

Northwest Centre of Responsibility (NWCOR) Meeting Minutes

Formerly known as NWR-HSJCC

DATE: September 6 th 2017	TIME: 10:00 am – 12:00 pm EST	CHAIR: Sharon Pitawanakwat
MEETING CALLED TO ORDER: 10:00 am	AGENDA APPROVAL: Yes	
<p>ATTENDEES: Sharon Pitawanakwat (Co-Chair), Anna-Marie Eckensweiler (OPTIONS Northwest), Meaghan Drebit (for John Dixon – Dilico Anishinabek), Nicole LaTour (Alpha Court), Cindy Cabral (for Lisa Foster – Community Living Thunder Bay), Juanita Lawson (NorWest Community Health Centre), Derek West (Thunder Bay Police Service), Cynthia Olsen (Thunder Bay Drug Strategy), Stephen Wright (MCSCS), Cal Rankin (for Alice Bellavance – BISNO), Jack Cleverdon (Catholic Family Development Centre), Jessica Tablowski (for Kelly Tremblay – OATC), Renee Monsma (TBAVS), Jeff Upton (Lakehead Public Schools), Deb Dika (Thunder Bay Sexual Abuse Centre), Bonnie Kryswaty (Lakehead Social Planning Council), Nicole LaTour (Alpha Court), Mary Kozorys (E-Fry NWO), Noel Berlinquette (for Jim Graham – OPP), Michael Maunula (Lutheran Community Care Centre), Nancy Chamberlain (Thunder Bay Counseling), Aimee Jaun (Thunder Bay Counselling), Lee-Ann Chevrette (Crime Prevention Council), Georgina McKinnon (St. John Ambulance), Brian McInnes (Consumer/Survivor), Rob Barrett (YES Employment Services), Nancy Black (Crossroads Centre), Alaine Auger (GAPPS), Shannon Cormier (NOSP), Peter Voros (TBRHSC), Christine LeBert (CAMH), Joy Wakefield (Legal Aid Ontario), Terry Zoccole (Thunder Bay Indigenous Friendship Centre – Presenter), Derek Johnson (Anishinabek Police Service), Mandy Tait-Martens (PACE), Mariah Maddock (Coordinator)</p>		
<p>REGRETS: Sara Dias (Co-Chair), Tracy Stevenson (North West LHIN), Evelyne LeBlanc (CMHA – Thunder Bay), Jennifer Hyslop (CMHA – Thunder Bay), Mary Ann Mountain (SJCG), Jessica Koski (CAMH), Alice Bellavance (BISNO), Jennifer Moore (Dilico), John Dixon (Dilico), Nancy Tulloch, Rose Bakke (CAS), Sylvie Hauth (Thunder Bay Police Service), Karen Machado (MCSCS), Jennifer Harmer-Little</p>		

Topic	Action Item - Decision	Person Responsible	Timeline	Outcome
<p>1. Presentation – Thunder Bay Indigenous Peoples’ Court</p>	<p>Terri Zoccole from Thunder Bay Indigenous Friendship Centre gave a 20 minute presentation on the Thunder Bay Indigenous Peoples’ Court that began in March 2017.</p> <p>The next Indigenous Peoples’ Court will take place on October 16th, October 30th, November 27th, December 11th, and December 18th. It typically starts at 10:30 am and is in Court Rm. 101 – the round room. Anyone is welcome to attend.</p> <p>Q: Any situations where an individual may not be referred (ie. charges too severe)?</p> <ul style="list-style-type: none"> • Currently, individuals referred who have been shared with less serious offenses (ie. Break and Enters, Mischief, Breach of Probation, DUIs). In the future, they could have more serious offenses such as serious assault and manslaughter. <p>Q: If many charges, can an individual still be referred?</p> <ul style="list-style-type: none"> • Ultimately, it is the crown’s decision to refer an individual. Often the person has convicted of one of two offenses, but sometimes there are more and the Court will still work with them. • The Indigenous Peoples’ Court has the power to refuse a referral, or to return an individual back to court if the person 	<p>Terri Zoccole</p>		<p>Presentation Slides Attached</p>

