



# Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: January 16, 2018

## Co-Chairs, Policy Support, and HSJCC Secretariat

HSJCC Position	HSJCC Member	✓	R
Provincial Co-chairs	Katie Almond*		R
	Heather Lumley*	✓	
Policy Support (CMHA Ontario)	Seble Makonnen*	✓	
HSJCC Secretariat	Joseph Szamuhel, Project Manager*	✓	
	Tasha Rennie, Communications & Engagement Officer*	✓	
	Candace Vena, Network Coordinator*	✓	
Web Support & CKT Committee Chair	Trevor Tymchuk*	✓	
Knowledge Broker	Matthew Hollingshead	✓	

## Regional HSJCC Representatives (Voting Members) \*PHSJCC Steering Committee Member

HSJCC	Chair, Co-chairs and Delegate	✓	R
Hamilton/Niagara/Brant/Haldimand/ Norfolk (LHIN 4)	Terry McGurk		R
	Jill Pollock		R
Champlain Regional	Gord Boyd*	✓	
Durham Regional	Christina Morino for Rob Adams	✓	
Haliburton/Kawartha Lakes/Pine Ridge Regional	Dave Jarvis		R
Halton Regional	Meghan McNeil		R
North East Regional	Camille Bigras		R
	Shirley Gilpin	✓	
North West Regional	Mariah Maddock (on behalf of Sharon Pitawanakwat*)	✓	
	Sara Dias*		R
Peel Regional	Shelly Schneider	✓	
Simcoe Muskoka	Mary Martin	✓	
	Jean-Marc Pelot	✓	
South East Regional HSJCC	Todd Marriner	✓	
	Maggie Munoz		R
South West Regional HSJCC	Heather Lumley*	✓	
Toronto Regional HSJCC	Steve Lurie*		R
	Amber Kellen	✓	
Waterloo-Wellington Regional HSJCC	Joan Nandlal*		R
	Meredith Gardiner	✓	
York-South Simcoe Regional HSJCC	Andrea Sinclair		R

## Ministry Representatives (Ex-Officio) \*PHSJCC Steering Committee Member

Ministry	Representative	✓	R
Correctional Service Canada	Jennifer Gravelle*	✓	
Ministry of Children and Youth Services (MCYS)	Peter Sampaio*		
	Clare Cullen on behalf of Michelle Murphy	✓	

Ministry of Community and Social Services (MCSS)	Suzanne Rowe Knight		R
	Krista Lord		R
	Katherine Kolodziej	✓	
	Ryan Hodgson		R
Ministry of Community Safety and Correctional Services (MCSCS)	Sue Khowessah*	✓	
	Rosa Teddeo	✓	
	Oscar Mosquera		R
Ministry of Health and Long-Term Care (MOHLTC)	Chris Higgins*	✓	
	Celine Mulhern		R
	Ruth Stoddart		R
Ministry of the Attorney General (MAG)	Dena Bonnet	✓	

Other Members (Ex-Officio) \*PHSJCC Steering Committee Member

Other Members	Representative	✓	R
CMHA Ontario Division	Uppala Chandrasekera*		R
Local Health Integration Network (LHIN) Representation	Mary Tasz	✓	
Community Networks of Specialized Care	Lisa Holmes	✓	
ConnexOntario	Brad Davey	✓	
Legal Aid Ontario	AJ Grant-Nicholson	✓	
Ontario Association of Chiefs of Police	Bill Chantler	✓	
Ontario Provincial Police	Vacant		
Municipal Police	Vacant		
Forensic Directors Group	Joan Garrow	✓	
Centre for Addiction and Mental Health	Marla Banning	✓	

Summary of Action items from 16 January 2018

1	Katie to follow up on two action items from <i>November</i> meeting: 1) Katie will reach out to the Ontario Federation of Friendship Centres to see who can connect with re: Indigenous representation at the P-HSJCC. 2) Katie will speak to ADM Beckett re: the role that HSJCCs could play in their local Community Safety Plans.
2	The Secretariat will connect with the Senior Leads at the Ministry of Seniors Affairs to invite them to come and speak at the March meeting re: the Aging Populations & the Justice System Project.
3	Candace to finalize the Quarterly Regional Updates document. Once approved by Steering Committee, will send out to chairs 3 weeks in advance of March P-HSJCC meeting.

