

## HSJCC Network Reporting Template

### Background

As per the Ministry of Health's reporting requirements, the Provincial, Regional and Local HSJCCs are required to report on their committee's activities twice a year through work planning and reporting.

Work planning assists HSJCCs in mapping out their planned activities for the year ahead. This keeps members well informed of what is happening at a Local, Regional and Provincial levels within the HSJCC Network. Annual reports demonstrate the key outcomes from the previous fiscal year and ensures transparency and accountability across the network. It is also a great way of highlighting the impact of our work and showcases the accomplishments of the HSJCC Network.

### HSJCC Information

<b>Name of Regional or Local HSJCC</b>	<b>Oxford HSJCC</b>
<b>Chair/Co-Chair Names &amp; Contact Information</b>	<b>Julie Wyatt – <a href="mailto:Julie.Wyatt@cmhatv.ca">Julie.Wyatt@cmhatv.ca</a> George Christakos - <a href="mailto:George.Christakos@ontario.ca">George.Christakos@ontario.ca</a></b>
<b>HSJCC Objectives</b>	<i>To facilitate the joint planning, coordination and integration of service delivery for individuals who are 16 years of age and older, with serious mental illness, problematic substance use, developmental disabilities and/or acquired brain injuries, who are involved or at risk of being involved with the criminal justice system, in Oxford County</i>
<b>Name of Transfer Payment Agency &amp; Contact Information</b>	<b>St. Leonard's Community Services – SW Region Billing 405 Dundas St. London, ON N6B 1V9 Erika Sweitzer - <a href="mailto:esweitzer@slcs.ca">esweitzer@slcs.ca</a>  Justine Prawdzik - <a href="mailto:jprawdzik@slcs.ca">jprawdzik@slcs.ca</a></b>
<b>Total # of Funds Received from Regional Health Office</b>	<b>\$11,700</b>

### List of Key Activities & Initiatives

- I. Situation Table Training
- II. Drug Treatment Court Supplies and Resources
- III. Community Treatment Court Supplies

**IV. Wellness Backpacks**

**V. Material Costs for Programming**

**VI. Support for Youth Programming**

**VII. Transportation**

**VIII. “Whatever it takes” Elgin**

**IX. Administrative Support**

... Please add additional rows as needed.

<b>General Information for Activity I.</b>	
<b>Description</b>	<b>Oxford Situation Table Training</b>
<b>Objectives and Key Deliverables</b>	<ol style="list-style-type: none"> <li>1. Annual Situation Table Training/Retreat/Planning</li> <li>2. Venue, speaker, catering, training materials, tokens of achievement to celebrate the work of the Situation Table Working Committee</li> </ol>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$3000</b>
<b>Status Update as of March 31, 2025 (Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity II.</b>	
<b>Description</b>	<b>Drug Treatment Court Supplies and Resources</b>
<b>Objectives and Key Deliverables</b>	<p>Incentive Items for Drug Treatment Program participants including hygiene, food items. These incentive items will serve as reward for doing well in the program and motivation for continued progress.</p> <p>Phone cards/ data plan support for DTC participants to stay connected to court workers and support system</p> <p>Urine panel screening as necessary</p>
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$1000</b>

<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity III.</b>	
<b>Description</b>	<b>Community Treatment Court</b>
<b>Objectives and Key Deliverables</b>	Graduation gifts provide small rewards for participants' hard work towards their recovery
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$200</b>
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity IV.</b>	
<b>Description</b>	<b>Wellness Backpacks</b>
<b>Objectives and Key Deliverables</b>	Support for individuals with urgent needs. The creation of wellness backpacks with personal hygiene items, non-perishable snacks, bus tickets (if applicable), hat, gloves, socks and gift cards to local grocery store and eateries.  These kits will be allocated to members of the local to dispense to the populations they serve
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$2000</b>
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	

<b>Budget Used by March 31, 2025</b>	
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<b>General Information for Activity V.</b>	
<b>Description</b>	<b>Material Costs for Programming</b>
<b>Objectives and Key Deliverables</b>	Print materials for program delivery and promotion with CMHATV walk in counselling, and Anger Management programming through Community Options for Justice
<b>Budget Allocated (As of April 1, 2024)</b>	<b>\$1000</b>
<b>Status Update as of March 31, 2025</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2025</b>	

<b>General Information for Activity VI</b>	
<b>Description</b>	<b>Support for Youth Programming</b>
<b>Objectives and Key Deliverables</b>	Programming teaching cooking skills, budgeting, shopping, and meal preparation to youth is offered by Community Options for Justice. Accessing Gift Cards to support this, along with their food/hygiene cupboard
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$1000</b>
<b>Status Update as of March 31, 2024</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity VII</b>	
<b>Description</b>	<b>Transportation</b>
<b>Objectives and Key Deliverables</b>	Addressing challenges with transportation within the county, funding to support inter-community transportation aims to reduce no-shows and absences
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$1000</b>
<b>Status Update as of March 31, 2024</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity VIII</b>	
<b>Description</b>	<b>Whatever it takes fund</b>
<b>Objectives and Key Deliverables</b>	Collaborating across countries to ensure residents in Elgin County have access to services, an open-ended fund allows monies to be targeted as the need arises throughout the year.  Target areas; basic need items, gift cards, training, supporting Elgin Therapeutic Court participants upon graduation
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$1500</b>
<b>Status Update as of March 31, 2024</b>  (Completed, Delayed, On Hold)	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2024</b>	

<b>General Information for Activity IX.</b>	
<b>Description</b>	<b>Administrative Support</b>

<b>Objectives and Key Deliverables</b>	Minutes, workshop and lunch and learns organization, billing and invoicing, communication support
<b>Budget Allocated (As of April 1, 2023)</b>	<b>\$1000</b>
<b>Status Update as of March 31, 2024</b>  <b>(Completed, Delayed, On Hold)</b>	
<b>Key Outcomes</b>	
<b>Budget Used by March 31, 2024</b>	