	<p>was not following a healing plan</p> <p>Q: Does the accused get legal support?</p> <ul style="list-style-type: none"> • Person who comes into the Court is represented by a lawyer and is read their charges • The crown has the ultimate decision <p>Q: Are police involved with the Indigenous Court?</p> <ul style="list-style-type: none"> • TBPS sit on the committee • TBPS members have been invited to the Thunder Bay Indigenous Friendship Centre • From April – June, 25 presentations were given to TBPS members <p>Q: Will this grow larger?</p> <ul style="list-style-type: none"> • They hope one day they will not need the Crown's permission <p>Q: Is there any plan to bring this to northern communities?</p> <ul style="list-style-type: none"> • No, there are capacity-related challenges to doing this but clients from the region can use the program • The response to the current program has been very positive 			
<p>2. Welcome & Introductions</p>	<p>Sharon welcomed everyone. Introductions took place.</p>			
<p>3. Conflict of Interest</p>	<p>No conflicts of interest were declared.</p>			
<p>4. Consent Agenda 4.1 NWCOR Meeting Agenda – September 6th 2017 4.2 NWCOR Minutes & Outcomes Report – July 27th 2017 4.3 NWCOR Meeting Evaluation Report – July 27th 2017 4.4 Coordinator's Report – September 6th 2017 4.5 Interim NWCOR Minutes – September 5th 2017</p>	<p>Two comments were added to coordinator's report:</p> <ul style="list-style-type: none"> • Weekly updates from the Coordinator will be given via email detailing any Work Plan Advancements and/or other updates • A comment on evaluation feedback indicated they would like background info. Before presentations to understand their purpose Context will be given before presentations. <p>It was noted that any presentation topics can be submitted to Mariah.</p> <p>A revision was noted on Item 4.5 – Interim NWCOR Minutes - Brian McInnes was in attendance.</p> <p>Action Item: Mariah to update NWCOR meeting minutes</p> <p>Motion: To approve the consent agenda. Moved by: Rob Barrett Seconded by: Jeff Upton <i>Motion Carried</i></p>	<p>Mariah</p>	<p>ASAP</p>	<p>Completed</p>

1. New Business

5.1 Regional Implementation Plan & Budget

Five short-term outcomes identified in POC FLP were:

1. Adequately trained, competent, and committed Situation Table and NWCOR members.
2. Enhanced educational materials and awareness about the North West Community Mobilization Network.
3. A network that is reflective of the diverse service providers in Thunder Bay and the northwestern Ontario region.
4. Successful delivery of immediate, coordinated and integrated wraparound services to mitigate situations that meet the threshold of Acutely Elevated Risk (AER)
5. Identification of areas for priority risk mitigation in Thunder Bay and the Northwestern Ontario region.

The Regional Community Mobilizer position is responsible for activities related to outcome #3 – A network that is reflective of the diverse service providers in Thunder Bay and the northwestern Ontario region.

They will be responsible for:

- The delivery of 5- 10 strategic education sessions in the Northwest Region that focuses on the work of the Network and the benefits of local Situation Tables;
- The expansion of community partners to include up to 6 new regional partners at the COR;
- To facilitate the launching of situation tables in a minimum of two strategic regions including the coordination of formal education sessions and formal launch;
- To report key successes and challenges to the CEO and the COR and develop strategies to mitigate identified challenges.
- To work with the Coordinator and support other activities of the network on a regular basis as needed.

A job posting has been circulated. Members of the Network have been encouraged to share this posting.

Sharon provided an overview of the budget.