Minutes from P-HSJCC Meeting of January 16 <sup>th</sup> 2018	
Item for Discussion	Discussion
1) Welcome and Introductions	Heather welcomed the members of the Provincial HSJCC to the meeting of January 16, 2018.
2) Review of agenda for January 16, 2018	The Provincial HSJCC membership reviewed the agenda for the meeting of January 16, 2018. There were no changes.
3) Review/Approval of the minutes of November 22, 2017	<p>The Provincial HSJCC membership reviewed the minutes for the meeting of November 22<sup>nd</sup>, 2017.</p> <p><b>MOTION:</b> Amber moved to approve the minutes, Heather seconded.</p>
4) Matters arising out of the minutes of the November 22, 2017 meeting.	<b>ACTION:</b> Katie will follow up at next March P-HSJCC meeting on the action items from the November 22 <sup>nd</sup> meeting.
Provincial HSJCC Business	
5) Member Engagement Plan Update	<ul style="list-style-type: none"> <li>• Tasha provided an update on the MEP. The current goal is get an idea of what is needed in the future and increase communication between the Provincial, regional and local tables.</li> <li>• Tasha has been in contact with many chairs and will be working on more follow-up calls in the next month. Moving towards long term implementation plans which will have a large focus on outreach. The Secretariat will be visiting Regional and Local HSJCC meetings to share information about P-HSJCC &amp; Secretariat.</li> </ul>
6) CKE Committee Update	<ul style="list-style-type: none"> <li>• Trevor provided an update on newsletters – the next one will be out at the end of January.</li> <li>• An update on webinars was provided: last month there was a webinar on the NW-COR HSJCC, next week there will be a webinar from Howard Sapers and in February MCSS will provided a webinar on the Developmental Disability Justice Toolkit.</li> <li>• Trevor advised that the new website is up and running and working well. Regional and Local HSJCC chairs as well as other partners were encouraged to send their documents to Trevor (i.e. minutes, members updates, TORs, news, events etc.) so they can be shared on the website.</li> <li>• There was a discussion surrounding the process of vetting items for the website. Vetting comes more into play when asked to use mailing list to publicize the event – i.e. lunch and learns may not be appropriate for the entire province.</li> <li>• Tasha encouraged people to group together to listen to the webinar as only so many people can sign in.</li> </ul>

Minutes from P-HSJCC Meeting of January 16 <sup>th</sup> 2018	
Item for Discussion	Discussion
7) HSJCC Indigenous Populations and the Justice System	<p>Joseph provided an update to the Indigenous Populations and the Justice System Project</p> <ul style="list-style-type: none"> <li>• This is an ongoing project and has multiple phases: <ul style="list-style-type: none"> <li>➤ The first phase was distributing a network wide survey to see what indigenous engagement looked like across all HSJCCs.</li> <li>➤ The next phase will be looking at how the P-HSJCC table can engage province wide with Indigenous populations.</li> </ul> </li> <li>• Katie is looking to friendship centres to see if we can get individuals to the table.</li> </ul>
8) Task Force Group Update	<p>Heather provided some background information on the Task Force Group:</p> <ul style="list-style-type: none"> <li>• It was developed to address the issues over the last 2 years since the HSJCC Secretariat has been in place.</li> <li>• Since the adoption of the Secretariat, the group is re-evaluating roles and responsibilities.</li> <li>• At their last meeting, a SWOT analysis &amp; a roles and responsibilities overview was done.</li> <li>• Moving forward, we will identify what we want to see happen and how can we merge the P-HSJCC and the Secretariat.</li> </ul>
9) Community Justice Centres Update	<p>Joan Barrett (MAG) gave an update to the Community Justice Centres project. Highlights included:</p> <ul style="list-style-type: none"> <li>• The community needs assessment done in Kenora, Moss Park and London to identify whether vulnerable populations were falling through the cracks in the criminal justice system.</li> <li>• An overview of the CJC model and its development – co-location and integrated service delivery of justice, health and social services and built with ongoing partnerships and engagement in the community i.e. focus groups, surveys, reports</li> <li>• Key findings: housing was the # 1 need then Mental Health &amp; Addiction services. Situation tables have been able to demonstrate the ability of CJs to contribute to community safety, reduction in crimes/costs and access to services.</li> <li>• Some key features – it is a court room but it is in a community facility (to reduce stigma for clients), services will be for the entire community and will include on site victim services and supports and referrals within the model.</li> <li>• Will have dedicated teams - justice team to include Crowns, duty counsel, POs etc. and service teams which will include intake workers &amp; coordinators</li> <li>• Next steps: Report has been sent back to Cabinet and we should have some direction by the end of the month. They are hoping to have approval to move forward. The Treasury Board then needs to approve it– potential announcements could be in April/May.</li> </ul>
10) Discharge from Court Protocol Update	<p>Heather updated the group that the name is now changed to Discharge from Distant Court program.</p> <ul style="list-style-type: none"> <li>• The protocol will streamline the process of those being released from provincial institutions to court, where they will need to go back to the institution to get their belongings.</li> </ul>

