

HSJCC Network Reporting Template

Background

As per the Ministry of Health’s reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee’s activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

HSJCC Information

Name of Regional or Local HSJCC	Northumberland HSJCC
Chair/Co-Chair Names & Contact Information	Laurie Gallagher lgallagher@nhh.ca Lisa Searle lsearle@inclusionnorthumberland.ca
HSJCC Objectives	<p>I. To make the system as user-friendly as possible by dissolving barriers and closing gaps.</p> <p>II. Facilitate collaboration and communication by bringing together representatives from local criminal justice, social service, and health sectors.</p> <p>III. Identify local systemic issues and create positive dialogue to establish creative solutions and education within the various sectors.</p> <p>IV. Provide a forum for membership to give up to date information on agency changes, events and learning opportunities happening within Northumberland County.</p> <p>V. Collaborate on local training, education and resource enhancements represented by the membership.</p> <p>VI. Provide informed input and advice concerning access points, resource allocation and system planning initiatives</p>
Name of Transfer Payment Agency & Contact Information	CMHA HKPR Mark Graham mgraham@cmhahkpr.ca
Total # of Funds Received from Regional Health Office	\$7,000.00
Total # of Funds Used from Regional Health Office	\$7,090.94

List of Key Activities & Initiatives

- I. Collaboration & Collaborative Care: Membership Development & Stakeholder Engagement
- II. Enhanced cohesion and accountability within local HSJCC
- III. Direct Services: Funds for property pick-up and/or emergency transportation to services
- IV. Direct Services: Homelessness Winter Care Kits
- V. Direct Services: Grocery & Gas Cards
- VI. Direct Services: YMCA Memberships
- VII. Training & Development: Mental Health

General Information for Activity I.	
Collaboration & Collaborative Care: Membership Development & Stakeholder Engagement	
Description	Increasing membership commitment and capacity and increasing the base of interest in HSJCC activities. Seeking to include members who have lived experience.
Objectives and Key Deliverables	Level of competence for the committee. An increased membership diversity. More Inter-County collaboration. Education for committee members to learn from each other.
Budget Allocated (As of April 1, 2022)	\$400.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Delayed.
Key Outcomes	Continuing to work towards recruitment of persons with lived experience. Ensuring active representation from all human services and justice agencies by completing check-ins with agencies that have not been active over the past couple months. Doing an update of the local contact list, to ensure the correct people are identified and receiving the information sent out by the committee.
Budget Used by March 31, 2023	\$0.00

General Information for Activity II.	
Enhanced cohesion and accountability within local HSJCC	
Description	Increasing the productivity and communications within the local HSJCC and creating structure for the committee.
Objectives and Key Deliverables	Ongoing use of a permanent administrative support person Co-Chair positions filled
Budget Allocated (As of April 1, 2022)	\$1,000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed/Ongoing
Key Outcomes	Permanent admin support in place. Communication enhancement for minute taking, preparation of annual workplans, financial tracking and sharing of information.
Budget Used by March 31, 2023	\$1,000.00

General Information for Activity III. Direct Services: Funds for property pick-up and/or emergency transportation to services	
Description	Providing access for clients to retrieve belongings from the local penal institution and/or access to transportation for clients when local resources are not available or timely.
Objectives and Key Deliverables	Decreased demand on system resources (i.e., ID replacement) Decreased penalties for missed justice related appointments
Budget Allocated (As of April 1, 2022)	\$700.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed.
Key Outcomes	Emergency funds utilized for transport of clients needing to arrive safely to and from appointments. Recognized the demand and need for emergency transportation to and from justice related services. Utilized funds from other work plan items that did not use their full budget allocation.
Budget Used by March 31, 2023	\$1,175.78

General Information for Activity IV. Direct Services: Homelessness Winter Care Kits	
Description	Provide provisions needed for someone experiencing homelessness during the cold winter months, to have a warm sleeping bag, hat, gloves and more, to be as safe as possible.
Objectives and Key Deliverables	Decrease in cold weather-related health emergencies for people experiencing homelessness. Provide another warming option for people to help the overflow of people experiencing homelessness.
Budget Allocated (As of April 1, 2022)	\$1,000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed
Key Outcomes	Funds used to aid Greenwood Collation with their homelessness winter care kits, where items such as gloves, sleeping bags, thermal warmers, etc. are purchased and given to clients experiencing homelessness during the cold winter months.
Budget Used by March 31, 2023	\$1,000.00

General Information for Activity V. Direct Services: Grocery & Gas Cards	
Description	Provide grocery and gas cards to clients who have their own vehicles but may need assistance getting to/from appointments, or those who need assistance getting meals.
Objectives and Key Deliverables	Decrease in clients missing appointments. Decrease in clients choosing between rent and food for purchase.
Budget Allocated (As of April 1, 2022)	\$700.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed.
Key Outcomes	Purchase of gas and grocery cards that were distributed to committee organizations who had clients needing assistance to get to/from appointments. Also utilized for clients who were struggling to purchase food after covering their living expenses. Purchased small denominations from multiple businesses to allow for variety depending on the town or area a client is living. Recognized the need for food security and utilized funds from other workplan items that did not reach full allocated budget.
Budget Used by March 31, 2023	\$1,400.00

General Information for Activity V. Direct Services: YMCA Memberships	
Description	Promote healthy living and positive mental health for clients to have the opportunity to utilize the programs offered through the Cobourg and Brighton YMCA's.
Objectives and Key Deliverables	Increased positive mental health. Increase in healthy living
Budget Allocated (As of April 1, 2022)	\$1,200.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed.
Key Outcomes	Purchased day-pass memberships for the Cobourg and Brighton YMCA locations, to encourage physical and mental wellness and introduce new positive activities for people receiving services from committee organizations.
Budget Used by March 31, 2023	\$1,190.00

General Information for Activity V. Training & Development: Mental Health	
Description	Learn about the difference between mental health and mental illness, as well as the stigma that surrounds mental illness, and how to feel comfortable and competent in helping to prevent the immediate risk of suicide.
Objectives and Key Deliverables	Prepare participants to play a life-saving role, building a powerful safety network in the community. Equips professionals in how to develop a personal understanding of the effects of stress, loss, trauma, and grief on others, with emphasis on self-care and personal protection.
Budget Allocated (As of April 1, 2022)	\$2,000.00
Status Update as of March 31, 2023 (Completed, Delayed, On Hold)	Completed.
Key Outcomes	Provided safeTALKs training to 20+ service providers and community members. This workshop alerts one to warning signs indicating risk of suicide. The workshop emphasizes the importance of recognizing the signs, communicating with the person at risk and getting help or resources for the person at risk.
Budget Used by March 31, 2023	\$1,325.16