addiction service system information, including personal client information.
2. **Collaboration & Collaborative Care:** activities related to collaborative care and collaboration in general, including new inter-agency relationships resulting in new protocols and agreements.
3. **Training and Professional Development:** activities intended to ensure appropriate initial & ongoing education and training of professionals/ para-professionals required to perform the full range of system functions.
4. **Knowledge Translation and Exchange:** activities intended to influence service provider behaviour through better knowledge of emerging issues and best-practices. Activities include clinical guideline development, promising practice identification, knowledge translation, knowledge transfer and mentoring, as well as monitoring and evaluation of the success of research and knowledge exchange.
5. **Service and System performance, Monitoring and Evaluation:** all quality assurance and standards activities intended to ensure that: a) services and supports are producing desired client outcomes; b) the system is operating in a way that supports improved client outcomes.
6. **Direct services:** activities involving client assessment and care planning, referrals to follow-up services/supports, and interventions to improve functioning and quality of life, support self-management, wellness, recovery and harm-reduction.

INSTRUCTIONS FOR COMPLETION OF SCHEDULES

This template is the **required** format for Schedule A.

SCHEDULE “A”

PROGRAM DESCRIPTION AND TIMELINES

I. HSJCC Information:

Regional or Local HSJCC: Niagara

HSJCC Chair/Co-Chairs: Kelly Falconer

Chair/Co-chairs contact: kfalconer@cmhaniagara.ca or (905) 641-5222 ext. 2223

Transfer Payment Agency: CMHA Hamilton

Transfer Payment Agency Contact: Joel Perez jperez@cmhahamilton.ca

II. HSJCC Objectives

a) Committee’s over all goals and key commitments:

1. *To address housing barriers for individuals released from custody*
2. *To address service gaps for at risk or justice involved youth with complex needs in South Niagara*
3. *To improve Niagara Detention Centre Staff knowledge and awareness of mental health & addictions*
4. *To improve outcomes for individuals involved in the Court System who have Mental Health and Addiction Issues*
5. *To revise the Niagara Dementia Protocol*
6. *To improve access to Primary Care upon release from custody*
7. *To offer education/training & to promote information sharing*

b) Committee’s specific objectives:

1. *The Housing Sub-Committee will develop and submit housing priorities for individuals being released from custody to the Housing No Wrong Door Working Group*
2. *To financially support the development of a Youth Wellness Hub in South Niagara*
3. *To hold a Staff Wellness Information Fair at Niagara Detention Centre*
4. *To meet with the Crown, Defence and Court Support Personnel to discuss a plan for Mental Health Court in Niagara*
5. *To meet with Senior Service Providers and Court Support Staff to update and revise the Niagara Dementia Protocol*
6. *To hold a meeting with the Community Health Centres to develop a plan to improve access to primary care upon release from custody*
7. *To financially support members to attend training and conferences*

III. System Support Function and/or Direct Services

a. Please check one or more of the relevant boxes to indicate which system support function(s) (see page 1 for descriptions) the program and activities correspond to.

- Information management
- Collaboration & collaborative care
- Training and professional development
- Knowledge translation & exchange
- Service and system performance, monitoring and evaluation
- Direct services

NIAGARA HSJCC WORKPLAN 2018-2019

Niagara Local HSJCC

WORKPLAN (Due: March 1 of each year)						Annual Report Submissions (Due: June 1 of each year)		
HSJCC Activities (Name and Brief Description) What is done to meet committee objectives	Anticipated Outputs What is produced or delivered resulting from activities	Anticipated Outcomes (if available) What are the regional or community effects / changes that occur as a result?	MH&A Pillar(s) this activity contributes to (see page 1)	Timeline Start and End Date	Anticipated Budget	Actual Outputs (to be completed for annual reports)	Actual Outcomes (to be completed for annual reports)	Actual Budget
<p>1. To address housing barriers for those released from custody</p> <p>The HSJCC Housing Sub Committee will meet to develop priorities to address the complex housing needs of individuals with Justice Involvement</p> <p>The Housing Sub-Committee will submit those priorities to the Housing No Wrong Door Working Group</p> <p>A representative from HSJCC will sit at the Housing No Wrong Door Working Group to ensure these priorities are included in the group's overall planning</p>	<p>A list of prioritized housing needs that is submitted to the No Wrong Door Working Group for consideration</p> <p>An HSJCC Committee Rep is sitting at the No Wrong Door Working Group Table</p> <p>(Measurement: An action plan is developed by the No Wrong Door Working Group that includes ways to address the complex housing needs of those involved in the justice system</p>	<p>Improved housing options that address the complex needs of individuals involved in the justice system.</p> <p>Individuals with complex needs coming out of the CJS will have more options to be able to find and maintain housing.</p> <p>Measurement: Increase in housing options for individuals being released from custody</p>	<p><input type="checkbox"/> Pillar 1</p> <p><input type="checkbox"/> Pillar 2</p> <p><input checked="" type="checkbox"/> Pillar 3</p> <p><input checked="" type="checkbox"/> Pillar 4</p> <p><input type="checkbox"/> Pillar 5</p>	<p>Meeting to set priorities will take place: April 2018</p> <p>More housing options will be available to Justice involved individuals by March 2019</p>	<p>No budget identified</p>			