Minutes from P-HSJCC Meeting of January 16 <sup>th</sup> 2018	
Item for Discussion	Discussion
	<ul style="list-style-type: none"> <li>• MCSCS has outlined a fulsome documentation of this process which will focus on 4 provincial institutions then eventually reaching all 26 institutions over time.</li> <li>• Community providers, institutional support staff and policy people are working together to determine how this will happen without losing any belongings.</li> <li>• There were discussions surrounding the language used with “vulnerable populations” and those with mental health concerns vs. mental health illnesses. We need to ensure we can help a greater population.</li> </ul>
11) Presentation from Legal Aid Ontario: New Prison Law Strategy	<p>Keith Taller from Legal Aid Ontario (LAO) presented on their new Prison Law Strategy:</p> <ul style="list-style-type: none"> <li>• Discussed what some of the legal needs are and the systemic issues and barriers that exist for inmate.</li> <li>• The largest issues are access barriers and knowledge barriers. The most vulnerable clients will not reach out to LAO for guidance.</li> <li>• The Prison Law Strategy’s 3 key areas of focus include: Increasing internal knowledge, expanding legal services for inmates and addressing needs through outreach and building partnerships.</li> <li>• There is a need to identify opportunities for collaboration – can use tables to be able to voice needs through advocacy.</li> <li>• There was a discussion around which tables/working groups LAO has become a part of. Suggestions included being on a MCSCS expert panel/working group.</li> <li>• LAO has recognized the needs outside of just providing duty counsel services and is trying to get more involved with stakeholders.</li> <li>• There was a discussion around what we could do with clients (with mental illnesses) who do not want to come out of their cell to go to court or even to video remand. There was a suggestion of having legal aid lawyer on call to come and speak with the client.</li> <li>• Keith expressed interest in connecting with the Regional/Local HSJCCs. There needs to be a discussion around what gaps exist in the provincial institutions in your HSJCCs area.</li> </ul>
12) Issue Management Session: Aging Populations and the Justice System	<p>Seble reviewed the briefing note on Aging Populations and the Justice System for the issue management session.</p> <ul style="list-style-type: none"> <li>• Cathy Conway from the Alzheimers Society of Ontario (ASO) provided some background information on the Alzheimers Society’s work on seniors with dementia who interact with the justice system.</li> <li>• The “Finding your Way” program – started in the response to those going missing i.e. leaving long-term care homes or going out shopping. This program has a major touch point with police as well as educating the public to help families prepare and prevent seniors with dementia from going missing.</li> <li>• Common infractions with seniors with dementia are theft, trespassing, public acts of indecency and assaults</li> <li>• A major issue with seniors with dementia is that they are doing these kinds of things without realizing it is wrong.</li> <li>• ASO is looking for an opportunity to work better with the police and partner with other stakeholders in the</li> </ul>