- With current funding sources, the project is financially sustainable until September 2018
- NOIP funding is from July 1st 2017 – July 1st 2018
- POC FLP Grant can be used to cover coordinator wages

	<p>from April 2017 – July 2017 (coordinator was doing most of the duties outlined in the grant)</p> <ul style="list-style-type: none"> • There remains a \$3500 deficit • Partner contributions are in CMHA branch funds and can be carried forward each year. This year, these will be carried over to 2018-2019. <p>It was noted that a few partner contributions and in-kinds were missing from the budget. The budget shows those contributions that have been received. It will be updated to show in-kind/monetary contributions committed and received.</p> <p>Action Item: Adjust the budget to show committed and received member contributions.</p> <p>There are funds allocated for subsidies for the upcoming P-HSJCC Conference (November 20th – 22nd). More information will follow about how to apply for a subsidy.</p> <p>Action Item: Email COR members info. about how to apply for a subsidy for the upcoming P-HSJCC conference.</p> <p>Motion: To approve the budget as presented. Moved by: Deb Dika Seconded by: Rob Barrett <i>Motion Carried</i></p> <p>If anyone has any comments or related to the budget, please contact Mariah.</p>	<p>Mariah</p> <p>Mariah</p>	<p>ASAP</p> <p>ASAP</p>	<p>Completed</p> <p>Completed – an email has been distributed to NWCOR</p>
<p>5.2 Consumer/Survivor Task Force Update</p>	<p>An update was provided by Brian McInnes: The C/S Task Force group met and came up with a list of possible options for involvement moving forward. The C/S Group will meet again to discuss these options further.</p> <p>Action Item: Consumer/Survivor Task Force to give update at following meeting.</p>	<p>C/S Task Force Member</p>	<p>By next Nov. 9th NWCOR meeting</p>	<p>Task Force meeting will take place September 22nd</p>
<p>5.3 NWCOR Working Group Update and Discussion</p>	<p>A briefing note was circulated that explains the rationale and decision behind the NWCOR Working Group's recommendations. The NWCOR supports these recommendations.</p> <p>Motion: To accept NWCOR Working Group's recommendations to</p>			

	<p>1. Disband the NWE COR; 2. Implement a task force/working group/think tank model; 3. Leverage diverse skill sets and areas of expertise of COR members and other experts as needed; 4. Implement a Visioning Day. Moved by: Derek West Seconded By: Anna-Marie Eckensweiler <i>Motion Carried</i></p> <p>Comments relating to Indigenous engagement and absent representation at the NWCOR and the Thunder Bay Situation Table were made. In response to this, an Indigenous Engagement Task Force was assembled.</p> <p>Indigenous Engagement Task Force Members: Joy Wakefield, John Dixon, Lee-Ann Chevrette, Rob Barrett, Sharon Pitawanakwat, Derek Johnson, Aimee Jaun</p> <p>Action Item: Circulate doodle poll/meeting dates to Task Force members.</p>	Mariah	ASAP	Completed
<p>5.4 Task force - Visioning Day - Volunteers needed</p>	<p>A Visioning Day will be planned for COR members to determine vision, mission and values for the Network. A discussion took place about this:</p> <ul style="list-style-type: none"> • We will also need to determine how issues are managed at the COR, how will issues be prioritized, etc. • COR is fundamental to the process, it will be important to determine how our priorities are determined <p>Visioning Day Task Force Members: Sharon Pitawanakwat, Joy Wakefield, Stephen Wright, Juanita Lawson, Derek West, Aimee Jaun, Rob Barrett</p> <p>Action Item: Circulate meeting invited for Visioning Day Task Force.</p> <p>Anyone who is interested in joining the Task Forces assembled can email Mariah to be added.</p>	Mariah	ASAP	Completed
<p>5.5 Next Meeting Agenda Priorities</p>	<p>Sharon asked if there were any meeting agenda priorities. Any agenda items, as well as presentations requests/topics can be sent to Mariah.</p>			
Standing Items				

6. Other	<p>It was noted that improving the tech will be a priority before next meeting.</p> <p>Action Item: Create protocols/improve tech. for members calling-in.</p>	Mariah	Before next COR meeting	In progress
7. Date/Time of Next Meeting – November 9 th 1:30 – 3:30 pm	<p>The next NWCOR meeting is scheduled for November 9th 2017 at 1:30 – 2:30 pm. Location is TBD.</p> <p>Action Item: Mariah to send outlook invitations for next NWCOR meeting.</p>	Mariah	ASAP	Completed – Meeting will take place at NorWest CHCs (525 Simpson St)
8. Adjournment	Meeting adjourned at 12:00 pm.			