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<p>2. To address the service gap for at risk or justice involved youth with complex needs in South Niagara</p> <p>The HSJCC will provide financial support for a Youth Wellness Hub in Niagara in Niagara South</p>	<p>A collaborative proposal is completed and submitted by Niagara Services for a Youth Wellness Hub Request for Proposals</p>	<p>Improvement in appropriate and timely access to service for Youth in Niagara</p> <p>(Measurement: individuals served and client experience surveys)</p>	<p><input type="checkbox"/> Pillar 1 <input checked="" type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5</p>	<p>Proposal submitted by April 2018</p> <p>Youth Wellness Hub up and running by September 2018</p>	\$2500.00			
<p>3. To Improve NDC Staff knowledge and awareness of mental health and addictions</p> <p>To hold another Staff Info Fair with the theme of staff wellness</p>	<p>NDC will host a staff wellness fair</p> <p>(Measurement: The Staff Info Fair occurs)</p>	<p>NDC Staff who attend will be provided with information and resources related to staff wellness and the prevention of Vicarious Trauma and Compassion Fatigue</p> <p>(Measurement: Increased knowledge and awareness regarding Vicarious Trauma and Compassion Fatigue and increase in awareness of healthy balanced lifestyle options)</p>	<p><input checked="" type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input type="checkbox"/> Pillar 3 <input type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5</p>	<p>Fair will be held on April 10th, 2018</p>	\$500.00			

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<p>4. To improve outcomes for individuals involved in the Court System who have Mental Health and Addiction Issues</p> <p>Meeting between HSJCC Members, the Crown Attorney's Office, and Court Support Staff to look at establishing an appropriate Model for Mental Health Court in Niagara</p>	<p>Members of Niagara HSJCC will request a meeting with the Crown and Court Support Staff to begin discussing the options for Mental Health Court in Niagara.</p> <p>(Measurement: The initial meeting between HSJCC, Crown and Court Support Staff occurs)</p>	<p>Improved outcomes for individuals with mental health issues in Niagara..</p> <p>(Measurement: Higher diversion rate and an increase in connection to services.)</p>	<p><input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5</p>	<p>Research will be conducted starting April 1st, 2018</p> <p>Planning meeting with all parties will be held June 30th, 2018</p>	No anticipated budget			
<p>5. Revise Niagara's Dementia Protocol</p> <p>Meeting will be had between dementia care providers and court support to review and revise the Dementia Protocol to address current gaps.</p>	<p>A meeting will be held with dementia service providers to review the existing dementia protocol for the purpose of revising it to address the gaps.</p>	<p>A decrease in incarceration for individuals with dementia</p>	<p><input checked="" type="checkbox"/> Pillar 1 <input checked="" type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5</p>	<p>Meeting will be held by April 1, 2018</p> <p>Protocol will be revised by June 30th, 2018</p>	No budget required			

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<p>6. To improve access to Primary Care upon release from custody</p> <p>To improve access to primary care for individuals being released from custody.</p>	Meeting with the Community Health Centres to develop a plan to increase access to primary care for those individuals being released from custody	Individuals coming out of custody will have access to primary care in order to ensure they can get their physical and mental health care needs addressed in a timely manner following release from custody.	<input type="checkbox"/> Pillar 1 <input type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Meeting will be held by September 30 th , 2018 Protocol will be developed by March 31 st , 2019	No budget required			
<p>7. To offer education/training & to promote information sharing</p> <p>To sponsor Niagara HSJCC Members to attend Justice related training and conferences.</p>	HSJCC Members will have the opportunity to attend conferences or training to share and learn from others in the field.	Obtaining knowledge and best practice information and bringing that back to Niagara to use to improve our programs and services. (Measurement: Presentation of relevant information learned at the conference at the next Niagara HSJCC)	<input checked="" type="checkbox"/> Pillar 1 <input checked="" type="checkbox"/> Pillar 2 <input checked="" type="checkbox"/> Pillar 3 <input checked="" type="checkbox"/> Pillar 4 <input type="checkbox"/> Pillar 5	Conference s sponsored will be held between April 1, 2018-March 31, 2019	\$1000.00			