Minutes from P-HSJCC Meeting of January 16<sup>th</sup> 2018

Item for Discussion	Discussion
	<p>justice system to improve outcomes for seniors living with dementia.</p> <p>After the presentation, the P-HSJCC engaged in a fulsome discussion surrounding the following issues:</p> <ul style="list-style-type: none"> <li>• Chris brought up the issue of NCR/unfit cases – seniors with dementia could end up under the ORPD and get redirected to the forensic system where they are ill suited to properly address their needs.</li> <li>• Dena spoke re: Crown Policy for those with dementia – there is a push to get these individuals out of the justice system and de-criminalize certain offences.</li> <li>• Amber spoke about JHS Toronto’s PAR program and issues they have for those with dementia who end up in shelter systems.</li> <li>• Mental health care providers are having issues as long-term care homes do not want to accept individuals who have other mental health issues.</li> <li>• There was a discussion surrounding the importance of Behavioural Supports Ontario. It was noted while they play a huge role in this process, we still have an issue of where to place these people.</li> <li>• In terms of where we want to go with this project, we need to know what is being done already. Suggestion to reach out to the Seniors Secretariat Leads at the Ministry of Seniors Affairs.</li> </ul> <p><b>ACTION:</b> The Secretariat will connect with the Senior Leads at the Ministry of Seniors Affairs to invite them to come and speak at the March meeting re: The Aging Populations and the Justice System Project.</p>
13) MCSCS Corrections Reform Update	Heather indicated that as updated last time, the legislation is delayed and will not be going forward until February.
14) Police Hospital Transition Project Update	Joseph provided an update on the Police Hospital Transition Project. Still waiting on an announcement from the Ministry of Community Safety and Correctional Services.
15) 2018/2019 Provincial, Regional and Local HSJCC Workplans	<ul style="list-style-type: none"> <li>• Candace reminded everyone that the 2018/2019 Provincial, Regional and Local HSJCC workplans are due on March 1<sup>st</sup>.</li> <li>• The formatting template that was emailed to the Chairs in December has not changed since last year’s reporting template.</li> <li>• Members were encouraged to contact Candace if they need assistance with the formatting/content of their committee’s workplans.</li> </ul>

Minutes from P-HSJCC Meeting of January 16 <sup>th</sup> 2018			
Item for Discussion	Discussion		
<b>HSJCC Updates</b>			
16) Brief Updates from HSJCCs and Ministries	<b>Regional HSJCC Representatives (Voting Members) *PHSJCC Steering Committee Member</b>		
	HSJCC	Person that provided update	Information Shared
	Simcoe-Muskoka	Jean-Marc	<ul style="list-style-type: none"> <li>Regional HSJCC and Local HSJCC committees are coming together for an engagement event. Would like to see Secretariat come to this event.</li> <li>They now have Indigenous representation at all 5 of the Simcoe Muskoka committees.</li> </ul>
	North West COR	Mariah	<ul style="list-style-type: none"> <li>The North West have received funding for regional community Mobilizer.</li> <li>They have also created an issue management framework similar to the P-HSJCCs to discuss some of the systemic issues in the local committees to bring to their regional table.</li> </ul>
	Peel	Shelly	<ul style="list-style-type: none"> <li>They are working on a FASD project and may need to connect with The Secretariat.</li> </ul>
	<b>Ministry Representatives (Ex-Officio) *PHSJCC Steering Committee Member</b>		
	Ministry	Person that gave update	Information Shared
	MCSS	Katherine	<ul style="list-style-type: none"> <li>MCSS is currently working on coordinating a Developmental Disability Justice Toolkit. They are planning on having an inter-ministerial conversation around publicly launching the toolkit which should occur in February.</li> <li>MCSS may come back to HSJCC for future education and training.</li> </ul>
	MOHLTC	Chris	<ul style="list-style-type: none"> <li>In 2016, MOHLTC, MAG, MCSS were asked to do tri-ministerial Treasury board submission and the proposal was approved in 5 weeks.</li> <li>First level: what can we do now to keep them out of jails? Ministry funding 18 new safe beds. All funds will be going towards existing capacity.</li> </ul>

Minutes from P-HSJCC Meeting of January 16<sup>th</sup> 2018

Item for Discussion		Discussion	
			<ul style="list-style-type: none"> <li>• There will be more mental health court support workers – half of which must be for developmental disability workers</li> <li>• Next level addressed: How can we do a better job while they are in jails?</li> <li>• Forensic perimeter now includes acute care for those on remand (5 beds in total)</li> <li>• Implementing more release from custody workers to transition those coming out of institutions. Will now have a worker placed in the city the individual is released in.</li> <li>• Investing in Withdrawal Management and Addiction Treatment Programs</li> </ul>
	Other Members (Ex-Officio) *PHSJCC Steering Committee Member		
	Other Members	Person that gave update	Information Shared
<b>17) Meeting adjournment</b> <b>Next Meeting:</b> Tuesday, March 20, 2018, 9:30am-2:30pm <b>Location:</b> 180 Dundas St. W, 19th floor boardroom	The next Provincial HSJCC meeting will be held on March 20 <sup>th</sup> , 2018.  The Provincial HSJCC meeting of January 16 <sup>th</sup> , 2018 adjourned at approximately 2:35pm.		